

Salisbury Free Library
Trustee Meeting Minutes ~ Approved 9/5/2023
August 22, 2023

Michelle called the meeting to order at 5:34,

PRESENT: Cheryl Bentley, Michelle Carr, Chris Dixon, Jen Hoyt, Nan O'Neill
Director: Nicole Morency

NO GUESTS

This meeting is to review library policies related to a possible book challenge. Some samples are from the State Library. Other libraries' forms and policies were under review as well. No minutes or reports will be reviewed at this meeting.

The Board reviewed the current documents related to a possible book challenge. There is currently a form that is given to the patron making the challenge. It is then given to the Library Director. The Director will make the initial review and provide a decision within 10 business days of receipt of the challenge form. A request for an appeal must be made within 30 days.

Once the Board of Trustees has been notified of an appeal, the full Board must meet within 14 business days. The decision of the Board will be final.

The Board agreed to incorporate sections of some of the library forms reviewed. Nan will prepare the Collection Development Policy. Nicole will prepare the new Book Challenge Form, and Cheryl will prepare the Display/Social Media/Programs policy. The Board will review those documents at the September 5th meeting.

Changes to the policy Who Can Use the Library include: patrons will be asked every three (3) years to confirm their contact information. Out of town patrons will be charged a prepaid amount of \$25 per year for library privileges. Parents or guardians will be required to sign library card request forms for all children under the age of 18. The parents or guardians will be held responsible for lost or damaged library property for children under the age of 18.

Any decision made by a court of law will supersede any library policy or Board of Trustee's decision.

There being no further business before the Board, Michelle made a motion to adjourn with a 2nd by Jen, All approved.

Meeting adjourned at 7:18

NEXT MEETING: September 5th at 6PM

Respectfully submitted,

Christine Dixon, Secretary

