

Salisbury Free Library
Trustee Minutes ~ **Approved 8/1/23**
July 12, 2023

Chair Michelle Carr called the meeting to order at 6 PM.

PRESENT: Cheryl Bentley, Michelle Carr, Christine Dixon, Nan O'Neill
Nicole Morency, Director

GUESTS: Gayle Landry, Megan Philbrook, Judy Preston

The Board welcomed our new library Director, Nicole Morency.

Michelle requested that the minutes note that there will be a connection between herself and Nicole through the marriage of Michelle's daughter and Nicole's son. Therefore, Michelle recused herself for each aspect of the hiring process in this matter. That marriage will take place in August of 2024.

MINUTES: The Board reviewed the minutes of the following meeting dates:
May 11, 2023 - Michelle made a motion to accept with a 2nd by Cheryl. All approved.
June 6, 2023 – Michelle made a motion to accept with a 2nd by Cheryl. All approved.
June 7, 2023 – Michelle made a motion to accept with the correction of 2 typos with a 2nd by Cheryl. All approved.
June 23, 2023 – Michelle made a motion to accept with a 2nd by Nan. All approved.
June 27, 2023 – Michelle made a motion to accept with a 2nd by Cheryl. All approved.

TREASURER'S REPORT: see attached

The Board reviewed the Treasurer's Report and due to several questions regarding the annuities, requested that Jen invite Luca from the investment company through Franklin Saving Bank to attend our Sept 5th meeting. The Treasurer's Report would be tabled until that time.

LIBRARY REPORT: see attached.

Megan noted that the library had received a \$100 gift card donation to Michael's for children's activities.

Michelle made a motion to accept the donation with a 2nd by Cheryl. All approved. Megan will send a thank you note.

Megan also announced that the grant from the NH Humanities was approved for the Rural Schoolhouse presentation by Stephen Taylor on Sept 16th at 11 AM. The mileage portion of \$60 is the responsibility of the library.

OLD BUSINESS:

Selectmen's meeting June 21st: The library receive notice that the library was on the Selectmen's agenda on the day of the meeting. The email had been sent the evening before.

Cheryl, Nan and Jen attended the meeting and reported back to the Board. There had been a complaint that the library had posted signs on Town (library) property without permission. Jen explained that the signs were, in fact, a library Story Walk project for children and patrons that involved portions of a story placed on posts in a trail – type manner. The posts were temporary and were scheduled to be removed prior to Old Home Day. A new story will be going up in a similar location after Old Home Day. A Trustee had spoken to Jeff Miller, who mows the library grounds, to ask if the Story Walk was going to present a problem. Jeff replied that it definitely would not be a problem.

Salisbury Free Library
Trustees Meeting Pg 2
July 12, 2023

A second complaint was that the library had established ‘flower boxes’ on Town (library) property, also without requesting permission. Cheryl responded that the ‘flower boxes’ were in fact raised beds that had been there for probably 10 years and were originally a 4-H project. The library Trustees and the library staff had nothing to do with their restoration. There are 5 gardeners from the Andover Garden Club who live in Salisbury, who maintain the gardens at the library. They replaced the old wooden frames with donated boxes and donated plants in part, to honor Pam Monehagan, who originally put them there. Over the years, they had become two unsightly, weed infested beds. The ladies have been maintaining the gardens for several years and had received verbal permission from the prior Chairman of the Selectboard with the caveat that “there be no expense to the Town.” The Selectmen stated that going forward, the library should request permission in such matters.

Chris stated that she would request written permission from the Selectboard for the Salisbury ladies from the Andover Garden Club to continue their maintenance of the gardens at the library – including the newly restored raised beds. She further stated that it was a bit sad that those 2 inquiries were not made directly to the library, who could have easily put those concerns to rest without tying up the Selectmen’s time and agenda.

Michelle made a motion to accept the grant from NH Humanities and also allow payment of the \$60 for mileage for the Rural Schoolhouse presentation with a 2nd by Cheryl. All approved.

NEW BUSINESS:

MAGAZINE SUBSCRIPTION RENEWALS:

Amazon will no longer be offering magazine subscription sales so when renewals are due, we will have to handle them with the magazine directly. Jen has a spreadsheet that indicates when each subscription is due for renewal. Without access to that spreadsheet in Jen’s absence, nor the actual cost of renewing, the Board decided the following:

Michelle made a motion to renew *Fine Gardening* magazine for 2 years up to \$50 with a 2nd by Cheryl. All approved.

Michelle made a motion to renew *The Food Network* magazine for 2 years up to \$40 with a 2nd by Cheryl. All approved.

Michelle made a motion to renew *Good Housekeeping* magazine for 2 years up to \$30 with a 2nd by Cheryl. All approved.

HOOPLA: Following some discussion of Hoopla vs Libby, Michelle made a motion to add \$100 to the library Hoopla account with a 2nd by Nan. All approved.

POSTING NEW SUMMER STORY HOURS: Following some discussion, the Board agreed to post the new Story hours using the library and Town sights, as well as on our sandwich board. The Board agreed that the library's main sign did not need to be changed for the 8 weeks involved.

Salisbury Free Library
Trustee Minutes pg 3
July 12, 2023

OLD HOME DAY: The library will hold a book sale on Old Home Day, Saturday, August 12th. Chris and Michelle will handle the outside tables. Megan will inquire with the Old Home Day committee as to whether or not there would be space for a couple of holes of mini golf. This would be a sample of a possible tournament/fund raiser for the library in the fall.

2024 BUDGET: Michelle and Nan will meet July 25th to do a preliminary budget for 2024. Chris will be the alternate, if Nan is not available.

BOOK CHALLENGES:

Michelle discussed the extensive nature of a book challenge and that the process needed to be very comprehensive and include multiple policies and/or the creation of new policies. She suggested that it be broken up into smaller sections with each Trustee working on a section. This will be a work in progress and the Board will seek assistance from other libraries, including the State Library.

PUBLIC COMMENTS:

Gayle Landry stated that the engraved bricks are back and ready to install. She did not have an install date at the moment.

She also stated that the Book Club had concluded for the summer and that they will start up again in September. She felt it had been a very successful year. The 1st book for next season will be a Judy Blume classic: *Are You There God? It's me, Margaret*.

At 7:34, Michelle made a motion to go into non-public session pursuant to RSA 91-A:3, II with a 2nd by Nan. A roll call vote was taken. All approved.

The Board returned to a public session at 8 PM. Michelle made a motion to seal the minutes of the non-public session with a 2nd by Nan. All approved. The Secretary sealed the minutes.

There being no further business before the board, Michelle made a motion to adjourn with a 2nd by Cheryl. All approved.
Meeting adjourned at 8:07 PM.

Next meeting: Tuesday, August 1, 2023 at 6 PM

Respectfully submitted,
Christine Dixon
Secretary