

**SALISBURY FREE LIBRARY  
SPECIAL TRUSTEE MEETING MINUTES  
19 Jan 21**

**Meeting called to order by Michelle Carr at 1806**  
**All votes this evening taken by role call.**

**In attendance at this meeting:** Katherine Bollenbach, Kathleen Anderson, Pamela Monaghan, Michelle Carr, Jen Hoyt: Christine Dixon  
**Absent:** Jen Leclair

Trustees discussed rollover of Kepper II CD. Best option is 13 mos. At .30%. \$3745 plus interest earned will be taken out before fund rolled over.

Michelle motioned to roll over to 13 mos. CD. Kathleen seconded. All in favor.

Michelle made second motion to rollover for 12 mos for .25 % if 13 mos no longer available. Pam seconded. All in favor.

Trustees also discussed financial report which will be revised and submitted to town by Jen and Pam and the written summary will be finalized and sent into town by Katherine. This will be sent in by end of this week.

Trustees reviewed investment policy. It was determined that Section G Diversification 2-4 will be changed from 10% to 25%. Michelle motioned to accept. Kathleen seconded. All in favor.

Michelle will make changes and send out revised copy and this will be voted on during February trustee meeting.

Investment Policy must be revised every year and be sent to Charitable Trust unit every year.

Reviewed/revised policy should be sent out after it is published in town reports.

Michelle motioned to adjourn 1821. Kathleen Seconded. All in favor.