



Selectmen's Meeting Summary July 1st, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Absent

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 5:30 PM.

- Review and Approve Minutes of the last meeting – June 17th, 2015. **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. All voted in favor.**

Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Road Agent MacDuffie:

- Has applied for permit to spray bamboo – shooting for September
- Still having issue with beavers in flood area – looking to find out who is the area F & G Officer now
- Ballou asked about the stone/ledge work in the flood area and MacDuffie reported no work done as yet
- MacDuffie reported getting prices on paving for Center Road, all were close or the same as last year, an \$8/ton difference on shoulder gravel

Police Log – June - 23 calls: 4 – burglar alarm, 1 – civil stand-by, 1 – fire, 2 – hazardous operator, 1 – noise complaint, 9 – request for service, 1 – road obstruction, 3 – sex offender registration, 1 – vehicle off road. Report on file in the office for anyone to view.

3rd Quarter - Safety Committee Update:

- The water heater at Safety Building has been replaced.
- 2 Dehumidifiers are now installed at the Library.
- The water heater at Library probably needs to be replaced.
- Ken met with Resilient Bldgs (from Unitil) at the safety building and Library and report was submitted with suggestions for the water issue at the Library.
- Pete suggested changing out light fixture on porch at AHall, Warren to contact electrician.

Town Clerk – appointment: Due to the resignation of Lisa Campbell Cotter as Town Clerk, effective June 30th the Board is appointing the Deputy Town Clerk April Rollins to the position until next Town Meeting. The position would then be on the ballot for the remaining one year of the three year term. Rollins advised her new hours will be Monday – 9 AM to 1 PM and Tuesday 4:30 PM – 8:30 PM. Motion made by Schmidl to appoint April Rollins as Town Clerk until March 2016, seconded by Ballou. Vote in the affirmative. Chairman Ross-Raymond swore April Rollins in as

Town Clerk. **Deputy Town Clerk:** Rollins advised her recommendation for deputy town clerk was Lisa Cotter until someone new could be hired. Oath of Office given to Rollins for her to swear in Cotter.

Old Business:

- Meeting Updates:
 - OHD met 6/18- Warren asked to contact SP to arrange for 2 troopers, minimum of 4 hours each, one for Friday nite and fireworks, and one for Saturday parade
- Ballou asked about the status of the fire dept stairs and Ross-Raymond explained the Chief was waiting for volunteers to do some flashing. Footings are in. Ballou would like to see the project completed and Ross-Raymond explained it wasn't a huge priority.
- Warren asked the Board to check the painting and repairs at Academy Hall finished up by Ralf Platte so the remaining funds for the project can be released. The Board to view following the meeting but okay to release contingent on their final inspection.
- Discussed water issue at Library and recommendation made by Resilient Building to drill hole in the floor to check the water table; also discussed checking perimeter drains and maybe redirect water coming off the roof with gutters; and they recommended venting the crawl space which was never done, Warren to contact Scott Bickford for this.
- Ballou also asked where were are with the pad at the Transfer Station, still needs to be scheduled
- Meeting Reminders:
 - PB meet Monday 7/6/15 – 7 PM – Academy Hall
 - Cemetery Trustees meet 7/7/15 – 9 AM – Academy Hall
 - Trustees of Trust Funds rescheduled 7/21 meeting to 7/28 – Library at 6 PM

New Business:

- Transfer Station – vacation coverage July 18th: Steve Wheeler will be on vacation Saturday July 18th – so coverage is needed – Bill Coughlin will be working as well – also Pete advised he's available to be there, as did Ken. Warren asked about going ahead with advertising the part-time assistant positions, ad to be placed asap. Will be open on the 4th. Warren asked about the work on the machine being done and Wheeler explained that Ed would do the maintenance but no mechanical work has been done.
- Wheeler partially discussed cost changes, and no equipment rental expense after 2 months and indicated he'd spoken to the bookkeeper about the budget. Wheeler mentioned having a work session and it was decided to discuss it at our first meeting in August (8/5th), due to him being on vacation in July.

Public Comments: Gayle Landry commented how very accommodating Ralf Platte and his son's were while fixing up and painting at Academy Hall, she commented that they were very polite and did a good job. Sandy Miller asked what the salary was going to be for the new town clerk and Ross-Raymond responded that she'd get the same as Lisa. Miller also asked about the last meeting minutes mentioning additional compensation for ambulance service. It was explained that it was being looked into for those who made the transport trip.

Other: All business that shall legally come before the Board:

- Non-public – RSA 91-A:3 II (c) - Cross Country Assessing
- Entered into non-public session at 6:15 PM, all in favor per roll call vote, pursuant to RSA 91-A:3 (III).

- Exited non-public session at 6:45 PM, all in favor per roll call vote. **Chairman Ross-Raymond announced motion was made and accepted by the Board to seal the non-public session minutes per RSA 91-A:3,II (c).**

Selectman Ballou moved to adjourn at 6:50 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Margaret Warren
Town Administrator

Meeting Summary reviewed and accepted at the June 17th, 2015 Meeting.

Selectmen, Town of Salisbury