



## Selectmen's Meeting Summary August 17, 2016

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Samantha Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Absent

Visitors: Sandy Miller, Gayle Landry, Marcia Murphy, Sally Jones, Lisa Moody, John Herbert, Bill MacDuffie, Jr., Jeff Earls.

Chairman Ross-Raymond called the meeting to order at 5:30 PM.

- Review and Approve Minutes July 20<sup>th</sup> and August 17<sup>th</sup> summary: **Selectman Ballou moved to accept the July 20<sup>th</sup> summary as written, and Selectman Tucker moved to accept the August 3<sup>rd</sup> summary as written. Selectman Ross-Raymond seconded. All voted to accept.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Department Heads:

#### Moderator Herbert – Inspectors of Election:

- Pursuant to RSA 658:2 (amended) republican and democratic parties are authorized to appoint the inspectors of election for each town by July 15 of each general election year. If appointments are not made by the parties on or before July 15 the appointments shall be made by the Selectmen of the town. Moderator Herbert noted no appointments have been made as required by law, and recommends the Selectmen appoint ballot clerks Gayle Landry and Marcia Murphy.
- After discussion Selectmen moved and accepted the Moderator's suggestion and appointed ballot clerks Landry and Murphy as inspectors for 2016 general election.
- Primary Day polls open 8 to 7, Sept. 13<sup>th</sup>.

#### Fire Chief MacDuffie – monthly update:

- Stats: 6 EMS, 6 wires down, 1 outside fire, 1 smoke in bldg..
- Met with Homeland Security about grants – going for new door fobs/locks as a priority right now, won't know till the first of the year.
- No update on the new tanker.
- Sam thanked the fire dept for doing road closures at Old Home Day
- Ken asked about a grant for the air pack replacements and MacDuffie said he really wants to pursue grant writing and is looking into a workshop for April to attend and hopes she'll take that on; Ballou mentioned the County has a grant writer and maybe we could check with them.

#### 6:00 PM – Public Hearing – Donation of Utility Vehicle to Fire Department:

Chairman Ross-Raymond opened public hearing re: Donation of Utility Vehicle at 6 PM. He explained Selectmen have the authority to accept gifts (not cash) but if the gift is valued \$5,000 or more a public hearing is required. General discussion. Chief MacDuffie briefly explained the Ladies Auxiliary bought a UTV for the department at a cost of \$12,500. This addition to the department will aid them with forest fires, rescues, etc.

## **Jeff Earls – Cross Country Appraisal:**

Jeff Earls in as scheduled to answer to complaints about not returning phone messages. Earls said some people called in but didn't leave call back numbers. Ken suggested adding to their card to be sure and leave call back number. Lisa Moody was present and noted that they did finally call her back after the email went out from the office about her complaint. He also made reference to another town having a problem w/the mailers being delayed somehow, and indicated they did take Salisbury calls beyond the cut off date and made appointments beyond the time frame originally stated. Earls also mentioned having two message machines and when one is down it's used as back up and perhaps messages went to the back up and weren't retrieved. Tax Collector Landry was present and noted she called and left a message and never got a call back. Other general discussion reference values and no access. Ken asked Earls to please look into the other messages possibly being there and letting us know.

### **Old Business:**

- Meeting Updates:
  - PB Met 8/15 – Sam reported that the PB finished up work session and discussed traffic counts and list of roads to be submitted to CNHRPC.
  - Sam also reported that Karen Sheldon is moving out of Town and stepping down from her position on the PB. (Letter of resignation on file.)
- Meeting Reminders:
  - Conservation Commission meets 8/24
- While the Fire Chief was in Ken mentioned that he called LGC about road classifications and how they're determined, he was talking about Gerrish Road and asked if that wasn't closed in the winter. Both MacDuffie and Warren advised it's open year round and in the winter the Town plows to the last house and turns around. Gerrish Road is all Class V.
- Warren handed out recycling stats provided by Steve Wheeler.
- Discussed pending project list – shelter for loader at transfer station, stairs at fire dept and moisture in crawl space at library; back door at Town Hall. Still looking into overhead door quote for loader shelter and hope to have stairs done by end of year. Ken to check on humidifiers under the Library. Ken advised Scott had fixed the door at Town Hall.

### **New Business:**

- Unpaid Tax Liens – list submitted by Tax Collector – reviewed by Board and approved waiving the passing of liens on these properties.
- Ken asked the Board about waiving a police detail for the Historical Society's benefit that involves serving wine for 90 minutes. Discussed this would be the 2<sup>nd</sup> time this year that the Historical Society asked the Selectmen to either pay for a police detail or waive the police detail for an event. Vote was 2 to 1 against waiving this requirement.

**Public Comments:** It was asked how much longer the dump would be open on Wednesdays and Ken responded it would probably be through Sept/October, but at least until the next Selectmen's Meeting on 9/7<sup>th</sup> to discuss it further w/Steve Wheeler.

**Other:** All business that shall legally come before the Board

**Selectman Ballou moved to adjourn at approximately 7:10 PM, Selectman Tucker seconded. All voted in favor.**

Respectfully submitted:  
Margaret I. Warren  
Town Administrator

Meeting Summary reviewed and accepted at the September 7th, 2016 Meeting.

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Selectmen, Town of Salisbury