



Salisbury Board of Selectmen

Meeting Minutes

December 29, 2023 @ 9:00 a.m.

APPROVED

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Joanne Lord	Absent

The Board of Selectmen held a brief meeting to review department encumbrances, along with a few other items. Bill MacDuffie Jr. was the only other person in attendance.

Chair Walker opened the meeting at 9 a.m.

TA Rollins provided account reports for highway's summer & winter maintenance at \$381,099.25 dollars with a budgeted amount of \$367,523 dollars (difference of 13,576.25 dollars). TA Rollins noted that \$13,131.90 dollars has not been utilized from the one-time special highway block grant for projects. Road Agent MacDuffie Jr. replied he was pretty certain all of the funds had been depleted but will double check.

Chair Walker made a **motion** to encumber \$236K for the West Salisbury Road project. Selectman Herbert **seconded** the motion. The **motion passed unanimously**. Road Agent MacDuffie Jr. informed the Board that the Mutton Road project has been estimated to cost \$140K and the budgeted amount of \$180K will work, the other \$40K will go towards the West Salisbury Road project's permits. Selectman Hoyt asked that Mutton Road be placed on the Board's next meeting agenda, there are concerns over some stone blocks.

The Board reviewed the three estimates for new DVR systems at the Academy Hall (\$7,838 dollars) and Safety Complex (\$7,600 dollars), plus a new keyless entry system at the Safety Complex (\$11,632 dollars) from Mango Security Systems. Chair Walker made a **motion** to accept all three bids from Mango, to waive the RFP process, encumber the funds for the Academy Hall from the General Government Building projects line item, 4194-45 and encumber the funds for the Safety Complex from the General Assistance line item, 4442-05. Selectman Hoyt **seconded** the motion. The **motion passed unanimously**.

NEXT MEETING: Wednesday, January 3, 2024 @ 7 p.m. at the Academy Hall

ADJOURNMENT: Selectman Herbert made a **motion** to adjourn the meeting at 9:14 p.m. and Chair Walker **seconded** the motion. The **motion passed unanimously**.

Respectfully Submitted,
April Rollins, Town Administrator