



Salisbury Board of Selectmen

Meeting Minutes

February 1, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant – Vacant	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. No one attended via Zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7:00 pm.

2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of January 18, 2023. Selectman Hoyt **seconded** the motion which passed successfully.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- ☐ Review Accounts Payable & Payroll Registers – Available for Public Inspection
- ☐ 2022 Selectmen's Audit Questionnaire
- ☐ Tax Map Maintenance Proposal - Cartographic Associate, Inc.
- ☐ Solar Exemption - Tax Map 230, Lot 9 (Daniels)

Documents are available for public inspection.

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent**

Bill MacDuffie Jr. told the Board that he got a quote to clear out the trees and brush behind the dumpsters in the amount of \$2,500.

b. Transfer Station

Manager LaFlamme stated that they are still operating without a compactor. He has been in touch with Casella and is waiting to hear back from them regarding a replacement container. They are currently filling approximately 2 containers a week. Chairman Walker asked that he let him know if he doesn't receive a suitable answer. He does have concerns about having open containers.

Jim Hoyt asked Manager Laflamme if he wanted to remain closed on Saturday and open on Sunday instead due to the frigid weather being forecast for the weekend. Manager Laflamme responded that he would prefer to remain open during their normal hours despite the weather.

Manager Laflamme said that he needs hydraulic fluid and also needs to look into the possibility of getting the hose replaced that was damaged. TA Rollins told him that she can give him the credit card to get that taken care of.

TA Rollins confirmed that the attendant position has been posted. Chairman Walker noted that the position can be flexible so that the hours are every other Saturday instead of every Saturday, especially if that would make it more appealing for people to apply for.

c. Conservation Commission meeting was cancelled due to inclement weather.

5) New Business

a. **Petition Warrant Article:** Chairman Walker read the Petition Warrant Article to be added to the town warrant:

"We, the undersigned registered voters of the Town of Salisbury request you to insert in the warrant for the 2023 Town Meeting, the following article:

'To see if the town will vote to raise and appropriate the sum of Thirty-Three Thousand Dollars (\$33,000) for the purpose of increasing police patrol coverage from 8 hours a week to 16 hours a week to ensure the safety of the motoring public and the safety of the residents of Salisbury.'

b. **Investment Policy:** The Selectmen signed off on the investment policy statement (done annually).

c. **Water tank, Academy Hall:** TA Rollins said that the tank itself appears to have been replaced in 2019, but the fittings and unit that sits on top of the tank are corroded. She is waiting on an estimate.

d. **Letter from Executive Councilor Cinde Warmington, District 2.** She offered to make herself available to attend a future meeting to learn about the issues facing their town. Chairman Walker said that they will schedule something with her.

e. **Selectmen's Office Hours:** TA Rollins requested permission from the Selectmen to change the office hours to T, W & TH 8-4, closed on Fridays. This would allow her to address increased responsibilities including training when she does hire an assistant.

Selectman Herbert is concerned about limiting the office hours because of past public perception that the office always seems to be closed. He feels that 4 days a week in the office is important. The BoS was in consensus that they would prefer to leave the hours as they are.

6) **Old Business - Outstanding 2023 Budget Items - Selectmen's Reports**

- a. No through trucking ordinance: Chairman Walker said that a public hearing to be held at the next meeting on 2/15/23 at 7:15 p.m. The BoS reviewed the ordinance and discussion occurred regarding the roads that should be included on the proposed ordinance.

7) **Selectmen's Reports**

None.

8) **Public Comment**

Public Comment: Resident Gayle Landry stated that she has always been very happy with the State Police and the job they have been doing. She often passes them running radar on Whittemore Road, so contrary to popular belief, they do not always sit at the Safety Building. Bill MacDuffie Jr. said that it is important to note that most of the time when they are parked at the Safety Building, they are there on business other than patrolling.

Harvey Peter asked about the current status of the school budget. Chairman Walker said that School Meeting is March 10th, which is where they will vote on it.

Resident Bill MacDuffie Sr. feels that it is pretty poor that they can't afford to print a school report given the size of the budget that they have.

9) **Town Administrator's Report**

- a. TA Rollins stated that she is working on compiling the Town Report, she is just waiting on a few committee reports. She is hoping to have it to the printer a day or two after the Budget Committee meeting which is 2/6/23.
- b. There are two camping permits that are about to expire, so they need to get their letter template approved.
Chairman Walker **motioned** that they forward the camping permit letter template to the Town Attorney for their approval.
Selectman Hoyt **seconded** the motion which passed successfully.
- c. Non-Public Session RSA 91-A:3,II (a) – **Motion** to enter non-public by Walker, **seconded** by Hoyt, by **Roll Call vote: Hoyt-aye, Walker-aye, Herbert-aye.**

The Board entered non-public session at 7:25 p.m. and reconvened the public session at 7:42 p.m. Chairman Walker announced the Board unanimously voted to provide the Transfer Station Manager with a bi-weekly stipend of \$140 dollars until another person is hired, effective immediately.

The next scheduled Selectmen meeting at Academy Hall is a brief work session prior to the Budget Committee hearing on Monday February 6, 2023 at 6:15 p.m.

Meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Jennifer King, Recording Secretary