



Selectmen's Meeting Summary July 20, 2016

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Samantha Tucker	Absent
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Gayle Landry, Sandy Miller, Marcia Murphy, Jim Sperry, Bill MacDuffie, Jr.

Chairman Ross-Raymond called the meeting to order at 5:30 PM noting that Selectman Tucker is unable to attend tonight's meeting.

Review and Approve Minutes of last meeting July 6th summary: **Selectman Ballou moved to accept summary as written, Selectman Ross-Raymond seconded. All voted to accept.**

- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Heads:

Fire Chief MacDuffie – monthly update

- Stats: 9 EMS, 2 Wires down, 1 Motor Vehicle accident, 3 mutual aid fires, 1 mutual aid EMS, 1 CO Detector and 1 False Alarm.
- Chief met with a representative from Homeland Security last Friday and discussed possibility of some matching grants – whereby town can be reimbursed for purchases that qualify under work and trainings. (We can use work and trainings as the match so we can get things without actually spending any money other than we do have to make the purchase and get reimbursed.) Also discussed grants for larger things such as Air Packs. She feels she can help the Dept. with submitting these grant requests. Town has to pay upfront and is reimbursed if accepted. Chief will have his clerical person work on this endeavor. Time period they are focusing on now is September 2014 – 2017. Sandy Miller from the audience noted that she learned from Andover Fire Chief they hired a person who consults with them to write the grants – and they just got a big grant for Air Packs.
- Town is all registered with Comstar –and are supposed to be up and running. Chief asked TA Warren to get the name of the representative to Lt. MacDuffie for follow up.
- Lockboxes for Transfer Station – ordered – but not in yet – he will be following up on status of order.
- Fireworks for OHD – Fire Marshall needs Chief's okay and form has been approved and sent to Fire Marshall.
- Generator at Safety Building not working. Huckleberry states it needs new starter and part should be in next week. We may be able to request grant for reimbursement for repairs and/or new generator if it is needed.
- New Fire Truck Chassis is at Valley and Chief is planning to take a field trip to check on status of job (Selectman Ballou to go with him if fits his schedule).
- Back Stairs project: Chief will get the materials needed and will work on project as staff and time allow.

Old Business:

- Meeting Updates:
 - OHD Met – 7/13/16 - Things are beginning to fall in place. August Meeting will be Thursday 8/11 at 6:30 – Town Greens / Town Hall. State Police all set for Friday and Saturday, portapotties have been ordered and parade permit requested.
 - PB Met – 7/18/16
- Meeting Reminders:
 - CC meets – 7/27/16

New Business:

- J Sperry, Oak Hill Road – In to discuss having a Hot Dog Concession at Town Hall: on weekends – August – September/October. He has permit from State and asks permission to set up his concession stand on Town Greens by Town Hall. Selectmen explained the town has an Ordinance #01-2012 for the regulation of Hawkers, Peddlers and Itinerant Vendors. Board noted if he meets all the conditions of both state and town they would be happy to issue him the permit. A copy of the ordinance was given to Mr. Sperry who indicated that since the town does not allow for solicitation of Sundays it would not be worth his time and effort to apply for the license for just Friday nights and Saturdays.
- Webster Selectman Bruce Johnson has requested surrounding towns join Webster to see if the New Hampshire Municipal Association will support legislation to reduce local property taxes by 1) fully funding the NH Education Trust fund as defined by RSA 198:38 and 2) significantly reducing the amount of \$363 million to be raised by the state property tax as defined by RSA 76:3 with any reduction to be replaced from other state revenues. Selectmen asked TA Warren to get more precise information for this Floor Policy Proposal from Mr. Johnson for their review and is he agreeable that they will then vote on this at the next BOS meeting – August 3rd.
- Draft 2017 Proposed Budget Schedule reviewed by Board and TA Warren and will be sent out to Department Heads and Budget Committee next week. Selectman Ross-Raymond asked TA Warren to check with NHMA re: having a session put on about budget laws for the town officials. TA Warren to see if this is feasible and if Budget Committee would be agreeable to having this lecture.
- Email from Concord Monitor – right to know (RTK) request for town's salary and payroll files including the name of each employee, the annual salary he/she earned during calendar year 2015 and the actual dollars he/she earned during calendar year 2015. TA Warren to follow up and take appropriate action.

Public Comments:

- Gayle Landry: Understands RTK request but questions why home address of employees is requested. She believes a similar request was made to Webster and they called Municipal Assn re: home address exclusion. TA Warren will clarify this issue before RTK request is completed.
- Gayle Landry: Expressed her hope that Selectmen and Budget Committee will meet before meeting with Department Heads – to establish what is requested from them for the 2017 proposals. Budget Committee has a meeting set for September 12th and this will be one of the agenda items discussed.
- Sandy Miller: Asked if Mr. Sperry was going to proceed with his request for setting up concession stand. *Selectmen noted that he indicated it did not seem feasible since he would not be allowed to solicit on Sundays.*

Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 6:15 PM, Selectman Ross-Raymond seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the August 3, 2016 Meeting.

Selectmen, Town of Salisbury