



## Selectmen's Meeting Summary February 1, 2017

Chairman Ken Ross-Raymond	Absent
Selectman Pete Ballou	Present
Selectman Sam Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Marcia Murphy, Gayle Landry, Nancy Hayden, Bill MacDuffie, Jr., Bill MacDuffie

Selectman Ballou called meeting to order at 5:30 PM noting that Chairman Ross-Raymond is unavailable to tonight's meeting as he is out of town.

### REGULAR BUSINESS:

- Review and Approve Minutes 1/18/17 meeting. Tabled until next meeting.
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Departments:

#### Road Agent MacDuffie – monthly update

- Sanding ice, plowing snow, and fixing pot holes on gravel roads.

**Police log** – January 2017 – total calls – 27: 1 – 911 hang up; 1 – ambulance needed; 4 – burglar alarm; 1 burglary – past tense; 1 – civil standby; 1 – DWI; 1 – fire dept requested; 2 – animal complaints; 3 – request for service; 2 – road obstruction; 1 – sex offender registration; 2 – suspicious activity; 5 – theft; 1 – traffic stop; 1 – welfare check. Report on file in Selectmen office.

**Public Hearing at 6:00 PM:** **Selectman Ballou** opened public hearing for discussion of terms of the Emergency Management Performance Grant agreement for an emergency management trailer for the Fire Department. Chief MacDuffie gave an explanation of the grant agreement. EMPG agreement for the grant application is for the purchase of an Emergency Management Trailer and tracks for mule. This public hearing is to review and make decision whether to accept the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$10,923. for the purchase of an Emergency Management Trailer. The total cost of this project will be \$21,846.00, in which the Town will be responsible for a 50% match and receive a grant for 50% of the project (\$10,923.00). Town's 50% is the Mule which was purchased by the auxiliary.

**Public Input/Comments:** None

Public Hearing closed at 6:05 pm. Selectmen reviewed request and feel Town should move ahead with the process. **Selectman Tucker moved to take the next step in the grant process; Selectman Ballou seconded. All voted in favor.**

### **Board of Selectmen Decision:**

The Town of Salisbury Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$10,923. for the purchase of an Emergency Management Trailer. Furthermore, the Board acknowledges that the total cost of this project will be \$21,846. in which the Town will be responsible for a 50% match (\$10,923.).

Selectmen signed the agreement, TA Warren will forward for processing. Chief MacDuffie indicated in conversation with Ms. Morton she indicated it would take about two weeks to approve and then Town should get check in thirty days.

### **Old Business:**

- **Water Filter System:** Chief MacDuffie clarified that the water filter system will not go out for grant but the purchase price of it will/can be used for 50% match for an OEC update grant. **match only - for OEC Update grant.**
- **New Fire Pumper -** Chief reported that the body is being assembled now so progressing towards completion. Selectman Ballou asked TA Warren when to two debt services will be completed: TA Warren noted that the Safety Building debt is scheduled to be paid off in 2019 and the Bridge in 2022. This year we begin with the debt for the fire pumper for ten years.
- **Upcoming Meetings:**
  - Planning Board – 2/6 - 7 PM
  - Cemetery Trustees – 2/7 – 9 AM
  - OHD – 2/8 – 6:30 PM
  - Budget Meeting – 2/13 - 6:30 PM and Public Hearing 7 PM
- **Overview of Meetings:**
  - Selectman Ballou reported the Recreation Committee met January 22<sup>nd</sup>. Two of the member's terms are up in April and both have indicated they would like to remain on the committee. **Selectman Tucker moved to appoint April Rollins and Michael Broas to the 4/17 -4/20 terms. Selectman Ballou seconded. All in favor.** Ballou also noted the committee decided to have the 4<sup>th</sup> Annual Winter Carnival/Ice Hockey Tournament at the Maplewood Recreation Ice Rink Field on Sunday, February 19<sup>th</sup> at 12:00 Noon. Rain/Snow alternate date is Monday, February 20<sup>th</sup>.
- **Final Review of Proposed 2017 Budget figures and Warrant Articles**
  - Outside Ambulance line item 4215-07 add \$1000 for Comstar Billing Contract – offset by revenue – money goes to general fund.
  - 4711 debt service – Principal add \$26,429. for fire truck purchase
  - 4721 debt service – Interest add \$5,000. for fire truck purchase
    - **Selectman Tucker moved to approve these three figures for proposed 2017 budget; Selectman Ballou seconded. All voted in favor.**
  - WA – 3 – total amount of budget is \$1,135,029.
  - WA 8 – cemetery trust funds – amount change to \$750.
  - WA 15 – Property Cards on line – \$955
    - **Selectman Tucker moved to approve these three figures for proposed 2017 budget; Selectman Ballou seconded. All voted in favor.**
- **Encumbered Funds:** – Tahoe Repairs: late in 2016 Chief noted he had a quote for repairs to Tahoe (which could not be completed in 2016) and he would like \$1525. encumbered. The Board at this meeting is confirming this request. **Selectman Tucker moved to encumber**

**\$699 from Ambulance and \$826 from Forestry for a total of \$1525; Selectman Ballou seconded. All voted in favor.**

- **Review End of Year 2016 Revenue Sheet**
- **Website:** The current website will be out of service effective March 1<sup>st</sup>. New town website to be developed soon with Virtual Town Hall. New website may not be up and running for a couple of months. Until such time as new website is up and running individuals when logging on to website will see it is under construction.
- **Review of Garfinkle permit situation:** Garfinkle has responded to town counsel's letter re: building plan at 463 Raccoon Hill Road. He has requested an inspection by independent inspector, town building inspector and a selectman. He stated he will pay any costs for the independent inspector. Selectmen, Mr. Bodien and Town Counsel all discussed his request and agree to hiring an independent inspector to do inspection at 463 Raccoon Hill Rd with Garfinkle, Mr. Bodien and a Selectman with the stipulation that Mr. Garfinkle must pay before the meeting. **Selectman Tucker moved to ask town counsel to notify Garfinkle of this decision, Selectman Ballou seconded. All voted in favor.**

#### **New Business**

- Currier & Ives Byway Council town representative is Joe Schmidl. Mr. Schmidl has indicated he is thinking of stepping down so Selectmen will do a letter to local businesses, planning board and conservation commission seeking interest of individuals to represent the town on this council. A member of the Board of Selectmen may also represent this council.

#### **Public Comments:**

- **Marcia Murphy:** Attended the MVSD annual budget public hearing and gave a general overview of the meeting.

**Other:** All business that shall legally come before the Board - Non-Public Session – if warranted:

**Selectman Tucker moved to adjourn at 6:20 PM; Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes, Administrative Assistant

**Meeting Summary reviewed and accepted at the February 15<sup>th</sup> Meeting.**

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Selectmen, Town of Salisbury