



## Selectmen's Meeting Summary March 16, 2016

Selectman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Samantha Tucker	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called the meeting to order at 5:30 PM and Congratulated and introduced our new Selectman – Samantha Tucker.

- Nomination and appoint chair of the Board. – Selectman Ross-Raymond nominated Selectman Ballou, Selectman Tucker seconded. Ballou indicated he is reluctant to take on this task due to some health issues, but would accept with understanding if it becomes too much he would step down.
- Review and Approve Minutes of last meeting
  - March 2<sup>nd</sup>, 2016 meeting summary: **Selectman Ballou noted that since is the only sitting selectman which was at the 3/2/16 meeting he moves to accept summary as written. All voted to accept.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

### Department Heads:

Fire Chief MacDuffie – monthly update

- Stats: 6 EMS, 3 MV, 6 Service, 1 Fire and 1 Mutual Aid
- He has met with Liberty re: cab and chaise – they will move ahead and payment is due upon receipt in approximately 6 months (\$87,720). Valley can move ahead with their part but require deposit of ½ down (\$91,225.50) to save the town. TA Warren will contact the Trustees and the Bank to get things moving along.
- He has an Explorer that needs community service hours. Contact person will be TA Warren and she can refer him to Transfer Station Operator and Recreation Chair.
- Chief attended the Incident Command System (ICS) session March 15<sup>th</sup>. He found the course was refresher of what he already knew. He feels it would be a good course for Town Administrator and/or Selectmen.
- Discussion re: what to do with old tanker. Chief indicated he can get trade in value of \$3000. Board would like to put it out to bid and if that does not bring in more can still do trade in. TA Warren to put it out to bid.

Helen Binette – Use of Town Hall – Farmers Market: In to discuss feasibility of using town hall for a Farmer's Market beginning in May through October. Mondays – 3 – 6 PM. She has interested vendors lined up. Board feels this would be a great thing for the community – only want to check on the liability issue. TA Warren to clarify with insurance carrier for town and get back to Ms. Binette with what is needed before contract to use town hall is approved. May want to revisit this in fall if it is a successful venture.

Doug Greiner – Planning Board (PB): Looking for support from Selectmen to utilize some of the PB budget – supplies for refreshments at the March 30<sup>th</sup> meeting – Community Input and Comment for updating Master Plan. Estimated cost is \$65 – food from Crossroads Store at discount. Board supports the request.

#### Old Business:

- Meeting Updates / Reminders
  - Planning Board met 3/7/16
  - OHD scheduled to meet 3/17/16

#### New Business:

- Discussion re: committee assignments for 2016. Ross-Raymond will remain ex-officio for Budget; Tucker will be ex-officio for Planning Board and will represent Board on OHD Committee; and Ballou will represent selectmen on Recreation Committee and will ask to be the Selectman alternate for the Zoning Board.
- Currier and Ives – Selectman Rep & Citizen at Large: After general discussion it was decided no selectman will be on this council but will appoint Joe Schmidl as the Town Representative.
- Benches at Town Hall need to be replaced. Selectman Ross-Raymond will check with Correctional Industries and AA Downes will look at other avenues.
- TA Warren noted that Andrew Perkins who did Town Grounds Maintenance last year is asking if it is okay to start this process for this year. Board approved and TA Warren will notify Perkins to begin immediately.
- Town to sign up with SPCA – for stray animals. TA Warren to check with Blackwater Vet. Re: injured animals.

#### Housekeeping items:

- Status of town owned guns – TA to contact MCSD re: recommendation of if they should be kept or how to dispose of them.
- Ballou asked about map cabinet for upstairs to house maps that have some water damage. TA Warren to discuss with Planning/Zoning secretary re: need for cabinet. If this is necessary – will look at need to sell the wood stove to make room for cabinet. TA Warren to also check to see if there is a problem with the Academy Hall roof – possible leak.
- Town Quilt still needs to be displayed. Ross-Raymond feels it will need to be displayed at town hall and will take care of getting it put up.
- AA Downes noted that since the cribbage night has been so successful – she will be looking to purchase some card tables for the town hall – from the Decorating Committee funds.
- Discussion of upcoming classes and seminars for new selectmen. TA Warren will work with Selectman Tucker to sign up for appropriate sessions.
- TA Warren and AA Downes working on informational notebooks (SOP, etc) for Selectmen and other town officials

#### Public Comments:

- Sandy Miller, North Road: Spoke about flyer Selectman Tucker had distributed asking about her reasons for her stance on outsourcing MVSD bus transportation. She noted that she spoke with school officials about the standard practice which appears to contain costs and ensure quality drivers and high safety standards.

- Marcia Murphy, Franklin Rd: Inquired about Transfer Station being open more hours. She sits on budget committee and there is no money in 2016 budget for extended hours – might want to have less hours Saturday and shift some of the hours to another day. Selectmen noted they will be discussing this and other issues involving transfer station at the next BOS meeting.

Other: All business that shall legally come before the Board

**Selectman Ross-Raymond moved to adjourn at 6:50 PM, Selectman Tucker seconded. All voted in favor.**

Respectfully submitted:  
Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the April 6<sup>th</sup>, 2016 Meeting.

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Selectmen, Town of Salisbury