

**Salisbury Budget Committee  
Approved Meeting Minutes  
April 11, 2022**

A meeting of the Salisbury Budget Committee was held on Monday, April 11, 2022 at 7:00 p.m. at Academy Hall.

Jason Hood, Chair (2024)	Present	Marcia Murphy, Vice Chair (2023)	Present
David Kelly (2024)	Present	David Croft (2024)	Absent
Jeff Blanchard (2022)	Present	Eric Swendsen. (2025)	Present
Jennifer Hoyt (2023)	Present	Kevin O’Neill (2025)	Present
Brett Walker, Selectman (2022)	Present		Vacant
April Rollins, Town Administrator	Present	Jennifer King, Recording Secretary	Present

**Public Attendees: Bill MacDuffie Jr.**

**Attending Via Zoom: Gayle Landry**

Jason Hood called the meeting to order at 7:02 p.m.

Election of Officers

With a full Board present, election of officers took place:

Brett Walker nominated Jason Hood to serve as Board Chair. David Croft seconded the nomination which passed unanimously (*Hood abstained*).

Brett Walker nominated Marcia Murphy to serve as Board Vice Chair. David Croft seconded the nomination which passed unanimously (*Murphy abstained*).

OLD BUSINESS

Approve Minutes

Jeff Blanchard motioned to accept the draft minutes from February 7, 2022. Brett Walker seconded the motion which passed unanimously (*Swendsen and O’Neill abstained*).

NEW BUSINESS

## Selectmen's Report

Brett Walker told the committee that Global Trash Solutions, the company that will be supplying their compactor, has received their loan they were waiting on and manufacturing has started. He hopes to have an update by the end of this week.

Chair Hood asked if installation and other costs will be fixed. Brett Walker answered that they will be. Jeff Blanchard asked if this will affect the budget. Brett Walker had figured for a little extra in terms of their loads, so this is not something that should affect the budget. Vice Chair Murphy asked how long it takes to build. Brett Walker answered that he is unsure of how long the actual manufacture takes but the lead time was 12 weeks.

David Croft asked if the Selectmen anticipate any unforeseen expenses or increases for next year (police, etc.). Brett Walker said he can't speak for the Board as they haven't yet discussed it, but he noted that they certainly expect all of their current contracts to increase at renewal due to inflation. Eric Swendsen asked if the Sheriff's Office has any resources they can offer the town. David Croft said that as Sheriff, he takes a lot of calls for the community, but he has 26 others to support as well, so he doesn't have a lot more he can give.

Jeff Blanchard asked if they usually see more department heads during budget season than they did this year. Chair Hood explained that the department heads usually present to the Selectman, but the committee may ask them to present to them as well. It was explained that there is a schedule that is set up, but if they aren't proposing any major increases or changes, they don't usually need to appear before the committee.

Kevin O'Neill asked what exactly their role as the Budget Committee is. Brett Walker explained that the Selectmen make the recommendations, and the Budget Committee reviews the recommendations and makes changes if needed. The Budget Committee actually ends up creating the budget. Discussion occurred regarding the yearly budget procedure and the best way for members to access budget information.

Vice Chair Murphy asked when can taxpayers will be able to see their new valuations. TA Rollins doesn't have a timeline for this at this time. Tentatively set for end of August.

David Croft motioned to accept the resignation of Violet Sweeney with regret. Brett Walker seconded the motion which was passed unanimously.

Jennifer Hoyt nominated Bill MacDuffie Sr. to fill the vacant position on the Budget Committee. David Croft seconded the nomination which passed unanimously.

The next Budget Committee meeting will be on Wednesday September 7<sup>th</sup>, 2022.

Vice Chair Murphy asked if the Budget Committee should meet to talk about recommendations before the department heads meet with the Selectmen. Kevin O'Neill asked about getting quarterly expense reports. TA Rollins suggested a joint meeting of the Selectmen and the Budget Committee before the Selectmens' recommendation (first Weds in Sept).

Adjournment

Jeff Blanchard motioned to adjourn. David Croft seconded the motion and the Committee adjourned at 8:07 p.m.

Respectfully submitted by Jennifer King, Recording Secretary