



Salisbury Board of Selectmen

Meeting Minutes

May 3, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Absent
Municipal Assistant Sadie Merrow	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. One person attended via zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7 pm

2) Meeting Minutes

Selectman Walker made a **motion** to approve the minutes of April 19, 2023, with suggested corrections from Gayle Landry. Selectman Herbert **seconded** the motion which passed successfully.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- Report of Cut – Tax Map 241, Lot 17
- Intent to Excavate – Tax Map 219, Lot 43

Notice of Lien in the amount of \$1,314.19

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent**

Bill MacDuffie Jr. told the Board, the roads are a mess from the washouts. He also said the burn pit at the Transfer Station is done.

b. **Transfer Station**

Manager LaFlamme was absent.

c. **Conservation Commission**

The Conservation Commission reported, that Tucker Pond is in poor quality, they are going to look at surrounding towns to see their protocols and plans to help water quality, and then investigate implementing similar regulations for Salisbury wetlands. Chair Walker made a **motion** to appoint Michael Rosetti as Member until 2026 Selectmen Herbert **seconded** the **motion** passed unanimously.

Chair Walker made a **motion** to appoint Paula Munier Lee as an Alternate until 2026. Selectmen Herbert **seconded** the **motion** passed unanimously.

d. **Planning Board**

The Planning Board reported, Joe Schmidl has been researching land that is 5 acres or less for the Highway Department location, Chair Schmidl also looked at properties that are 10 acres as well. Chair Walker said to keep the list long so there are options when the time comes.

5) **New Business**

- Supervisors of the Checklist – Appointed Jocelyn Henry until 2024 (term 2026) – Oath of Office needed, please see Town Clerk

Chair Walker made a **motion** to appoint Jocelyn Henry until 2024 (term 2026) Selectmen Hoyt **seconded** the **motion** passed unanimously.

- Academy Hall – Chimney / Roof Leak – Black Moose Masonry estimate appointment May 11th

Selectmen Hoyt said the roofer who looked at the chimney / roof leak believes the issue needs a mason. Selectmen Hoyt said that TA Rollins has reached out to Black Moose Masonry to come look at the roof/chimney.

- Town Wide Yard Sale – May 20th from 8 a.m. to 2 p.m.

Chair Walker said the yard sale is being put on by the Friends of the Salisbury Free Library.

6) **Old Business**

- Building Permit Fee discussion with Building Inspector, Chuck Bodien

Building Inspector, Chuck Bodien said he has been the Building Inspector since 2004, and the fees have not been adjusted in many years, and they should be looked at. Jason Hood Chair of the Budget Committee agreed with Chuck Bodien, that the building permit fees need to be looked at. Chair Walker said the fees are a part of code, so it would have to be adjusted at Town Meeting. Chair Walker said the code would go to the Planning Board then have to be put on the ballot at Town Meeting to be voted on. Bodien also said most towns have administrative departments that help support administrative functions, those fees for the building permits include the help of the administrative personnel. Bodien said Salisbury has the lowest fee for Building Permits compared to surrounding towns, at \$250 dollars for a new building. Budget Committee Chair, Jason Hood said the town either needs to be greedy with the fees and have the department bring in some money or at least be neutral. Chair Walker suggested a \$500 dollar fee for new building permits and \$25 dollars for other permits. This way the builders are

responsible for more of the cost rather than the taxpayers. Bodien mentioned that last year there was 14 new builds in the town. Selectmen Hoyt said he hopes that the town will not have 14 new builds every year. Jason Hood said with all the surrounding towns and Salisbury's location he believes there will be quite a few new builds each year. Chair Walker said he thinks an increase of the fees would help balance out Chuck Bodien's salary. Less Building Permits means less money collected from fees but also mean less hours the Building Inspector needs to work. More Building Permits means more money collected from fees, to help balance out more hours the Building Inspector had to work. Bill McDuffie Jr. asked if the administrative fee change had to go to the Town Meeting, Chair Walker confirmed that that the change had to go to the Town Meeting.

- **2022 State Police Invoices & County Statistics**

Chair Walker presented invoices from the State Police for the period of April 2022 through the last billing cycle in February 2023. This represented the time frame following the 2022 Annual Town Meeting where voters approved increasing police coverage from 4 hours a week to 8. The increase would mean the State Police would conduct an average of 8+ shifts per month.

Chair Walker presenting these invoices in response to several people who have intimated that he had provide miss information when he asserted that State Police have failed to cover the contracted patrols over the prior year. At town meeting, Lt. Baldassarre declared that the State Police had in fact covered all the shifts and would be able to cover more.

The Invoices show that the State Police had in fact not provide 8 patrols during a single month from April 2022 to February 2023. Chair Walker informed the board that he has contacted Lt. Baldassarre to see if he could explain the differences and as of this time, he has received no reasoning for the discrepancy.

-2022 State Police Invoices

4/4/2022	5/3/2022	6/1/2022	7/13/2022	8/3/2022	9/7/2022
4/11/2022	5/6/2022	6/3/2022	7/15/2022	8/22/2022	9/9/2022
4/16/2022	5/18/2022	6/11/2022	7/20/2022	8/29/2022	9/21/2022
4/18/2022	5/21/2022	6/12/2022	7/23/2022	3 Shifts August 22	9/26/2022
4/22/2022	5/23/2022	6/13/2022	7/25/2022		9/29/2022
4/27/2022	5/24/2022	6/20/2022	5 Shifts July 22		5 Shifts September 22
6 Shifts April 22	6 Shifts May 22	6/21/2022			
		7 Shifts June 22			

10/3/2022	11/3/2022	12/5/2022	1/4/23	2/1/23	
10/5/2022	11/10/2022	12/7/2022	1/12/23	2/2/23	
10/20/2022	11/11/2022	12/15/2022	1/15/23	2/10/23	
10/26/2022	11/12/2022	12/19/2022	1/16/23	2/11/23	
10/31/2022	11/14/2022	12/23/2022	1/24/23	2/14/23	
5 shifts October 2022	11/15/2022	12/26/2022	1/30/23	2/17/23	
	11/21/2022	12/27/2022	6 shifts January 2023	6 shifts Feb 2023	
	7 shifts November 2022	7 shifts December 2022			May be more, invoice ran thru 2/23

County Statistics

MV Stops: 2022 = 21(One summons)
2023 = 11(One summons)

Cases:

Jan 2022 – Pistol Permit
Mar 2022 - Pistol Permit
April 2022 - Pistol Permit
May 2022 – Fraud/Scam
July 2022 – Indecent Exposure
Aug 2022 – Child Sex Image x2
Sep 2022 – Theft, Fraud/Scam

2022 Total – 9

Jan 2023 - Pistol Permit x2, Fraud/Scam
Mar 2023- Domestic Issue

2023 Total -4

7) Selectmen's Reports

Update on April 24th Meeting with Travis Silver & NH DOT Re: Calef Hill Road

- Chair Walker said the Board, Road Agent / Fire Chief Bill McDuffie Jr., and Travis Silver met with the State Engineer. Silver presented the Engineer with his plans. Silver provided a drawn-out plan as well as a written description. The State Engineer told Silver what he would need to do and where the culverts need to be to properly move the water. Silver would need to remove the muck and vegetation as well. Silver would be responsible for the trenching and the culverts. Chair Walker said he feels if the State Engineer is confident with the water moving on the State Road, he will have no problem approving the driveway permit. Silver asked if he can access his land from the Boscawen side because he has land owner permission and deeded rights to get to the Class VI Road in Boscawen. Chair Walker said he is unsure of the process for the Town of Boscawen, but Silver would still need a building permit, then go to the Zoning Board.

8) Public Comment

The Cemetery Trustees reported that the trees have been cut Oak Hill. They will also be putting flags out for Memorial Day.

9) Town Administrator's Report

American Rescue Plan Act – Broadband Expansion reporting has been completed

Next Meeting is Wednesday, May 17, 2023 @ 7 p.m. at the Academy Hall

Meeting adjourned at 7:46

Respectfully Submitted,

Sadie Merrow, Municipal Assistant

