

Salisbury Free Library

Board of Trustee Meeting Minutes

Sept 14, 2022

Chair Michelle Carr called the meeting to order at 6:07 pm.

ATTENDANCE: Cheryl Bentley, Michelle Carr, Christine, Dixon, Nan O'Neill. Jen Hoyt arrived at 6:15.

ABSENT: Kathleen Anderson, Pam Monaghan, Melissa Lesniak (vacation).

GUESTS: Gayle Landry, Seeley Longnecker, Michael Beliveau

MINUTES:

The board reviewed the minutes for August 2<sup>nd</sup>. Michelle made a motion to accept the minutes as printed, with a 2<sup>nd</sup> by Chris. All approved.

The board reviewed the minutes of the work session on Aug 31. Nan made a motion to accept the minutes as printed with a 2<sup>nd</sup> by Cheryl. All approved.

TREASURE'S REPORT: The Treasure's report was tabled until Jen's arrival.

OLD BUSINESS:

Building Repairs: The front of the library –the gabled end- has been painted. The Town has advised the board the no other repairs requested have any budgeted funding for this year. Gutters, additional painting and siding repairs, other roof issues, and mold on the siding will have to wait. A form was provided, but with a deadline of only a few days off, it was not possible to complete them for each project. 3 quotes were needed for any project over \$5,000.

Patten Estate: Michelle noted the in order for the Trustees to accept the funds from the Patten estate, the item must be part of the agenda. As it was not on the agenda when first accepted, the vote was moot. Therefore, Michelle made new motion to accept the \$1,000 donation from the Patten Estate with a 2<sup>nd</sup> by Chris. All approved.

Budget 2022-2023: The board reviewed the proposed budget for the library for 2023. Michelle made a motion to present a 0% increase budget to the Town with a 2<sup>nd</sup> by Jen. All approved.

Following some discussion on funding programs at the library, Michelle made a motion to present \$1,500 from the Patten Estate and the Kepper funds as part of the 2023 budget for those programs with a 2<sup>nd</sup> y Nan. All approved. The budget meeting with the selectmen is Oct 5<sup>th</sup> at 7 pm and with the budget committee on Oct 17 at 7 pm.

Story Walk: It was noted the materials for the prior approved Story Walk have increased in in cost. Michelle made a motion to approve the purchase of materials for Option #2 with any increase with a 2<sup>nd</sup> by Nan. All approved. Chris asked if metal T posts might be a more durable choice over wood stakes. She agreed to bring one to the next meeting.

The children's tea with Judy Elliott was a big success at the conclusion of the summer reading program. Eight children attended. The Trustees wish to extend their sincere thanks to Judy. A Halloween party is planned on Thurs, Oct 27 at 5:30. Costumes galore!

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Little Library: Jen stated that the little library was nearly complete and would be located at the Safety Complex and mounted in a spot of Chief MacDuffie's choosing.

**NEW BUSINESS:**

The purchase of a laptop for the use of the Trustees was discussed, as well as a microphone for Zoom sessions. Jen agreed to look into costs and advise the board at the next meeting.

The board reviewed the pay scale survey for surrounding Town libraries. It was tabled until the new survey was available for September at the October meeting.

The board is in receipt of a letter of resignation as Library Director from Melissa Lesniak. She has offered to continue on a limited basis until the end of the year. Discussion followed. Nan made a motion to draft a new contract with Director Lesniak for a trial period thru Dec 31, 2022 with a 2<sup>nd</sup> by Chris. All approved.

Nan also made a motion to draft a new ad for the position and to post it as soon as possible with a 2<sup>nd</sup> by Chris. All approved.

There will be a temporary staff opening in January for 6-8 weeks on Thurs 3:30 -7 and one Saturday a month. Some discussion followed as to how to best fill the opening. No decision was made. Trustees may not fill this opening.

TREASURE'S REPORT: SEE ATTACHED Chris made a motion to accept the Treasure's Report with the corrections with a 2<sup>nd</sup> by Michelle. All approved.

Michelle made a motion to move into a non-public session per RSA 91-A:3 II at 7:06pm with a 2<sup>nd</sup> by Chris. A roll call vote was taken and all approved. All guests left the library.

The board returned to Public Session at 7:30 pm. Michelle made a motion to seal the Non-Public minutes with a 2<sup>nd</sup> by Nan. All approved.

There being no further business before the board, Michelle made a motion to adjourn at 7:36 with a 2<sup>nd</sup> by Chris. All approved.

Next Meeting: October 12, 2022 at 6 PM

Respectfully submitted,

Christine Dixon, Secretary

