



Selectmen's Meeting Summary November 16, 2016

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Samantha Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Marcia Murphy, Sandy Miller, Steve Wheeler, Gail Henry, Bill MacDuffie, Sr., Bill MacDuffie, Jr., Gayle Landry

Chairman Ross-Raymond called the meeting to order at 5:30 PM. He asked that we take a moment to remember John Kepper – who passed away this past weekend. He lived in town for the past 45 years and served as selectman for 10 of those years.

- Review and Approve Minutes of November 2nd summaries: **Selectman Ballou moved to accept both public and non-public summaries as written, and Selectman Tucker seconded. All voted to approve.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Heads:

Fire Chief MacDuffie – monthly update

- Stats: 4 EMS, 2 Wires, 1 MV accident 1 CO detector. Have had 134 calls so far this year.
- Camera price is \$8699 not \$7400 – ready to get it now if okay. Chief has looked at numbers in his 2016 budget and feels he can get the camera and still not spend entire budget. **Selectman Ballou moved to approve the purchase of thermal imaging camera, Selectman Tucker seconded. All voted in favor.**
- Chief will be checking on status of new truck.

2017 Proposed Budget:

Line Item – Department	Discussion
4210 – Police – BOS	No change same as 2016 - \$7000.
4312 – Highway – Bill MacDuffie, Road Agent	No change same as 2016 - \$268,945.
4910 – Highway Projects – Bill MacDuffie, Road Agent	\$140,000 – for North Road (first year)
4323 – Recycling – TS Operator Wheeler	Increased a little in hauling and mileage (\$360 increase). Proposed 2017 budget of \$9,720.
4324 – Transfer Station – Steve Wheeler, Operator	Budget includes additional hours for Wednesdays. 2% increase in salary lines – and some other minor adjustments brings the total proposed 2017 budget in at \$75,408 vs 2016 budget of \$75,760. Selectman Ballou noted the CIP schedule still shows putting money in CRF for compactor – and with the new machine this is no longer a priority. After general discussion it was agreed to remove that line and to add \$15,000 each year for building and repairs and power to station.
4550 – Library – Gail Henry, Chair	Up a little – 2% increase in operating budget (up by \$782.) and same for salary line. Total 2017 proposed budget is \$39,191. Vs 2016 budget of \$38,409.

Old Business:

- Transfer Station Manager Wheeler noted that the Wednesday hours have been very successful, but with the change from day light savings time this fall – have had to cut the

hours to 2 PM – 4 PM. He recommends not having Wednesday hours after 12/7/16. He does recommend resuming the additional four hours on Wednesdays for 2017 to begin May 3, 2017 through October 25, 2017. He will get a permanent sign made up for the transfer station with this information and we will put up interim signs until then. **Select board moved to accept recommendation to close after December 7th and resume in 2017 beginning May 3rd and accepted.**

- Meeting Updates:
 - o PB – 11/7: Selectman Tucker noted there was discussion Re: the Housing Chapter of the 2017 Master Plan; the approval plan for Jane Currier Subdivision has been recorded at the Registry; and on November 21st Planning Board will meet for a public hearing on an application for a Boundary Line Adjustment for Gracia Snyder.
 - o Budget committee met 11/14/16.
- Reminders:
 - o Cemetery Trustees meeting 11/19 for pre-bid meeting
 - o Planning Board Meet – 11/21
 - o Town Offices Closed 11/24 – Thanksgiving Holiday
 - o December 3rd Holiday Craft Fair – 9AM – 2 PM – Town Hall
 - o December 5th Planning Board – 7 PM – Academy Hall
- Volunteer Appreciation - December 21st Meeting
- Still need to get garage door put on the building at Transfer Station
- Selectman Ross-Raymond noted the State Police have informed him they are looking at a person of interest concerning the recent break-ins. They have been doing more patrolling recently as well.
- Elevator light replaced
- Selectman Ross-Raymond still need to take care of Library door. Also Scott Bickford looked at Library re settling of building and will get back to Selectmen with suggestions.

New Business:

- Invitation from MVSD re: joint meeting of MCSD Board and District Towns – 12/15/16
- Forest Laws for Municipal Officials and Volunteers – 12/14/16 – Salisbury Town Hall

Public Comments:

- **Sandy Miller – North Road:** Asked about the increase in taxes. Increased by .33 cents per thousand – and the increase was in the school and county.

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:45 PM, Selectman Tucker seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the December 7th, 2016 Meeting.

Selectmen, Town of Salisbury