



**Salisbury Planning Board  
Approved Meeting Minutes  
Public Meeting • Academy Hall  
October 24, 2022  
6:30 p.m.**

Joe Schmidl, Chair	Present	Loretta Razin, Member	Present
Jeff Blanchard, Vice-Chair	Present	William MacDuffie, III, Member	Absent
John Herbert, Member	Present	David Hostetler, Alternate	Absent
William MacDuffie, Jr, Alternate	Present	Jennifer King, Recording Secretary	Present
Jeff Nangle, Alternate	Absent	April Rollins, Town Administrator	Absent
Jim Hoyt, Alternate	Absent	Alternate	Vacant

Members of the public in attendance: Joe Landry

Chair Schmidl opened the meeting at 6:31 p.m.

**OLD BUSINESS**

Approval of Minutes

The Board reviewed the minutes of October 3rd, 2022.

Vice-Chair Blanchard asked that a correction be made under any other business pertaining to a conversation held between Chair Schmidl and TA Rollins. In the minutes it appeared that it was a conversation held at the meeting and not outside of the meeting.

John Herbert noted that April Rollins' title should read Town Administrator, not Administrative Assistant.

Other grammatical corrections were noted (word change on page 2, unnecessary period comma on page 3 under 'public comment', missing the word "will" at the bottom of page 3).

John Herbert **motioned** that they approve the draft minutes for October 3, 2022 with the noted corrections. Loretta Razin **seconded** the motion which passed successfully.

#### Capital Improvements Program

The Planning Board reviewed their Capital Improvements Program Project Schedule

Discussion took place regarding how the schedule operates and how the projects are funded.

Discussion occurred regarding the allocations for the Fire & Rescue department projects.

John Herbert **motioned** that they approve and recommend the Capital Improvements Program Project Schedule for 2023 to 2028, noting that the figure for West Salisbury Road is subject to change. Jeff Blanchard **seconded** the motion which passed successfully.

#### Any Other Business

Vice Chair Blanchard nominates Joe Landry to the vacant alternate spot on the Board. John Herbert seconds the nomination.

Discussion: Chair Schmidl said that he would be a valuable asset to the board.

The nomination was unanimously approved.

The next Planning Board meeting is scheduled for Monday November 7, 2022 at 6:30 p.m.

#### Adjournment

John Herbert **motioned** to adjourn the meeting. Loretta Razin **seconded** the motion and the Board adjourned at 6:53 p.m.

**Respectfully Submitted,**  
**Jennifer L. King**  
**Recording Secretary**