



Salisbury Board of Selectmen

Meeting Minutes

January 17, 2024

APPROVED

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Joanne Lord	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. No citizen attended via Zoom.

1) Open Meeting

Chair Walker opened the meeting at 7:03 pm.

2) Meeting Minutes

Chair Walker made a **motion** to approve the minutes of January 3, 2023. Selectman Herbert **seconded** the motion which passed successfully.

3) Signatures: Review Accounts Payable & Payroll Registers

- Chair Walker noted that the Selectboard had reviewed and signed where applicable:
- Review Accounts Payable & Payroll Registers
- 2023 Audit Questionnaire-Signed

Available for Public Inspection.

4) Department / Board / Committee Reports

Fire Chief / Road Agent – Winter Parking Ban Posted

Chair Walker mentioned the winter parking band has been posted until the end of the season.

Transfer Station – Demolition & Debris Fees –

Chair Walker spoke in regards to the fees for demolition and debris. The cost for hauling and disposing of material is roughly \$18,000 to date we have collected \$11,000 in fees. Chair Walker noted we get billed by weight. Selectman Hoyt mentioned both Casella Waste Management and Naughton & Sons take demolition. Selectman Herbert is concerned with illegal dumping along the roads and in the woods. More conversation will be had with Albert Laflamme at the next meeting. Chair Walker stated the Town doesn't have a scale, so it's hard to operate under a standard. Selectmen Hoyt stated clean wood could be moved by

Manager or Attendant to the burn pile, they may want to consider restricting load sizes.

Planning Board –

Selectman Herbert spoke on the meeting held on January 15, 2024. The camping ordinance has more revisions, this is still in process. A joint site-walk with the Conservation Commission, Selectboard and Planning board will take place on January 20, 2024 @ 9:30 a.m. the public is welcome to attend. The wetlands will be frozen, but this is a nice flat area. T/A Rollins asked if they need her to take notes. The board has agreed no discussions will be had until they discuss it at a regular meeting. Chair Walker asked T/A Rollins to send the other boards pictures of the land from this summer. T/A Rollins mentioned the recommendations need to be submitted to the Selectboard in writing.

5) New Business

- December Police Stats

NH State Police Statistics December 2023	
Type of Call	#
Alarm	1
Animal lost/stray	1
Assist Other Agencies	1
Check up (Welfare)	3
Civil Matter	1
Directed Enforcement Patrol	5
Disorderly Conduct/Harassment	1
MV Crash No Injury	2
OHRV - Crash With Injury	1
Noise Complaint	3
Restraining Order	1
Selective Enforcement Patrol	2
Sex Offender Address Verification	3
Subpoena	1
Suspicious Activity	1
Suspicious Auto	1
Traffic Stop	25
VIOLATION OF FRO / TRO	1
TOTAL CALLS	54

Library Trustees –

Chair Walker **motioned** to appoint Leonida Rasenas as an alternate until March of 2025.

Selectman Hoyt **seconded** the motion which carried with none opposed. T/A Rollins mentioned that Ms. Rasenas needs to go to the Town Clerk's office to be sworn in. Ms. Dixon stated effective

this week new hours of operation for the library hours will be Tuesday and Thursday, 12 p.m. to 6 p.m.

Investment Policy-

Chair Walker indicated no change from previous year. Chair Walker **motioned** to approve the Investment Policy. Selectman Herbert **seconded** the motion which carried with none opposed.

ZOOM –

Chair Walker would like to keep the zoom software, it is a service to the public. Although the attendance on zoom has decreased. Chair Walker **motioned** to continue with zoom and revisit this next year. Selectman Herbert **seconded** the motion which carried with none opposed

Town Hall Rental Application-

Chair Walker recused himself on Community Bridges vote.

Selectman Hoyt made a **motion** to approve fee waiver on the Town Hall Rental for Community Bridges Valentine's party. Selectmen Herbert **seconded** the motion which carried with none opposed.

6) Old Business

The BOS reviewed the following updated budget items:

Chairman Walker **motioned** to recommend to the Budget Committee the budget for 4153-10 \$10,000 Legal Expenses Board of Selectmen. Selectman Hoyt **seconded** the motion which carried with none opposed.

Chairman Walker **motioned** to recommend to the Budget Committee the budget for 4191-28 \$13,000 Planning Board Consulting. Selectman Hoyt **seconded** the motion which carried with none opposed.

Chair Walker talked on Harber Land update-

Process has been started to purchase the property for the Highway Department. We need to do an environmental study. We are in a good position at this point, two public hearings need to be held for the Selectboard. Selectmen Herbert mentioned that the zoning has to be approved for the subdivision because of limited access to the road. T/A Rollins explained how the process works. Discussion was had on the driveway regarding wetlands and location.

Chair Walker spoke on the 2023 Selectman Report, a few edits were made.

T/A Rollins reminded departments heads and boards that the Annual Report information is currently due.

Sandwich Board -

T/A Rollins stated we purchased a sandwich board for the town officials to use at the request of Mrs. Landry. There will be a procedure in place for using the board. Please see the Municipal Assistant for details. Chair Walker walked the ramps at the Town Hall, they are safe for use during the elections, no hazards, railing is secure. Mrs. Landry has a concern with the ramp in the front of the building. Mrs. Landry would like to use the nice yellow chain at Academy Hall.

Chair Walker mentioned the yellow caution tape. Grading needs to be done at the ramps to level it out, when all of the projects have been completed. Mrs. Landry had a concern on the uninstalled storm windows, at Town Hall. T/A Rollins will take care of having them moved.

7) Selectmen's Reports

Tucker Pond Support Letter- Signed by Chair Walker.

Town Hall – Floor Supports, Concrete Ramps, Old Wooden Ramp & Staircase

Chair Walker stated the entire Selectboard was invited by the contractors to visit the work-site. Chair Walker indicated he was very pleased with the work being performed. Original timbers look good, nothing is rotted, the old beams are so long they needed supports. Water was present in an area of the work area. Looked as if maybe it could be a pipe issue, but no evidence of a broken pipe. Resident mentioned possibly the issue is due to all the rain we had Chair Walker also indicated the same. Road Agent MacDuffie Jr. indicated we should regrade near the side of the building to divert the water away from the building. Chair Walker mentioned air return or duct is laying on the floor we need to see about rehanging it. Chairman Hoyt noted wooden ramp & staircase projects will commence in the Spring.

8) Public Comment

Chair Walker asked if there was any public input. No one on zoom, no public input.

9) Town Administrator's Report

T/A Rollins stated on the Audit will take place on January 29th through February 1st, 2024.

Meeting adjourned 7:45 p.m.

Next Meeting is Wednesday, February 7, 2024 @ 7 p.m. at the Academy Hall

Respectfully Submitted,

Joanne Lord, Municipal Assistant