



Selectmen's Meeting Summary January 4, 2017

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Sam Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Louise Andrus, Sandy Miller, Gayle Landry, Bill MacDuffie, Sr., Marcia Murphy,

Chairman Ross-Raymond called meeting to order at 5:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes 12/21/16 meeting. **Selectman Ballou moved to accept the meeting summary as written, Selectman Tucker seconded. Meeting summary approved.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Departments:

1st Quarter - Safety Committee Update:

- Batteries upgrade for panic alarms at Academy Hall will be done this week.
- Library – After overview of cracks in wall it was determined the damage should be addressed in the spring.

Road Agent MacDuffie – monthly update

- Been busy with plowing and sanding. Selectman Ballou noted he is doing a good job as usual.

Police log – December: Total calls – 34: 2 – ambulance needed; 1 – assist motorist; 2 – burglar alarm; 1 – civil standby; 2 – criminal mischief/threatening; 2 – domestic past tense; 2 – hazardous operator; 7 – MV accident; 1 – animal complaint; 1 – request for DOT; 2 – request for service; 2 – restraining orders; 1 – sexual assault; 4 – suspicious activity/mv/person; 1 – theft; 1 – untimely death; 1 – vehicle off road; and 1 – VIN verification. Report on file in Selectmen's office.

End of Year Issues:

- Budget Issues
 - 4583 – Patriotic Observations – It was noted that Nancy Hayden, Chair of OHD has requested the \$359. not spend be encumbered to go towards 2017 fireworks. 2017 proposed budget for OHD is \$3,500 and Flags 250 for total of \$3750.
 - Warrant Articles:
 - Capital Reserve Funds: Town Bldg and Grounds - \$5,000; Transfer Station/Recycling - \$15,000; Recreation - \$5,000; Rescue Emergency Services Equipment - \$30,000; Land & Acquisition - \$2,500.

- Cemetery Maintenance & Operation Trust Fund - \$500.
 - Expendable Trusts: Defib & Maintenance - \$2,400; Cistern & Dry Hydrant Maintenance and Repair - \$10,000; Air Pack Equipment & Maintenance - \$7,500; Library Operations - \$1,000. (Estimated total for these warrant articles is \$78,900)
- Final Figures
 - Town Clerk: New figure for proposed budget line item is \$17,583. Also with the recommendation of town counsel a warrant article will be placed on 2017 warrant re: hours and increase in wages for town clerk. Increase in Town Clerk hours by 8 hrs and salary to \$20,221.
 - Insurance: TA received final figures and total proposed is \$16,560.
 - Police: Selectmen reviewing proposed MOU with State Police and realize they need to increase the police outside details line to \$16,500 – bringing total 2016 police budget to \$20,000.
 - Other – estimate of final figure is \$1,115,424. Nothing yet re: fire truck debt figures.
- Any 2016 – Encumbrances
 - OHD – 2016 unspent - \$359. Selectman Ross-Raymond moved to encumber the \$359 (4583-05) to be applied towards the 2017 contract for OHD fireworks, Selectman Ballou seconded. All voted in favor.
 - Water filtration system at Safety Building - \$4,000; Overhead Door (for transfer station building) Installation - \$3,700; and \$4,500 for Website with Virtual Town Hall to be encumbered from 4194-45. Selectmen moved, seconded and accepted total of \$12,200 to be encumbered from 4194-45.

Old Business:

- Selectman Ross-Raymond asked TA Warren to work with Building Inspector Bodien regarding notifying anyone using unauthorized living quarters (i.e. – campers, outbuildings, etc.)

New Business:

- 2017 Library Board of Trustees Alternates: Letter from Library Trustee Chair Henry asking BOS to appoint Jennifer LaClaire, Alison Thomas and Mark Feld the 2017 Library Trustee Alternates. Selectman Ballou moved to accept the Trustees recommendation; Selectman Tucker seconded. All voted in favor.
- Memo from Central NH re: Transportation Plan (10 year plan). BOS will forward to Planning Board.
- Letter from Div of Fire Safety – restrictions about fire works. Town has no restrictions. Copy will be forwarded to Fire Chief for follow up.
- CLD contract – BOS need to sign.
- Fire Chief MacDuffie has requested purchasing protective clothing from 2016. Selectman Ballou moved to encumber the \$4914. from 4220-52; seconded by Selectman Tucker. All voted in favor.
- IRS – 2017 Standard Mileage Rates announced – 53.5 cents per mile for business. Board moved and seconded to keep the rate at .54 cents for town mileage rate.
- Received letter of revised total the town is assessed for the support of Merrimack Valley School District for the 2016-2017 school year. The revised total is \$2,183,381 – up by \$8,149.60.

- 9th – budget meeting - BOS and Budget Committee need to review and accept the CIP.

Public Comments:

- **Sandy Miller:** Asked where a portion of the current use penalty is applied – *Conservation Fund*. She also asked about the amount for Dare in police budget – seems high for only Salisbury school. *Good PR and cost depends on how many children in 5th grade each year.*
- **Gayle Landry:** Dare Program is a good program for the kids cost includes refreshments, backpacks, etc. for graduates.
- **Louise Andrus:** Announced she would like to give handouts at the Transfer Station on Saturday(s) before annual school meeting. Also asked BOS if they would be interested in backing request for school board to have a budget committee and having annual meetings at different location (towns).

General discussion pursued regarding school budget – contract for employees (administrative and teachers) etc. Generally speaking it is important for all town citizens to get involved in order to make any budget changes.

Other: All business that shall legally come before the Board - Non-Public Session – if warranted:

Selectman Ballou moved to adjourn at 6:55 PM; Selectman Tucker seconded. All voted in favor.

Respectfully submitted:
Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the January 18, 2017 Meeting.

Selectmen, Town of Salisbury