



**Salisbury Planning Board
Approved Meeting Minutes
Public Meeting • Academy Hall
July 17, 2023
6:30 p.m.**

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|---|----------|--------------------------------------|---------|
| Joe Schmidl, Chair (2026) | Present | Loretta Razin, Member (2024) | Present |
| Jeff Blanchard, Vice-Chair (2025) | Absent | William MacDuffie III, Member (2026) | Absent |
| John Herbert, Member, Ex-Officio (2026) | Present | David Hostetler, Alternate (2024) | Present |
| Jeff Nangle, Alternate (2024) | Present* | Joe Landry, Alternate (2025) | Present |
| David Kelly, Alternate (2024) | Absent | April Rollins, Town Administrator | Present |
| Jim Hoyt, Alternate Ex-Officio (2024) | Absent | Jennifer King, Recording Secretary | Present |

Joe Schmidl opened the meeting at Academy Hall at 6:31 p.m.

Bill MacDuffie Jr. Sarah John and Wayne Goulet attended the meeting.

*Jeff Nangle attended the meeting via Zoom.

OLD BUSINESS

Approval of Minutes

The Board reviewed the minutes of July 3, 2023.

Loretta Razin **motioned** that they approve the minutes as submitted.

John Herber **seconded** the motion which passed successfully.

Highway Garage Locations

TA Rollins stated that Chairman Walker of the Selectboard requested that she add additional properties to the list the Planning Board provided, and letters have been sent to the landowners to gauge interest in selling.

Adjustments to Building Codes

The Board revisited a request to:

- Remove Article VII from the Building Codes
- Create a new private camping ordinance (New Article XXII in A.O.)
- Increase the Camping Permit Application Fee and increase the Building Permit Fees in the Building Codes.

TA Rollins said that she crafted the ordinance based upon information from 2 different towns (Wakefield and Freedom). The ordinance would limit the length of time that camping permits could be issued for. This new ordinance will be enforceable, which is a problem they have with what they currently have.

Discussion occurred regarding the importance of setting definitions.

- Temporary camping (less than 10 days) will not require a permit.
- Extended camping (from 11 days to 140 days) will require a permit.
- Camping associated with home construction.

Discussion occurred regarding the necessity of the town being involved, which is mainly related to health and sanitation reasons. The current campsite provision in the building codes is unenforceable. Vice-Chair Blanchard asked if the home construction camping would be covered under the building permit process; TA Rollins said that it would still be camping permit related, as they still need a water/sewer check.

Resident Wayne Goulet expressed concerns about someone living out of an RV year round within 15 feet of his house. Chair Schmidl would like to update the ordinance to state that if something cannot be placed on a property without being within the setback, then the parcel of property is not suitable for that sort of activity.

The Board reviewed the proposed template line by line to create a proposed residential campsite ordinance suitable for the town of Salisbury to forward to the Selectmen and the voters for approval.

Key points:

- Camping definitions
- Number of camping units allowed without a permit requirement (5 was the agreed-upon number).
- Camping is allowed between the period of May-October.
- Temporary camping (10 days or less) is allowed for tents, camping trailers and mobile homes (total of 5 units-more than 5 to require a permit).
- A period of longer than 10 days will require a permit and will limit units to 2.

- The lot must be able to accommodate the units within the property setbacks as defined in the zoning ordinances.
- It will be stated that residents of a home for which an occupancy permit has already been issued does not need a permit for camping in their own yard.

Chair Schmidl will finalize the document for review at the next meeting.

Public Hearing Recap

Chair Schmidl and John Herbert attended the most recent public hearing in Boscawen regarding the proposed subdivision. They still need a conditional use permit and then a subdivision application. It will be another month or two before the process is wrapped up. John Herbert said that he brought back copies of a lot of the information presented at the meeting (maps, plans, etc.) for review.

Other Business

The Board members will review a fee increase request (the Building Inspector is recommending a \$1000 application fee for new house permits) for discussion at the next meeting.

Adjournment

John Herbert **motioned** to adjourn the meeting.

Loretta Razin **seconded** the motion and the Board adjourned at 8:21 p.m.

Respectfully Submitted,
Jennifer L. King
Recording Secretary