



**Salisbury Planning Board
Approved Meeting Minutes
Public Meeting • Academy Hall
December 18, 2023
6:30 p.m.**

Joe Schmidl, Chair (2026)	Present	Loretta Razin, Member (2024)	Present
Jeff Blanchard, Vice-Chair (2025)	Present	William MacDuffie III, Member (2026)	Present
John Herbert, Member, Ex-Officio (2026)	Present	David Hostetler, Alternate (2024)	Absent
Jeff Nangle, Alternate (2026)	Absent	Joe Landry, Alternate (2025)	Present
David Kelly, Alternate (2026)	Absent	April Rollins, Town Administrator	Present
Jim Hoyt, Alternate Ex-Officio (2024)	Present	Jennifer King, Recording Secretary	Present

Chair Schmidl opened the meeting at Academy Hall at 6:35 p.m.

OLD BUSINESS

Approval of Minutes

The Board reviewed the minutes of December 4, 2023.

John Herbert **motioned** that they approve the minutes as submitted.

Loretta Razin **seconded** the motion which passed successfully with none opposed.

Private Residential Camping Ordinance

The Board reviewed the Private Residential Camping Ordinance as amended by the town attorney.

John Herbert **motioned** that they accept the new version of the ordinance with the attorney's input to ensure that they are all working on the most up to date version.

Loretta Razin **seconded** the motion which passed successfully with none opposed.

During their review of the amended ordinance, the Board decided to make the following changes:

- Removing the phrase ‘a single period’ from Section 2a.
- Removing the phrase ‘A period of’ from Section 3a.
- Correction of the misspelling of ‘extended’ in Section 3d.

William MacDuffie III **motioned** that they strike Section 1d [in its entirety] from the ordinance [pertaining to storage of camping equipment]. John Herbert **seconded** the motion which carried with one (*Schmidl*) opposed.

After further discussion, the Board decided to reword Section 1a to designate camping equipment that is ‘in use for camping.’

Selectmen Jim Hoyt and Brett Walker stated that they feel there needs to be some sort of penalty/fine system in place to encourage compliance with the ordinance. They don’t feel that a Cease and Desist order is enough of a deterrent because there is no consequence for continued camping.

Discussion continued regarding implementation of a penalty system to accompany the ordinance, as well as what other remedies are available.

TA Rollins suggested a fine of \$500 to cover attorney fees that they would need to pay to issue a Cease and Desist Notice.

Jeff Blanchard suggested that they add a provision that simply states that violations of this ordinance that result in litigation will be paid for by the applicant.

Brett Walker suggested adding a couple of levels: 1st offense is a warning, 2nd: \$50, 3rd: \$250. Discussion continued about the best way to apply penalties.

Jeff Blanchard **motioned** that the Board vote on the changes they have discussed.

John Herbert **seconded** the motion which carried with none opposed.

Jeff Blanchard **motioned** that they approve the ordinance as amended.

John Herbert **seconded** the motion which did not carry with one (*Blanchard*) voting in favor.

Discussion continued regarding implementation of a fine schedule for violations of the ordinance.

TA Rollins gave an example of Jackson NH’s ordinance: First offense is \$100, second offense results in a summons.

John Herbert **motioned** that they add a new item D under Camping Permits that states: ”Property owners in violation of this ordinance will be

responsible for all legal costs incurred by the town in its enforcement.”
William Macduffie III **seconded** the motion which carried with 2
(*Blanchard, Razin*) in opposition.

TA Rollins said that this will again go to the attorney for review because it is a substantive change.

John Herbert **motioned** that they approve the changes made to the ordinance and send to the attorney for review.
Loretta Razin **seconded** the motion which carried with one (*Blanchard*) in opposition.

Other Business

The next Planning Board meeting is scheduled for Monday, January 15, 2023 at 6:30 p.m.

A Public Hearing will also be scheduled for this date.

Adjournment

Vice-Chair Blanchard **motioned** to adjourn the meeting.

John Herbert **seconded** the motion and the Board adjourned at 7:37 p.m.

Respectfully Submitted,
Jennifer L. King
Recording Secretary