



## Selectmen's Meeting Summary March 19th, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Absent

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
  - March 5<sup>th</sup>, 2014 **Selectman Schmidl moved to accept the summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

**2014 Chairman:** Discussion and nomination of new chairman - Ross-Raymond stating he's enjoyed doing it; and Ballou stating he has no desire to be chairman; and Schmidl stating he would be happy to give Ross-Raymond a break. At this time Ballou nominated Ross-Raymond as chairman for another year and Schmidl seconded – Ken Ross-Raymond to remain chairman of the Board.

**Committee Assignments:** No changes, all good with the same as 2013 assignments.

### Departments:

- Fire Chief Bill MacDuffie, Jr. – monthly update: monthly statistics include 4 EMS calls, 2 Mutual Aid/fire calls and 1 service call. Chief asked about aux. members bringing kids to the safety building during meetings/functions and Board advised town's liability insurance covers that for all town/public buildings. Chief reported on Deputy Chief Perry's resignation from the department effective as of April 1<sup>st</sup>. Chief announced that upon completion of current training classes the entire volunteer roster will now be certified. Status of repairs to engine at Valley's is they are waiting for parts and feel it will be about 2 more weeks. Also discussed the need for air pks to be flow tested, budget covers that, and any other repairs will be covered by warranty.  
Chief also discussed placing lock boxes on town buildings to allow for easier access to keys and entering town buildings in an emergency, he commented that the school now has a lock box and that it saves time searching through a ring full of bldg. keys. Salisbury's mutual aid drill will be held in Salisbury in June.
- Dispatch Discussion – Chair Ross-Raymond reported that he's had conversations with State Police about adding Salisbury to their dispatch, as our calls currently go through Merrimack County, but if they were to go directly to State Police it would save time on each call in referring the call thru the proper channels. If the Board wants to pursue going with State Police we need to get permission from the Colonel with a formal request to transfer dispatch from Merrimack County to Lt. Armaganian at State Police. Board was in agreement.

## **Old Business:**

- Meeting Updates / Reminders:
  - Reminder – Shared Services Meeting is scheduled for 3/27<sup>th</sup> at 6:30 PM in Warner.
  - Other Upcoming meetings include OHDay Committee 3/20<sup>th</sup> at 7 PM at AHall;  
And Conservation meets 3/26<sup>th</sup> at 7 PM at AHall.
  - Plumbing work at AHall to begin March 20<sup>th</sup>, replacing water heater and all copper. Tyler Cross will start Thursday afternoon and finish up on Friday.
  - Ross-Raymond asked Schmidl if he'd been in touch with Roland Eastman and Schmidl advised it was still on his list.
  - Ross-Raymond again mentioned the need to work on an Operations Manual for the town offices.
  - Ross-Raymond asked permission to invite the representatives from Cross Country Appraisal, our new assessors, into a meeting in the next month or two so the Board can meet them and to give the public a chance to ask questions; Board agreed.
  - School Issues – Ross-Raymond asked if the Board would approve forming a Search Committee in order to petition to withdraw from the Merrimack Valley School District. Ross-Raymond reported that in Webster on Monday their Selectman agreed that if 200 signatures were received that they would call a special meeting. This would be a request for a Special Town Meeting to be held to ask about forming this search committee.
  - Ross-Raymond has spoken to William Lambert at DOT in Concord more about the passing zone at the post office and it was recommended that we send along another formal request to the passing zone to be reviewed and removed. TA Warren to draft that letter for the Board.

## **New Business:**

- A written request was rec'd from Greg Slossar, at Town Meeting, to ask State Police to patrol Route 4 at retail district between the hours of 6 and 8 AM, Monday – Friday, and requested a detail for Town Meetings and Old Home Day, both Friday and Saturday. This request was discussed at length with public input as to why it was being requested when it was clearly voted down at Town Meeting via the ballot vote.  
To date we still don't know what the SP hourly rate would be for a detail so that still needs to be determined, but also, to ask them to look at this request and all reasonable requests to see if these patrols are not something they're already doing. It was mentioned by the public that SP is already seen in the early morning hours along Route 4, as well as at other times of the day monitoring traffic. Those present also mentioned seeing more SP in town recently.  
General consensus of those present is that the Town Meeting vote made it clear that people are happy with SP coverage we have now .  
Board voted unanimously to change the start of future Town Meetings to 7 PM as was suggested at Town Meeting this year.
- Ballou listed several items he'd like the Board to work on this year to include wages and how to handle merit/COLA increases or steps, etc. and maintenance, upkeep of our town buildings that sorely need attention and a light in the back stairway here at Academy Hall which is a safety issue. TA Warren to contact electrician to check it out.
- Ross-Raymond also had several items on his list for the Board to concentrate on this year, mainly to transfer dispatch to State Police from the Sheriff's department and he's already spoken with Lt. Ferry and been referred to Lt. Nicole Armaganian. TA Warren mentioned the

switch over of the phone line. Purpose of change-over would be to save time on calls being dispatched, for a quicker response time.

**Public Comments:**

**Joe Landry:** Wanted to check to see what date the light will be shut off at the ice rink, TA Warren to check with Recreation and probably look at April 1<sup>st</sup> to have it shut off.

**Karen Sheldon:** Asked about the use of the speed trailer we used to have, if Crime Watch would be using that and Ross-Raymond responded that he's spoken with SP about having a speed trailer; and he understands that Crime Watch is getting organized and would like to work with them to determine the need for details.

**Other:** All business that shall legally come before the Board

**NEXT MEETING:** April 2, 2014

**Selectman Ballou moved to adjourn at 7:45 PM; Selectman Schmidl seconded. All voted in favor.**

Respectfully submitted:

Margaret I. Warren  
Town Administrator

Meeting Summary reviewed and accepted at the April 2nd, 2014 Meeting.

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Selectmen, Town of Salisbury