



## Selectmen's Meeting Summary June 1<sup>st</sup>, 2016

|                                        |         |
|----------------------------------------|---------|
| Chairman Ken Ross-Raymond              | Present |
| Selectman Pete Ballou                  | Present |
| Selectman Sam Tucker                   | Present |
| Town Administrator Margaret Warren     | Present |
| Administrative Assistant Kathie Downes | Present |

Visitors: see sign in sheet attached with original summary on file.

### Open Meeting

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- o Review and Approve Minutes 5/18/16 meeting
  - o **Selectman Ballou moved to accept summary as written, Selectman Tucker seconded. All voted in favor.**
- o Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Department Updates/Issues:

#### Road Agent MacDuffie

- Worked on Bay Rd and Salisbury Rd area where repaving will be done.
- Stop sign at Oak Hill Rd has been replaced
- Selectman Ross-Raymond asked when the Old Coach Road Project will be started. MacDuffie indicated it has not been scheduled yet. Sandy Miller asked if the by-pass between Old Coach Road and Rabbit Road is part of the project. MacDuffie replied yes it will be paved. Miller wonders if that section is needed. Selectmen replied that Rabbit Rd Ext. is used frequently by many including school buses.
- MacDuffie had a question regarding checklists – and changing ones party – noting he has seen recently about having to change party before next election. AA Downes explained it is mandated by RSA that any change in party status must be accomplished by a specific date before the upcoming primary. The date changes must be made for primary in September was May 31<sup>st</sup>. No registered voters may now change party affiliation now until after the primary election.

#### Library Trustee Henry

- Mindy Atwood has resigned as Library Director effective June 7<sup>th</sup> – she has worked for Salisbury for seven years. Tuesday, June 7<sup>th</sup> there will be an open house at the Salisbury Free Library from 5 – 7 pm to say goodbye to Mindy. Refreshments will be served.
- Position was posted and they got four responses. All four individuals were interviewed and they selected Katherine Bollenbach of Loudon who accepted the position. She will begin June 9<sup>th</sup>.
- Library is down an aid. This position will be posted by the new Director.
- Henry noted the library is in good shape budget wise for salaries for the upcoming year.
- Selectman Ross-Raymond reported that he checked the basement of the Library today and is happy to report that the dehumidifiers are working and all is dry.

Police log – May 2016 : Total calls – 23: 1 – 911 hang up; 2 – ambulance needed; 3 – burglar alarm; 1 – burglar – past tense; 1 – criminal mischief / threatening; 1 – department assist; 2 – hazardous operator; 2 – MV accident; 2 – request for service; 1 – road obstruction; 1 – sex offender registration; 1 – theft ; 1 – traffic stop; 2 – wanted person; 1 – wrecker needed; and 1- Haz-Mat spill. Report on file in Selectmen office.

#### **Old Business:**

- FYI Meeting Reminders
  - PB – June 6<sup>th</sup>
  - OHD – June 8th
- 522 Old Turnpike Road – Selectmen have received concerns about the property. Although there is little they can do regarding the upkeep they will contact the property owner to come in to speak with building inspector and/or selectmen regarding the conditions that were set by Zoning Board when property was purchased.
- Town Roads / Transfer Station Clean Up Day – June 4<sup>th</sup> is al set. Fire Explorers are geared up to do Route 4 section – and Selectman Ross-Raymond hopes citizens will be coming to do some of the town roads. Center Road will be done by the Downes Family and Ross-Raymond plans to do Warner Road. Wheeler will be at the Transfer Station to direct anyone who stopped there to help. It was also brought up by Selectmen that if citizens bring garbage, debris that they indicated they picked up on side of road, trails, etc. that they should not be charged and Board would like to be made aware when this happens and get the names of people for thank you purposes.
- Transfer Station - Additional Hours will begin next Wednesday – June 8<sup>th</sup> from 2 – 6 PM. This will be in effect for three months and reviewed in September to determine next step.

#### **New Business:**

- Crimeline Donation. Last year the town donated \$200 to Crimeline and Selectmen agreed to do this again this year. TA Warren will facilitate this donation.
- New Fire Truck Chassis will be delivered to Chief MacDuffie next week and they will get it to Valley for the next phase of the project.
- Tax Bills mailed and due date is 7/6/16

#### **Public Comments:**

#### **Correspondence:**

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**Other:** All business that shall legally come before the Board

**Selectman Ballou made a motion to adjourn at 5:55 PM; Selectman Tucker seconded. All voted in favor.**

Respectfully submitted:  
Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the June 15<sup>th</sup>, 2016 Meeting.

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Selectmen, Town of Salisbury