

Salisbury Free Library
Trustee Meeting Minutes
May 2, 2023 ~ Approved 6/6/23

PRESENT: Cheryl Bentley, Michelle Carr, Christine Dixon, Jennifer Hoyt, Nan O'Neill

ATTENDEES: Megan Philbrook, Judy Preston

Chair Michelle called the meeting to order at 6:05 PM.

MINUTES: The Board reviewed the minutes of their meeting of April 4, 2023. Some corrections were made to typos. Michelle made a motion to accept the minutes pending correction of the typos with a 2nd by Cheryl. Jen abstained as she was not at that meeting. All approved.

The Board reviewed the minutes of their meeting on April 17, 2023.
Michelle made a motion to accept the minutes as printed with a 2nd by Cheryl. All approved.

DIRECTOR'S REPORT: Megan presented a report on the library. SEE ATTACHED.
The little library is doing well and has been collecting long overdue books and DVDs.

Bebop Ticks will do a presentation on ticks and tick borne illness at 1 PM on May 13th. Posters have been placed all over town and at the school.

Growing a Healing Garden with the Magpie's Apprentice, is scheduled for May 26th at 6:30 PM.

Megan discussed application for grant monies. Michelle made a motion to allow Megan to apply for the grant with a 2nd by Cheryl. All approved.

On October 14th at 11 AM, The NH Turtle Program will do a presentation. The cost for that program will \$300 plus mileage. Michelle made a motion to expend up to 339.00 from the Haunted Woods donation with a 2nd by Cheryl. All approved,
Michelle made a motion to expend up to 150.00 for mileage for that program from the Haunted Woods donation with a 2nd by Cheryl. All approved.

OLD BUSINESS: The State Report is done and has been submitted.
There are several more policies that need to be reviewed for amendments or changes. A meeting on May 11th at 6 PM to review and or amend was decided upon. The policies to be reviewed are: Board of Trustees, Personnel, Pandemic, Photo and Video. Two policies a month would be reviewed at regular meetings, once this initial review process was completed. Going forward, new policies would also be drafted during regular meetings.

NEW BUSINESS:

The Board discussed the idea to hold a CPR training event at the library. Megan will contact the fire department to see what that would entail.

Megan noted that a book shipped by Amazon has been lost in shipment. The order for the laminating sheets was also lost in shipment. Jen will contact Amazon.

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Additional passes for the library were discussed.

There will be a regional meeting for Trustees at the Webster Library, Saturday, June 10th 1:30 to 3.
Please RSVP online.

There will be a NH Trustee Association training on July 17th at the Center of Triangle Park, Concord from 10-2. Preregister by July 12th online.

The Town-wide Yard Sale and the Library book sale will be held on Saturday, May 20th, from 9 to 2.
Jen will see that chairs are brought to the library for each of the presentations – tick and the healing garden. Chris will come in on the 26th to help set up refreshments for The Healing Garden.

Next meeting May 11th at 6PM - policies only.

There being no further business before the Board, Michelle made a motion to adjourn with a 2nd by Jen.
All approved.

Meeting adjourned at 7:48 PM

Respectfully submitted,

Christine Dixon
Secretary