



Salisbury Board of Selectmen

Meeting Minutes

January 4, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant – Vacant	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. One person dialed in via Zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7:01 pm.

2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of December 21, 2022. Selectman Hoyt **seconded**. The **motion passed**.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed:

Review Accounts Payable & Payroll Registers – Available for Public Inspection

Current Use Application – Tax Map 238, Lot 3 – Currier

Documents are available for public inspection.

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent**

Road Agent Bill MacDuffie Jr. reported that the roads are in bad shape due to the weather.

b. **Transfer Station**

Manager LaFlamme stated they have found a spot for a new burn pile location but it is grown in, so they will be checking with Ben Landry to see if he will help clear an area while he is logging nearby. Chair Walker made a **motion** to allow Ben Landry to cut some trees down at the Transfer Station. Selectman Hoyt **seconded** the motion

and the **motion passed unanimously**. The Board reviewed an email from JFE stating mixed paper hauling was increasing by \$90 dollars (\$380 per trip). Manager LaFlamme noted they only haul paper 2-3 times a month. Chairman Walker made a **motion** to increase hauling to \$21,500 dollars. Selectman Herbert **seconded** the motion and the **motion passed unanimously**. The Board also reviewed an email from the NRRA whose membership dues will be increasing. Chair Walker made a **motion** to increase line item 4323-20 from \$1 dollar to \$125 dollars. Selectman Hoyt **seconded** the motion and the **motion passed unanimously**.

5) New Business

a. NH State Police Statistics - Chairman Walker read the stats for December:

NH State Police Statistics - December 2022

Type of Call	#	Type of Call	#
Assault / Simple	1	Non NIBRS Event / Non-Cat Data	1
Assisting-Fire Dept (10-29)	1	Other Public Service / Welfare Check	1
BOLO - Other Agency Non NHSP	1	Police Information	1
Check Up	4	Property Check / Area Check	2
Criminal Mischief All	1	Selective Enforcement Traffic	3
Dispute	1	Sex Offender Address Verification	2
Disturbance	1	Traffic Enforcement / Motor Vehicle Stop	18
Harassment	2	Traffic Hazard	1
Hazardous Operator	2	Trespassing	1
Medical Assistance	3	VIN Verification / Investigation	1
Motor Vehicle Crash, No Injuries	2	Warrants	1
Motorist Assist	1	Total Calls	52

- Andover Snowmobile Club – Vintage Snowmobile Show & Ride, February 11, 2023 @ 9:00 a.m.

6) **Old Business - Outstanding 2023 Budget Items** - TA Rollins noted that the Town received an email today for ambulance billing and the new figure will be \$88,300 dollars for 2023. Chair Walker made a **motion** to recommend the new ambulance billing figure to the Budget Committee. Selectman Hoyt **seconded** the motion and the **motion passed unanimously**. Payroll & Retirement will be calculated next week. Chair Walker noted the Budget Committee has reduced the COLA increase for the Town's Employee's to 6.5%. Selectman Herbert replied he doesn't feel the decrease is reasonable and he would like it to stay at 8.93%. Chair Walker stated the discussion centered around the 6.5% increase being a good balance between the employees and the taxpayers

but the Board could leave in the 8.93% even though the Budget Committee's budget goes to Town Meeting. Chair Walker announced the changes below;

2023 Proposed Increases

4130-10 EXE Town Administrator	\$74,923	6.5% Increase Salary
4130-15 EXE Municipal Assistant	\$21,044	6.5% COLA
4130-20 EXE Recording/Municipal Secretary	\$1,598	6.5% COLA
4130-25 EXE Bookkeeper	\$12,627	6.5% COLA

4140-05 Town Clerk Salary	\$22,853	6.5% Increase Salary
4140-10 Deputy Clerk Salary	\$1,330	6.5% Increase Stipend

4149-45 Tax Collector Salary	\$19,251	6.5% Increase Salary
4149-50 Deputy Tax Collector Salary	\$920	Level

4194-05 · GB Building Maintenance-Custodial	\$7,562	6.5% COLA
4194-06 – GBMaint. – Shoveling	\$1,598	6.5% COLA

4150-75 FA Treasurer Salary	\$4,138	6.5% Increase Salary
4150-77 FA Deputy Treasurer Salary	\$1,065	6.5% COLA
4150-37 FA Town Website (Webmaster)	\$959	6.5% Increase Stipend

4195-35 CM Sexton	\$3,195 –	6.5% Increase
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4240-03 · BI Bldg. Insp. Salary	\$36.29 per hour –	6.5% COLA
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4324-05 · SAN Trans. Station Operator Salary	\$15,294	8.93% Increase Salary
4324-07 SAN Trans. Station Ass'ts. Machine Operator & Att.	\$11,056	8.93% COLA

Chair Walker made a **motion** that the above figures go to Town Meeting. Selectman Hoyt **seconded** the motion. **Walker & Hoyt in favor, Herbert opposed. The motion carried.** Chair Walker made a **motion** to recommend \$15K for the Assessing line item 4150-40. Selectman Hoyt **seconded the motion and the motion** passed unanimously. Chair Walker made a **motion** to recommend \$236K for highway projects, line item #4910-34. Selectman Herbert **seconded** the motion and the **motion passed unanimously.**

WARRANT ARTICLES

5507-04 CRF Reassessment - Motion to recommend \$8,400 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Town Buildings & Grounds - Motion to recommend \$2,500 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Transfer Station/Recycling/Eq. Repair - Motion to recommend \$5,000 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Fire Rescue/Emergency Services - Motion to recommend \$49,000 by Walker, Second by Hoyt and Motion passed.
5507-04 Forest Fire Expendable Trust - Motion to recommend \$500 by Walker, Second by Hoyt and Motion passed.
5507-04 Highway Equipment - Motion to recommend \$0 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Recreation - Motion to recommend \$1,000 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Cistern Maintenance & Repair Expendable Trust - Motion to recommend \$2,500 by Walker, Second by Hoyt and Motion passed.
5507-04 CRF Land Acquisitions - Motion to recommend \$152,517 by Walker, Second by Hoyt and Motion passed.
5511-06 Cemetery M&O Trust - Motion to recommend \$600 by Walker, Second by Hoyt and Motion passed.
5511-01 AirPack Equip. and Maintenance -Expendable Trust Fund - Motion to recommend \$16,960 by Walker, Second by Hoyt and Motion passed.
5511-02 Defibrillator -Expendable Trust Fund - Motion to recommend \$2,400 by Walker, Second by Hoyt and Motion passed.
5511-07 Library Operations -Expendable Trust - Motion to recommend \$0 by Walker, Second by Hoyt and Motion passed.
5511-08 Old Home Days Revolving Fund - Motion to recommend \$0 by Walker, Second by Hoyt and Motion passed.
5511-09 Household Hazardous Waste Day - Motion to recommend \$7,000 by Walker, Second by Hoyt and Motion passed.

Chair Walker made a **motion** to recommend warrant articles for the adoption of RSA 41:14-a, the adoption of the “All Veteran’s Tax Credit” and the appropriation of \$13,549 dollars to be added to the Recreation CRF. Selectman Hoyt **seconded the motion and the** motion passed unanimously.

Chair Walker made a **motion** to recommend the “No Through Trucking Ordinance” as a warrant article. Selectman Hoyt **seconded the motion and the** motion passed unanimously. Chair Walker made a **motion** to change Whittemore Road’s speed limit to 25 mph. Selectman Hoyt **seconded the motion and the** motion passed unanimously.

7) **Selectmen's Reports** – None at this time.

8) **Public Comment** – None at this time.

9) **Town Administrator's Report**

- a. TA Rollins reported both of the assessing contracts have been fully executed.
- b. TA Rollins reported that there were wires down at the Town Hall, TDS has been notified but some of the trim has come off the front of the building. Selectman Hoyt offered to look at it.
- c. TA Rollins thanked Unitil for all of their help with the Town's decorations.
- d. Non-Public Session under RSA 91-A:3, II (b) – Chair Walker made a **motion** to go onto non-public session at 7:48 p.m. Roll Call; Walker, aye, Herbert, aye and Hoyt, aye. The Board reconvened the public session at 8:06 p.m. Chair Walker announced that the Board unanimously voted to hire Timothy Hanna as a Transfer Station Attendant effective immediately, starting at \$17 per hour and pending his criminal background check. The minutes were not sealed.

10) **Next Meeting**

Chairman Walker made a **motion** to adjourn the meeting at 8:07 pm. Selectman Herbert **seconded**. The **motion passed**. The next scheduled meeting at Academy Hall was scheduled for Wednesday, January 18, 2023, at 7 pm.

Respectfully Submitted,

April Rollins, Town Administrator