



# Salisbury Cemetery Trustees

Meeting Minutes –June 1<sup>st</sup>, 2017

## Present:

Trustees - Rick Chandler, Chair; Jim Minard, Anne Bickford  
Sexton – Melvin Bowne

The meeting was called to order at 4:00 PM. Minutes from May 2<sup>nd</sup>, 2017 were read and clerical errors corrected and minutes approved.

## Old Business:

- Sexton Bowne met with John Harrington. Paperwork was completed and payment received for the purchase of two lots at Oak Hill.
- John Kepper's headstone was placed by Sexton Bowne and Jim Minard.
- Sexton Bowne reported that a vault is not visible at Oak Hill as previously thought.

## New Business:

- Certificate of Liability Insurance was received from Davis and Towle Insurance for Joseph and Samantha Poulin, dba Poulin Property Maintenance for cemetery mowing.
- Bid was received 5/30/17 from Brico Air Quality Services, Andover, NH for repair of the wall at Maplewood. Rick will contact A.N. Whipple to see if he is still interested in submitting a quote.
- Resignation letter was accepted from Jim Minard.
- Anne Bickford plans to attend the June 19, 2017 seminar for cemetery trustees, to be given by the Office of the Attorney General.

Meeting adjourned at 4:55 PM. The next regular meeting is scheduled for July 6<sup>th</sup> at 4:00 PM.

Respectfully submitted,  
Anne Bickford  
Cemetery Trustee / Secretary