



SALISBURY PLANNING BOARD

Planning Board – Public Meeting Academy Hall May 16, 2016 Meeting Minutes

Doug Greiner, Chairman	- Present	Joe Schmidl – Alternate	- Absent
Ray Deary – Vice Chairman/Secretary	- Present	Vacant – Alternate	- Absent
Anne Ross-Raymond - Member	- Present	Vacant – Alternate	- Absent
Karen Sheldon – Member	- Absent	Vacant – Alternate	- Absent
Samantha Tucker– Selectman Ex-Officio	- Present	April Rollins, Assistant/Alt.	- Present

Visitors: Selectman Ken Ross-Raymond, Land Surveyor Mark Sargent.

Chair Greiner opened the meeting at 7:00 p.m.

Review & Approve the draft meeting minutes of May 9th – The Board reviewed the May 9, 2016 draft meeting minutes. Vice Chair Deary made a **motion** to approve the meeting minutes from May 9, 2016 with changes. Anne Ross-Raymond **seconded** the motion and the **motion passed unanimously**.

Pelletier Subdivision – Review of conditionally approved items before final submission – The Planning Board (PB) reviewed the meeting minutes of February 1st that outlined all of the outstanding items. Surveyor Sargent stated he has submitted a new three page plan titled the “Oak Hill Road Improvements Plan”, which shows the area between the travel way & right-of-way and the subdivision plans have been changed to show the lots & test pit data for recording purposes. The other plans will show topography for the Town’s records. State subdivision approval, the wetlands permit and metes & bounds descriptions have all been approved/submitted. Joe Schmidl conducted a review of the metes & bounds description and the PB reviewed an e-mail from Joe dated 5/9/16 that questioned the length of one section of the metes & bounds description. Surveyor Sargent noted the Fire Pond plans were also amended to specify a seeding mix for erosion control but the total gallons (1,500) per minute for the dry hydrant was missed, so he will add a note to the plan. The Fire Pond Easement has been reviewed by the Town’s Attorney and amendments were made. The drainage easement on Oak Hill Road will also need to be finalized. PA Rollins stated the final “mylar” copies of the subdivision are needed, along with a check for the Registry’s LCHIP fee.

Vice Chair Deary made a **motion** to accept the metes & bounds as corrected and the additional outstanding items with the exception of the note for the fire pond's dry hydrant, seeding mix & the stamps/signatures of all professionals. Anne Ross-Raymond **seconded** the motion and the **motion passed unanimously**. PA Rollins was asked to verify the last two items upon final submission.

OTHER Business

Subdivision application for Loverin Hill Road, applicant Cynthia Twombly - A Public Hearing has been scheduled for 6/6/16 at 7:00 p.m.

ADJOURNMENT –The Planning Board adjourned at 7:48 p.m.

NEXT MEETING –The next regularly scheduled meeting will be held on **Monday, June 6, 2016 @ 7:00 p.m.** at the Academy Hall (upstairs).

Minutes prepared by April Rollins, Planning/Zoning Assistant