



## Selectmen's Meeting Summary May 7<sup>th</sup>, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM. Selectman Ballou chaired the meeting tonight.

### Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
  - April 16<sup>th</sup>, 2014 **Selectman Ballou moved to accept the summary with edit, Selectman Schmidl. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

### Departments:

- Road Agent MacDuffie – monthly update: Class V roads are no longer posted with load limit. Class VI roads posting will be taken down soon. Most of roads have been graded. Little Hill Rd had some wash out and needs some work. MacDuffie informed TA Warren he will be needing some signs and will get the list to her. Selectman Ross-Raymond noted he received a call from Webster about some trash beside the road on Mill Rd – but he did not find any when he went to check. MacDuffie stated that Josh Nixon did pick up side of the Bay Road and he took it to the transfer station. Letter from a citizen re: ditching was passed on to Road Agent.
- Police log – month of April – 20 calls: 1 – Assist motorist; 2 – burglar alarm; 1 – Civil Standby; 1 – criminal mischief; 1 – domestic in progress; 1 – hazardous operator; 1 – MV accident; 7 – request for service; 1 – medical; 1 – sex offender registration; 1 – theft; 1 – VIN verification and 1 – welfare check. Report on file

**Cross Country Assessors: Mandy Irving and Jeff Earles.** Chairman Ross-Raymond acknowledged the new contract for assessing with Cross Country Assessors and Town of Salisbury and noted Selectmen and TA Warren are looking forward to working with them. Mandy reported the pickups are completed and data entered. She did have questions re: if there were any lot line adjustments or subdivisions. TA Warren said they should have been with info re: pickups – but she will double check and get back to Mandy. TA Warren noted she wants to run the warrant by the end of next week for Tax Collector. Mandy also noted they will be starting the cyclical for 2014 soon. Cards will be printed and notices will be sent to property owners. Town will be provided with the list of those being checked in 2014. General discussion and questions from audience. Selectmen thanked Mandy and Jeff for taking time to come to tonight's meeting and look forward to working with them.

## Old Business:

- Meeting Updates
  - OHD – 4/17/14 – Discussed the citizen of the year nomination boxes and Kathie noted she has them ready to be put out. She will place one at the Crossroads Store, Library and Academy Hall. Also will put notice on website and in Lifelines paper.
  - Education Committee – 5/1/14 – Met briefly and discussed petition being circulated re: schools. Marcia Murphy has been attending the School Board Meetings and reported that Mark Hutchins is the Chairman this year. All agreed things are going more smoothly at the meetings and committee will not meet for the summer months and will plan on meeting again in the fall. Selectmen Ross-Raymond asked if BOS would hold special town meeting – which involves an expense should the petition being circulated gets enough signatures. Board agreed to go that route if petition is presented.
  - PB – 5/5/14 – site walk on Rte 4 for proposed subdivision – a lot of wetlands – wraps around another property. Met back at AH and there are still # of outstanding items – so this has been continued. Second subdivision Quimby Rd –very good plan – but still some minor things needed this one also continued.
- FYI Meeting Reminders
  - OHD – 5/15/14 – 7 PM - AH
- Town Hall Renovations to make two bathrooms completed. Still a bit of clean up needs to be done and Selectman Ballou will be meeting with janitor to see if stage area can be used for storage of cleaning supplies.
- Follow up Perambulations – all are due: TA Warren will to do letters to towns to set the schedule – and have them all completed in 2014. Once schedule is set – Selectmen will decide who will walk which town lines.
- Pending Projects:
  - Stairs at Safety Bldg – Ross-Raymond talked with Chief MacDuffie and now that open house is over will be starting on this project..
  - Prioritized Listing of town bldg. projects: BOS will review list TA Warren put together and will discuss priorities next meeting. Need to decide what can be done this year from CRF balance and what needs to be budgeted for 2015. TA Warren reported that there is \$13,000 left in CRF. She also noted the metal doors at the Safety Building are rusted and need to be painted.
- Recreation Committee – Appointments: Received two letters of interest from Mike Broas & April Rollins – **Selectman Ballou moved to appoint these two individuals to three year terms, Selectman Schmidl seconded. All voted in favor.**
- Follow up – Farmers Market – town property: TA Warren reminded BOS the last time we looked into this we received a book from LGC about specific events. At that time we checked with Town Counsel who suggested the Town develop a waiver that can be signed by anyone wishing to take part in such events as farmers markets. Selectman Schmidl feels town should promote such activity on public property and agrees with waiver. TA Warren will get back to Dawn Platte who inquired about this.
- Neighborhood Watch Update: Pat McDonough from the Salisbury Neighborhood Watch and Care Program came in and noted they will be hosting a Lecture by Trooper Kaila Buffis on Saturday May 17<sup>th</sup> at 9 AM at the Salisbury Safety Building. Lecture is on “Women-Prevention of Abuse and Violence in the Workplace, The Community, and the Domestic Environments”. Trooper Buffis has special training and experience in Crimes against Women and has lectured extensively on this topic. This lecture is appropriate for teens to grandmothers. There is no fee

and refreshments will be served after the lecture. A member of this group will plan to meet with BOS twice a year with updates.

- Dispatch – State Police - need clarification with 911 calls - Pete: have Lt. in to a meeting. TA to follow up
- Copy of letter from Henniker to State Legislature to reconsider the previous vote and reintroduce SB370 – Reimbursing Towns affected by Merrimack river Flood Control Compact. flood control money not being paid for 2012-13 but should get money going forward.
- Rep Ratzie dropped off information about the ten year DOT improvement plan and SB 367 – estimated municipal block grant preliminary estimates.
- Selectman Ballou noted he has been working at the Transfer Station for the past few weeks and they have the Mall organized. Selectmen decided to schedule a “Volunteer Clean-up Transfer Station Day” on June 21<sup>st</sup>. TA Warren will get notice out and inform TS Operator Sawyer.
- Selectman Ballou mentioned looking into stockpiling winter wood from road side cuts for needy citizens and also follow up on idea of Food Pantry. Selectmen asked Ballou to look further into these ideas.

#### **New Business:**

- Tree cutting / removal – Ball Field: Recreation Chair Kathleen Doyle reported there were several trees at the back of the ball field that snapped in half from a wind storm. She cut and stacked the wood. She brought it home to avoid anyone getting hurt and requests permission from Selectmen to use it this coming winter with a fire pit at the ice rink. **Selectmen moved and seconded to approve Ms. Doyle’s recommendation to the use of this wood at the ice rink.**
- Town Decorations Committee raises money by putting on some of the election meals for Christmas Decorations each year. This spring we have enough to give a monetary donation Cindy Patten to go towards the flowers for the flower barrel at the end of Whittemore Road.
- Gov declared public works week – 5/18 – 24 – this was passed on to Road Agent MacDuffie.

#### **Public Comments:**

**Other:** All business that shall legally come before the Board.

- Non-Public Session: (as necessary) per RSA 91-A:3: At 7:30 PM Chairman Ross-Raymond made motion to go into non-public session **per RSA 91-A:3, II (c) - abatement. Roll Call vote taken – unanimous vote.**

Returned to public session at 7:40 PM. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (c) until final decision made re: abatement.**

**Selectman Ballou made a motion to adjourn at 7:45 PM; Selectman Schmidl seconded. All voted in favor.**

Respectfully submitted:

Kathie Downes

Administrative Assistant

**Meeting Summary reviewed and accepted at the May 21<sup>st</sup>, 2014 Meeting.**

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Selectmen, Town of Salisbury