



Selectmen's Meeting Summary April 16, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes 4/2/14 meeting: **Selectman Schmidl moved to accept the summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers: **Select board moved and accepted**

Department Updates/Issues:

- Fire Chief MacDuffie – monthly update :
 - March Stats: 5 EMS calls, 1 outside fire, 1 fire alarm.
 - Open House is scheduled for May 3rd - 10 - 2. Notices will be put up, in papers and on website.
 - Dept. scheduled April 26 – 27 for major spring cleaning at station. Will be replacing desks and file cabinets in both offices to become more organized.
 - Outside Stair project will be addressed after the open house.
 - 3 people to start first responder class next month – which be helpful for transports. Rescue is licensed at advanced – if paramedic is needed can get intercept with mutual aid.
 - Engine came back from Valley – great job and back in service.
 - Selectman Ross-Raymond noted that Paul Laraia ask if Chief would be willing to meet with him for discussion on issues.
 - Shared Services group talking about vehicle purchases being coordinated among the different town departments to help on costs. Chief also noted that Valley is starting something new re: having a substantial down payment could give the buyer some good discounts.

Old Business:

- Meeting Updates
 - Update – Education Committee – 4/3/14: discussed the results of annual school meeting and goals for committee going forward.
 - Update of PB – 4/7/14: Site walk – postponed until May 5th. Also discussed ZBA Chair Garvin's proposed changes to major and minor home occupations – will be working on these this year for zoning ordinance
 - Update of ZBA – 4/8/14: Brief discussion on major and minor home occupations.
 - Update of Budget Committee – 4/14/14: short meeting – general discussion re school issues and town budget preparation for 2015.

- Webster Energy Committee meeting: Selectman Schmidl attended. The Town originally planned a solar project with the Merrimack Valley School District using Revision Energy. But MVSD declined to participate. We are now investigating whether this is something Salisbury and Webster can move forward with – but more research needs to be done. The project involves no initial outlay of capital, and saves the Town a small amount on its electric bills (\$0.01/kilowatt). Within 7 years, the Town has the option to purchase the solar system at 25% of the initial installation cost (about \$75,000), and would have no electrical costs, besides maintenance of the system.
- CNHRPC – 4/10: Selectman Schmidl attended meeting with key speaker a lawyer who hires out to municipalities for telecommunication contracts. General discussion re: active agreements with Comcast and Metro with town, who owns the poles, etc. Schmidl suggests reestablishing the energy committee – renaming it technology / energy committee. CNHRPC is also putting together county economic development grant – looking for projects. Schmidl thought about North Road and Broadband issue. Board feels this might be something worthwhile to look into. The Selectmen agreed Selectman Schmidl could pass the information along to CNHRPC.
- FYI Meeting Reminders
 - OHD – Thursday – 4-17-14 – 7 PM – Academy Hall
 - Meet Your State Trooper – 4/19 – 9AM – 10 AM – Safety Bldg – sponsored by Neighborhood Watch Group.
 - Cross Country Assessors – May 7th - 6:45 PM. Selectman Ross-Raymond asked that a notice to public be put up as well as noted on agenda.
 - Searles Hill Discussion – May ??????: TA has discussed with Bureau of Trails – Shawn Violet re: having discussion with Andover Snowmobile Club (Greg Miller) and possibly the land owners re: concerns. TA Warren will continue to follow up with Laycox, Miller and Violet and possibly have group in at second meeting in May if warranted.
- Town Hall Renovations – Completion Date: is 4/17/14. Selectmen and Building Inspector will need to do final inspection before last payment can be cut. Ross-Raymond noted the tall cabinet that was in the back room was saved and may be put on the stage area. TA Warren noted that the janitor will clean on Friday as hall is scheduled to be used by Church for Easter Sunrise Breakfast.
- Perambulations: Boscawen, Franklin and Warner should have been done in 2011. Andover and Webster due this year. TA to set up schedule to complete this year.

New Business:

- New To Do Lists for Town Bldgs: (copy attached to minutes)
 - Need to prioritize what can be done now and what needs to wait for budget purposes. TA Warren will look at what is left in CRF for town buildings for further discussions.
- Transfer Station Coverage :
 - TA Warren worked up a draft public notice re: help wanted - for transfer station assistant (part-time) Board reviewed and added must be 18 years old. TA Warren will finalize and post. (copy attached with minutes).
 - Selectman Ross-Raymond thanked Pete Ballou for his help the last two Saturdays. Ballou noted he plans to help the next two Saturdays as well.

- Selectman Ballou also noted town needs to look at perhaps putting a wood stove and prefab chimney in Mall shed for shelter for attendants from in climate weather.
- Arlene Allen – Pingree Bridge Stones: Understand the stones from the Pingree Bridge area are now stored transfer station and Salisbury citizens may request to use them. She would like five of them. Selectman Ross-Raymond noted that they were originally supposed to stay at the bridge site but since that was not feasible then they can be used in town by highway department and citizens. Bill MacDuffie, Jr. noted that Road Agent has utilized some in the recent culvert work. **Selectman Schmidl moved to approve Ms. Allen using five of the stones, Selectman Ballou seconded. All voted in favor.**
- Farmers Market: Dawn Platt asked if anyone ever proposed farmers market in the past. Schmidl noted his wife has knowledge re: farmers markets. Ross-Raymond asked TA Warren to check with LGC re: using town property.
- Selectman Ross-Raymond was asked if something could be done about litter blowing from vehicles on way to transfer station.
- Selectman Ballou also noted we should be looking at scheduling a Transfer Station – Volunteer Day for Clean up.

Public Comments:

•

Correspondence:

▪

Other: All business that shall legally come before the Board

NEXT MEETING: May 7, 2014

Non-Public Session: (as necessary)

ADJOURN

Selectman Ballou moved to adjourn at 7:30 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes

Administrative Assistant

Meeting Summary reviewed and accepted at the May 7th, 2014 Meeting.

Selectmen, Town of Salisbury