



**Salisbury Planning Board
Approved Meeting Minutes
Public Meeting • Academy Hall
August 15, 2022
6:30 p.m.**

Joe Schmidl, Chair	Present	Loretta Razin, Member	Absent
Jeff Blanchard, Vice-Chair	Present	William MacDuffie, III, Member	Absent
John Herbert, Member	Present	David Hostetler, Alternate	Present
William MacDuffie, Jr, Alternate	Present	Jennifer King, Recording Secretary	Present
Jeff Nangle, Alternate	Absent	April Rollins, Admin Assistant	Absent
Faith Muello, Alternate	Present	Jim Hoyt, Alternate	Absent

Members of the Public Present: Sarah John

Zoom Attendees: Loretta Razin joined at 7 p.m. via Zoom

Chair Schmidl opened the meeting at 6:31pm.

Chair Schmidl appointed Dave Hostetler and Faith Muello to serve as voting members in the absence of Loretta Razin and William MacDuffie III for this meeting.

OLD BUSINESS

Approval of Minutes

John Herbert **motioned** to accept the revised draft minutes of July 18th and the draft minutes of July 25th. Faith Muello **seconded** the motion which passed successfully.

NEW BUSINESS

NHDOT 10 Year Plan Review

Chair Schmidl said that he attended a recent meeting of the Central NH Regional Planning Commission. They are planning to prepare an update to the NHDOT

Ten Year Transportation Improvement Plan (TYP). He presented a letter from the CNHRPC that was sent to the Selectmen regarding this impending update process. The Board of Selectmen is seeking the Planning Board's recommendation for what project(s) should be prioritized.

Chair Schmidl said they had received a grant in approx 2008/2009 to explore ways to better revitalize their Village District area. They had originally set up their Village District as a place to concentrate small business. They had also looked at traffic concerns such as speeding in that area as part of the study. The design they had come up with as a result that had included a traffic island and a sidewalk was eventually shelved. He would like to know the Board's feelings about proposing this project for inclusion in the TYP or if there is another project they feel is more pressing.

Vice-Chair Blanchard asked for some clarification on the grants mentioned in the letter and where the funding comes from for these projects. Chair Schmidl said that he does not believe there are any local funds contributed toward these projects as they are state projects, so they are state-funded. The grants mentioned in the letter are available to the DOT to apply for to use on projects that may not make it into the TYP, but are still considered important enough to complete.

Bill MacDuffie Jr. suggested having them do something at the end of Whittemore Road to improve the Rt 127 / Rt. 4 intersection. Perhaps they can cut the road back and square it off a bit to better control traffic in that area. It may make it seem like a more of an attainable goal because it is a smaller project. Chair Schmidl asked if there is something that DOT could do for that intersection to make it better. Bill MacDuffie Jr. feels they could move the intersection farther down the hill.

Dave Hostetler asked if they had the costs associated with the initial plan that had been written up and if that is something they would need to update and submit with their suggestion. Chair Schmidl said that the DOT will determine the costs of the project they propose.

Chair Schmidl asked Bill MacDuffie Jr. if he knows of anyone that can develop the conceptual design of the work they would like to propose. Bill MacDuffie Jr. said that they do not currently have anyone they would primarily use for something like that. Chair Schmidl suggested that he can work with some people locally in town to come up with an aerial markup to submit for consideration.

Vice-Chair Blanchard said that in his opinion, their top priority is the upgrading of Route 4 from Rabbit Road to Whittemore Road, including a traffic divider at the intersection. Any other work at this point (such as sidewalks) should be considered secondary or tertiary priorities.

Bill MacDuffie Jr. agrees that looking at the addition of sidewalks may be a bit

premature at this point. They currently have no way to maintain them and he doesn't really see that changing within the next 10 years. To leave it as a future provision is fine, but he doesn't recommend including them at the moment. The bigger problem that he sees are the driveway cuts, and if they aren't done properly, that can create a problem. If the locations are not right, it is a substantial thing to change it.

Dave Hostetler asked if they had ever considered a traffic circle for that area. Bill MacDuffie Jr. said that it won't fit in that area.

Vice-Chair Blanchard noted that there is always a possibility that the State could decide to take up a project on a state road in town with or without their approval. He asked what sort of agency the CNHRPC is. Chair Schmidl answered that they are a private entity that contracts technical services for the State.

The Planning Board decided that they will submit both projects to the CNHRPC for consideration: the intersection of Rt. 4 and Whittemore Road and the intersection of Rt. 4 and Rt. 127. Chair Schmidl said that he will follow up with TA Rollins and the CNHRPC to get clarification on their submission requirements. He noted that traffic data pertaining to accidents in each of these areas will be helpful in determining which project is priority as well.

Vice-Chair Blanchard **motioned** that the Planning Board recommend the submission of the Whittemore Road/Rt. 4 intersection improvement project to the CNHRPC to be considered for inclusion in their ten year road improvement plan for 2025-2034. John Herbert **seconded** the motion which passed successfully.

John Herbert **motioned** that they resubmit the proposed improvement project for the Rt. 4/127 intersection to the CNHRPC to be considered for inclusion in their ten year road improvement plan for 2025-2034. Dave Hostetler **seconded** the motion which passed successfully.

Chair Schmidl asked John Herbert to pass along their recommendations to the Select Board. He will follow up with TA Rollins to see what they need to coordinate to submit the Whittemore Road project.

Any Other Business

Bill MacDuffie Jr. asked if anyone had looked into the two bills recently passed in the state legislature pertaining to Zoning Board procedures. Chair Schmidl said that one is a change in a definition. They have determined that workforce housing is a public good. The other one pertains to if an applicant wants to appeal the decision of a local zoning board, they no longer have to go through the court, but through the Land Use Board instead. This is a board of 3 people that will be in charge of making those decisions for all the towns in the entire state.

Discussion took place regarding workforce housing. The new regulation is instructing towns to ensure that the way they are zoned would not preclude the building of workforce housing. Chair Schmidl said that because of the way their town is zoned, it makes it easy for them to check and they have determined that they are in compliance.

Vice-Chair Blanchard asked what they should be doing as a municipality in order to manage these new requirements. Chair Schmidl noted that they have a good start in place with their Conceptual and Design Review process in place.

The next meeting is scheduled for Monday September 19, 2022 at 6:30 p.m.

Adjournment

John Herbert **motioned** to adjourn the meeting. Faith Muello **seconded** the motion and the Board adjourned at 7:34 p.m.

Respectfully Submitted,
Jennifer L. King
Recording Secretary