



Salisbury Board of Selectmen

Meeting Minutes

April 19, 2023

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Sadie Merrow	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. One person attended via zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7 pm

2) Meeting Minutes

Selectman Hoyt made a **motion** to approve the minutes of April 5, 2023, without corrections. Selectman Herbert **seconded** the motion which passed successfully.

Selectman Walker made a **motion** to approve the minutes of April 18, 2023, with minor corrections. Selectman Hoyt **seconded** the motion which passed successfully.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed where applicable:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- Intent to Cut – Tax Map 229, Lots 3, 6, 7 and 9, Tax Map 204, Lot 1
- Yield Tax – Tax Map 238, Lot 3
- MS – 232, Appropriations as Voted

4) Public Hearing

Public Hearing Continuance – Class VI Road Municipal Liability Waiver for Travis Silver on Calef Hill Road, Tax Map 258, Lot 4 – NH DOT Driveway Permit Application received

Selectman Walker opened the public hearing at 7:04.

On April 18th the Selectman, TA Rollins, William MacDuffie Jr. – Road Agent, Travis Silver, Lorna Carlisle, Cindy Owen, Scott Edwards, Wanda Durdin, Matt Mason and Michael, Jayce Campbell, and Planning Board Members Joe Schmidl, Jeff Nangle, William MacDuffie III, Jeff

Blanchard and Joe Landry all walked to the top of Calef Hill Road (Class VI) to survey the land. Mr. Silver provided a house plan with topography and explained where the house would be built. Selectmen Walker said he has been in contact with the state, and that he was uncomfortable moving any water to an abutter's property, at least without an easement from those abutters. Selectmen Walker did say in the long run Travis Silvers plan of ditching both sides of the road will be better for drainage for the abutter Dr. Mat Mason, of Black Water Veterinary Services in the end. Chair Walker also said he talked to the state about the driveway permit application that the state told Silver he needed to apply for. The state assured Selectmen Walker that is the correct permit application, the state engineer also said he will meet with the land owner (Travis Silver), to discuss what needs to be done at the intersection of route 4 and Calef Hill Road. Chair Walker said he was concerned about the water and where it's going/ slowing it down, he said he is no place to make an approve but feels they are one step close. Silver agreed and said he did not want the water to drain on Dr. Mason's property. Silver said for now he would carry the water down sides of Calef hill road down to Route 4 until he meets with the state. Chair Walker said RSA 231:50 (Towns Not Liable After Discontinuance. – Towns shall be relieved of all obligation to maintain, and all liability for damages incurred in the use of, discontinued highways or highways discontinued as open highways and made subject to gates and bars.), but Silver can still access his land as long as there is no improvements or maintenance done to the road at this time. Planning Board Chair Joe Schmidl, spoke on behalf of the Planning Board and said, Silver's application was incomplete. Chair Schmidl stated the application requires a written plan, installment of utilities, utility right-a -away and drainage plans. Schmidl said the Planning Board's biggest concern with the application is about the water issue, he said removing the soil and the size of the ditching system needs to be calculated for. Schmidl said he wants to make sure the drainage system can hold up in rainfall including a heavy storm event. The Planning Board said this project is not going to be cheap and were concerned if the land owner (Travis Silver) had the budget for this project. Silver said his budget is not an issue for the Planning Board to worry about. Chair Walker said the rule is to leave the road (Calef Hill Road) the same or better if the project is not completed. Chair Walker also said he is pretty confident the state will be prepared for storms and washouts that may occur. Dr. Mason said he wants to make sure the water does not drain onto his property. Chair Walker said we are well into this process and asked as of right now that Silver doesn't do anything further to the road, and to make sure the water does not disturb any of the abutters. Chair Walker noted, for now Silver can tag the trees he is looking to cut down and start the process of getting permission from the abutters. Selectmen Hoyt said wants things done the right way and not flood Dr. Masons property. Chair Walker said he wants to meet with the state engineer, collect more information, and meet again after that. Chair Walker made a **motion** to continue this public hearing in 30 days. Selectmen Herbert **Seconded. Motion** passed unanimously

5) Department / Board / Committee Reports

a. Fire Chief / Road Agent

Bill MacDuffie Jr. told the Board, he has hired a grant writer named The First Responder Grants

LLC in the amount of \$1,500. Fire Auxiliary funds were used.

b. **Transfer Station**

Manager LaFlamme stated, the generator is back up and running, and there is a potential new hire for Saturdays.

c. **Budget Committee**

The Budget Committee reported, Lorna Carlisle was appointed to the vacant position.

d. **Old Home Day Committee**

Old Home Day Committee had nothing to report, Chair Walker said they are always looking for volunteers to help Old Home Day run smoothly.

e. **Zoning Board**

New Crossroads Country Store sign has been approved with three conditions: sign will be illuminated only during open business hours, no background illumination and if complaints received LED light settings will be decreased to lowest setting(s).

The Resignation of Loretta Razin from ZBA;

Chair Walker made a **motion** to accept with regret the resignation of Loretta Razin. Selectmen Herbert **seconded. Motion** passed unanimously.

Appointment of David Hostetler as a member until 2024;

Chair Walker made a **motion** to appoint David Hostetler as a member until 2024. Selectmen Hoyt **Seconded. Motion** passed unanimously.

Dan Supry as an Alternate until 2026 and Scott Cooper as an Alternate until 2026;
Chair Walker made **motion** to accept Dan Supry as an Alternate until 2026 and Scott Cooper as an Alternate until 2026. Selectman Herbert **seconded. Motion** passed unanimously.

f. **Recreation Committee**

The Resignation of Mike Broas;

Chair Walker made a **motion** to accept with regret the resignation of Mike Broas. Selectmen Hoyt **Seconded. Motion** passed unanimously.

Julia Jones as a Member 2026 and Brennen Lorden as a Member 2026;

Chair Walker made a **motion** to accept Julia Jones as a Member 2026 and Brennen Lorden as a Member 2026. Selectmen Hoyt **Seconded. Motion** passed unanimously.

Ice Rink Liner Purchase in July Request for funds to be expended from the Recreational Facilities CRF \$1,144.80 dollars.

Chair Walker made a **motion** to accepted the Ice Rink Liner Purchase request. Selectmen Herbert **seconded. Motion** passed unanimously.

g. **Planning Board**

Appointment of Dave Kelly as an Alternate until 2026;

Chair Walker made a **motion** to Appoint Dave Kelly as an Alternate until 2026. Selectman Herbert **seconded**. **Motion** passed unanimously.

6) New Business:

- March State Police Stats

Type of Call	#
Assault	1
Assist Motorist	1
Assisting Other Agencies	3
Building Check	4
Dead Animal	2
Dispute	1
Domestic Violence	2
Emotionally Disturbed Person	1
Fraud	2
Harassment	1
Hazardous Operator	1
Missing Person	1
Motor Vehicle Crash	1
Police Information	1
Restraining Order	1
Serve Subpoena	4
Sex Offender Address Verification	1
Special Detail Assignment	2
Stray Animal	1
Suspicious Activity	1
Traffic Stop	25
Vehicle off Road	1
Warrants	1
Welfare Check	6
Total Calls	65

Mr. Maxwell requested police stats from the Selectmen's office. TA Rollins replied they only have a few years of them compiled but she and her staff will investigate this further. Sharon McDuffie asked to see the invoices of State Police for all of 2022 to date, as well as if we had requested statistics from the Sheriff's Department. TA Rollins said she had requested Statistics but got no reply. Chair Walker asked her to follow up. Mr. Maxwell asked for clarification on some of the terms used to distinguish what type of call the Police were responding to. TA Rollins said he can google the State Police handbook for further description of what the terms mean. Chair Walker said he believes some of the language the Police use on the report sheets are meant to be more discreet/ vague.

- Library Trustees Re: Return of Unexpended Funds - \$8,575.28

Chair Walker said the Town appreciates the Return of the Unexpended Funds.

- Town Hall – Floor Support Beams & Windows

Selectmen Hoyt said the floor in the Town Hall needs to be fixed. He is concerned with the floor holing up when there are a lot of people in the building at one time, for example Town Meeting. Selectmen Hoyt said he received a bid for the job, but would like to not disclose the amount that way other companies can put in honest bids for the job as well. He also mentioned the poor condition of the ramp at Town Hall. TA Rollins stated the new windows should be done in a week.

- Updated Agreement & Notice of Limits of Municipal Responsibility and Liability form
Chair Walker said updating the Agreement & Notice of Limits of Municipal Responsibility and Liability form by removing the language at the end of section D, that states (and the length not to exceed 600 feet). TA Rollins said the Town Attorney already waved the ruling. Chair Walker made a **motion** to approve this update. Selectmen Hoyt **seconded**.

- Notice of price increase from TDS, effective in May
The Star Business Bundle will increase \$2.00 dollars a month effective in May.

7) Old Business - Outstanding 2023 Budget Items - Selectmen's Reports

- State Police Agreement – Signed by Colonel Noyes

8) Selectmen's Reports

- The Selectmen had nothing to report.

9) Public Comment

- Bill McDuffie asked for the Sheriff Departments reports from 2020 to date, Gayle Landry agreed with Bill about getting these reports sent to the office. TA Rollins said she sent an email and never heard back but she will call them in the morning. Gayle Landry also asked if the windows in the Town Hall Kitchen are being replaced as well. TA Rollins said yes, the kitchen windows will be replaced but do to size the windows they only get done two at a time.

10) Town Administrator's Report

Non-Public Sessions under RSA 91-A:3 II (b)

Non-Public Session RSA 91-A:3,II (b) – **Motion** to enter non-public by Walker, **seconded** by Hoyt, Roll Call – Hoyt, aye, Walker, aye, Herbert aye. The Board entered non-public session at 7:55 p.m. and reconvened the public session at 8:09 p.m. Chairman Walker announced the Board unanimously voted to hire Jonathan Santos-Sigler as a Transfer Station Attendant at \$17 dollars per hour with a \$1.00 dollar increase after completion of the SWOT certification and pending a background check, effective 4/19/23. The minutes were not sealed.

The next scheduled Selectmen meeting is May 3rd, 2023 7pm at Academy Hall.

Meeting adjourned at 8:10

Respectfully Submitted,

Sadie Merrow, Municipal Assistant