

TOWN OF SALISBURY

Budget Committee Business Meeting Summary - **Approved**

February 10, 2020

Marcia Murphy, Vice Chair	Present	Sandy Miller	Present
Bill MacDuffie, Sr.,	Present	Salvatore Morgani	Present
Dave Merwin	Present	Nancy Hayden	Present
Jason Hood, Chair	Present	Ken Ross-Raymond, Selectman Ex-Officio	Present
David Kelly	Present	April Rollins, Town Administrator	Present
Melinda Wasche	Absent	Kate Wilson, Recording Secretary	Absent

Other Selectmen Present: John Herbert

General Public Present: Bill MacDuffie Jr., Sharon MacDuffie, Gayle Landry and William Thomas.

Handouts for Meeting:

- 2020 Proposed Budget
- Revenue figures through 12/31/19
- MS-737

Chair Hood opened the meeting at 7:00 p.m.

Review & Approve Minutes of January 20, 2020 – Selectman Ross-Raymond made a **motion** to approve the meeting minutes of January 20, 2020 with corrections. Sandy Miller **seconded** the motion and the **motion passed unanimously**.

Final review of the 2020 Budget - TA Rollins explained that line 4155-20 has been reduced to zero due to the recent personnel policy changes, making the new total \$24, 650 dollars for personnel administration (-\$1,288 dollars). Selectman Ross-Raymond made a **motion** to accept the personnel administration budget at \$24, 650 dollars. Sandy Miller **seconded** the motion and the **motion passed unanimously**.

TA Rollins explained that the container rental lines have been combined, so line 4323-04 total of \$900 dollars has been moved to 4324-16 debris container rental. Dave Merwin made a **motion** to approve the Recycling budget at \$9,375 dollars. Sal Morgani **seconded** the motion and the **motion passed unanimously**. Sandy Miller made a **motion** to approve the Transfer Station budget at \$99,190 dollars. Bill MacDuffie Sr. **seconded** the motion and the **motion passed unanimously**.

Selectmen's Report - Selectman Ross-Raymond briefly discussed the school district's portion of the tax rate and potential increases due to student population. Selectman Ross-Raymond thanked the members of the Budget Committee, who always ask great questions to keep the budget down. Selectman Ross-Raymond stated it is hard to keep a responsible budget that's fair to the taxpayers.

Budget Public Hearing at 7 p.m. - Chair Hood opened the Public Hearing at 7:00 p.m. and asked for any public comments, none were made. The public hearing was closed at 7:02 p.m. Dave Merwin made a **motion** to approve the budget including warrant articles \$1,291,767 dollars. Sal Morgani **seconded** the motion and the **motion passed unanimously**. TA Rollins noted that two additional lines have been added to the end of the budget sheets, in order to reflect the encumbrances from 2018 that are expense in 2019. TA Rollins explained that the lines have been added per the request of the Town's Auditors and to provide transparency.

Signing of the MS-737 - The Budget Committee signed the form.

Other Business - None at this time.

Next Meeting – Will be held on *Monday, April 13, 2020 at 7:00 p.m.* at the Academy Hall.

Dave Kelly made a **motion** to adjourn at 7:14 p.m. Nancy Hayden **seconded** the motion and the **motion passed unanimously.**

Respectfully submitted,
April Rollins, Town Administrator