



**Salisbury Planning Board
Approved Meeting Minutes
Public Meeting • Academy Hall
October 4, 2021
6:30 p.m.**

Doug Greiner, Chairman	Present	Loretta Razin, Member	Absent
Joe Schmidl, Vice Chair	Present	Jeff Blanchard, Member	Present
John Herbert, Selectman Ex-Officio	Present	David Hostetler, Alternate	Absent
William MacDuffie, Jr, Alternate	Absent	Jennifer King, Recording Secretary	Present
Jeff Nangle, Alternate	Absent	April Rollins, Admin Assistant	Absent

Members of the Public Present: none.

Zoom Attendees: None

Chairman Greiner opened the meeting at 6:32 pm.

Moment of silence held for Raymond Deary, former Planning Board member.

Approval of Minutes

Selectman John Herbert **motioned** to accept the drafted meeting minutes from September 20th with minor corrections. Jeff Blanchard **seconded** the motion. Mr. Blanchard stated that he did not vote regarding the Design Review Waiver. Recording Secretary will remove the word “unanimously” from the recorded vote.

Motion to pass the minutes as amended passed.

Preliminary Design Review Process in the Subdivision Regulations

Chair Greiner had a final version of this document prepared, but it wasn’t printed before the meeting.

Discussion occurred regarding waivers for smaller projects. Joe Schmidl would like to be sure that they aren’t dragging applicants for smaller projects through a drawn-out meeting process unnecessarily, but also doesn’t want applicants for larger projects expecting the same sort of waiver. Chair Greiner said that the criteria that they laid out in the

guidelines would prevent that from occurring.

Discussion occurred about the best way to proceed without having the final copy to vote on. Chair Greiner would really like to have the final draft that he worked on available for review before proceeding.

Selectman Herbert **motioned** to defer discussion of this agenda item to the meeting on October 25th. The motion was **seconded** by Joe Schmidl and passed.

Any Other Business

Jeff Blanchard asked about an email that Town Administrator Rollins sent regarding the meeting on the 25th. Chair Greiner explained that it is part of the budget process pertaining to Capital Improvements.

The next Planning Board meeting will be held on October 25, 2021. Chair Greiner will be in touch with TA Rollins to distribute the final draft to the rest of the Board.

Discussion occurred regarding holding a work session on October 18th.

Jeff Blanchard **motioned** to schedule a Planning Board work session on October 18th to wrap up the pre-application narrative final draft. Joe Schmidl **seconded** the motion which passed unanimously.

Adjournment

Joe Schmidl motioned to adjourn at 7:06 p.m. Selectman Herbert seconded the motion that passed unanimously.

Respectfully Submitted,
Jennifer L. King
Recording Secretary