

Salisbury Free Library  
Trustee Meeting Minutes ~ approved with correction to typo 3/7/23  
February 21, 2023

Chair Michelle called the meeting to order at 6:03 PM.

PRESENT: Cheryl Bentley, Michelle Carr, Christine Dixon, Jennifer Hoyt, Nan O'Neill

GUESTS: Gayle Landry, Seeley Longnecker

The board of Trustees met for the purpose of reviewing and updating the following library policies:

MEETING SPACE USE, CASH INCOME, DEBIT CARD, GIFTS & MEMORIALS, and EXHIBIT AND DISPLAY.

No minutes or financial reports were reviewed or approved at this meeting.

Each policy was read aloud and discussion followed regarding appropriate changes and/or amendments. No policy was repealed. All of the new policies are available for review at the library during normal library hours.

Michelle made a motion to accept the changes made to the Meeting Space Policy with a 2<sup>nd</sup> from Nan. All approved.

Michelle made a motion to accept the changes made to the Cash Income Policy with a 2<sup>nd</sup> by Cheryl. All approved.

Michelle made a motion to accept the changes to the Debit Card Policy with a 2<sup>nd</sup> by Nan. All approved.

Michelle made a motion to accept the changes made to the Gifts and Memorials Policy with a 2<sup>nd</sup> by Nan. All approved.

Michelle made a motion to approved the changes made to the Exhibit and Display Policy with a 2<sup>nd</sup> by Cheryl. All approved.

Jen noted that Town Meeting was March 14<sup>th</sup>, 2023. Please remember to vote for your Trustees.

There being no further business before the board, Michelle made a motion to adjourn with a 2<sup>nd</sup> by Jen. All approved.

Meeting adjourned at 7:36.

**NEXT REGULAR MEETING: March 7, 2023 AT 6 PM**

Respectfully submitted,

Christine Dixon  
Secretary

