

Salisbury Free Library  
Trustees Meeting Minutes  
Aug 3, 2021  
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In person meeting. Present: Michelle Carr,  
Christine Dixon, Jen Hoyt, Katharine  
Bollenbach, Cheryl Bentley.

Absent: Pam Monaghan, Kathleen Anderson  
No guests, or Zoom

Michelle called meeting to order at 6:37  
Minutes of July 6 meeting reviewed.

Michelle made a motion to correct  
the wording of Pg 2, paragraph re: masks  
to: "strongly suggested," (not mandated). and  
by Jen. Minutes approved with amendment.  
All approved.

Minutes of Work Session July 27 approved.  
All in favor.

Operations Treasurer's Report: See attached.

Payroll Treasurer's Report: See attached

At Pam's request, Michelle made a  
motion to have payroll hours submitted  
by 5pm on the Thurs prior to payday.  
And by Cheryl. Approved

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Library Director's report: See attached.  
It was agreed that Katherine would do further research on the APPA II grant.  
Jen will obtain Change from Petty Cash box for the book sale during Old Home Days. Friends will not be selling food at Old Home Day, the proceeds of which are normally donated to the Library.

#### Old Business:

Review of Employee Pandemic Policy (draft)  
Chris made a motion to approve as printed.  
2nd by Jen. Motion approved. The draft of the general Pandemic Policy was tabled until Sept 7 meeting.

New Business: Discussion of new budget and final reports. Michelle made a motion to create/include 2 new lines/items: "IT" and "Programming".  
2nd by Cheryl. Approved.

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Michelle made a motion to go to a  
Non-Public Meeting at 7:24 pm w a  
2nd by Chris RSA 91-A:311 re: Directors  
review.

A motion by Michelle to adjourn  
the Non Public Session at 8:21 and  
return to Public Session. 2nd by Chris.  
Approved.

Michelle made a motion to seal the  
minutes of the Non Public Session  
2nd by Chris. Approved.

The Minutes of the Non Public  
Session were read by each Trustee  
present. Michelle made a motion to  
approve said minutes. 2nd by Chris  
Approved and sealed.

There being no further business, a  
motion to adjourn was made by Chris  
2nd by Michelle.

Meeting adjourned at 8:26.

Next meeting: Sept 7 at 6:30 pm

Respectfully Submitted.

Christine Dixon, TTE.