

Salisbury Free Library
Trustee Meeting Minutes
October 12, 2022
Approved 11/09/22

Chair Michelle called the meeting to order at 6:01 PM.

PRESENT: Michelle Carr, Christine Dixon, Jennifer Hoyt, Nan O'Neill, Cheryl Bentley arrived at 7:15.

GUESTS: Gayle Landry, Seeley Longnecker, Judy Preston

MINUTES: The Board reviewed the minutes from September 14th and Oct 4th. The minutes from September 28 would be reviewed at the next meeting. Michelle made a motion to accept the September 14th minutes as printed with a 2nd by Nan. All approved. Michelle made a motion to accept the October 4th minutes as printed with a 2nd by Jen. All approved.

TREASURER'S REPORT: SEE ATTACHED Jen read the detailed report to the Board. She reminded us that the maturity dates for each of the CD's are in November beginning on the 14th. Chris made a motion to accept the Treasurer's report with a 2nd by Michelle. All approved.

DIRECTOR'S REPORT: SEE ATTACHED Melissa noted that we have 23 new patrons just since June. She requested that now that the Little Library has been installed at the Safety Complex – good job everyone! That the Board register the Little Free Library at a cost of \$39.95. The Library would receive a unique charter number, it would be added to the world map of Little Libraries, receive marketing information and its location would be available on mobile apps. Jen made a motion to register the Little Free Library with a 2nd by Michelle. All approved.

She also noted that the puzzle that patrons, staff and Trustees have been working on all summer is finished and ready to mount and frame. Michelle made a motion to allow Melissa to spend up to \$50 for the necessary mounting and framing with a 2nd by Chris. All approved.

OLD BUSINESS: Financial investments have been tabled until the November meeting.

Items to be purchased before the end of 2022 were discussed and the following items were discussed: a laptop for Trustee use – Jen to confirm the cost thru Tech Soup and a fire proof file for employee records with at least 2 drawers from State surplus. Michelle made a motion to purchase a folding card table for special displays with a 2nd by Jen. All approved.

Michelle made a motion to spend up to \$250 for a weatherproof message board for the entry door with a 2nd by Nan. All approved.

NEW BUSINESS: The Position Available ad was reviewed and minor changes were made. The position will remain open until filled. Michelle made a motion to post the ad on the typical websites as well as the Library's and the Town's in addition to posting it in a paper form with a 2nd by Nan. All approved.

The Trustees met with the Selectmen to present their zero increase budget. In a surprise move, the Selectboard Chair rejected our budget stating that we needed to "sharpen our pencil" among with a few other sadly disparaging remarks – see the selectmen's minutes dated October 5, 2022. The Board discussed options to reduce the budget at length, including reducing hours, programs and materials. Each area presented specific hardships to the library going forward and no decisions were made. A special [budget only] workshop was scheduled for October 19th at 5 pm.

There being no further business before the Board, Michelle made a motion to adjourn with a 2nd by Nan. All approved.

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Meeting adjourned at 7:58 PM.

Next Meeting/s: October 19th at 5 PM

November 9th at 6 PM

Respectfully submitted,

Christine Dixon, Secretary