



Selectmen's Meeting Summary May 6th, 2015

Selectman Ken Ross-Raymond, Chair	Present
Selectman Joe Schmidl	Present
Selectman Pete Ballou	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

- Review and Approve Minutes of the last meetings – April 15th, April 16th, April 18th and April 27th. **Selectman Ballou moved to accept the summaries as written, Selectman Schmidl seconded. All voted in favor.**

Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Department Updates/Issues:

Road Agent MacDuffie:

- Roads pretty rough - Graded but now too dry.
- Selectman Raymond received a call from resident regarding road sign First Road – Tucker Pond. Sign is mangled and in ditch – needs to be put back up or replaced.
- Selectman Ballou asked about the horse signs for Warner Road. MacDuffie said we don't have any on hand – Selectman Ross-Raymond will purchase some.
- Weight limits have been removed from Class V roads – still on Class VI.
- Selectmen will get additional crime line signs – to be put up at both ends of Route 4 and Route 127.
- Selectman Ross-Raymond asked what road project is this year. MacDuffie said top coat for Center Rd is scheduled this year. He had thought about doing some overlaying of Raccoon Hill Rd - but way it is cracked won't have enough money. Old Coach Road is scheduled for 2016. If there any funds left from this year's project – will look into encumbering for 2016 project.
- Selectman Ballou asked about the ledge work at Little Hill Road. MacDuffie indicated it is scheduled for this year.

Police Log –16 calls in April: 1 – ambulance needed; 2 – burglar alarm; 2- department assist; 2 – hazardous operator; 1 – motor vehicle accident; 4 – request for service; 1 – road obstruction; 1 – shots fired; 1 – theft; and 1 – VIN Verification. Report on file in BOS office.

Meetings Updates:

- Planning Board – met 5/4/15 – Mostly old business. Voted to accept bid from CNHRP for Master Plan - \$12,000. We budgeted \$5000 in 2015 and will put remainder in 2016 budget. There will be a second meeting in May (5/18) with Mike Tardiff of CNHRP.
- OHD – met 4/16/15 – short meeting – making progress

Upcoming Meetings:

- Hazard Mitigation – 1st Quarterly Meeting – May 20th. Memo with agenda will be sent out to committee next Tuesday. Meeting will be right after BOS meeting.
- Right to Know Seminar – June 11th at Salisbury Town Hall. This free session is open to all local officials from NHMA member municipalities. Letters to our neighboring towns will be sent next week as well as memo to our departments / committees urging officials attend this important session.
- The Salisbury Watch and Care Program are sponsoring a lecture on Public Safety on Saturday, May 9th at 10:00 AM at the Safety Building. State Police will be presenting this lecture. Following the lecture there will be informal discussions with the State Police until 12 Noon.

Old Business:

- Projects update
 - Academy Hall – Contractor (Platte) to start work in couple of months.
 - Town Hall – end of ramp – general overall condition of inside of building – kitchen counter / sinks; windows; etc.
 - Safety Bldg. – Inside staircase – parts ordered. Outside stairs – Chief is working on this.
 - Library – moisture problem in basement – 2nd dehumidifier to be ordered – still need to take out insulation and put in new and then re-activate the alarm system.
 - Transfer Station – grade area below construction debris container and put in concrete slab. Bill MacDuffie Sr. will coordinate the project with Kearsarge Concrete.
- **CC – alternate position:** Peg Boyles interested in remaining on as alternate. Board made motion and seconded to appoint Peg Boyles as alternate for three years. She will be asked to see town clerk to be sworn in.

New Business:

- **SCOA – VAUGHN AWARD** – This year marks the 53rd anniversary of the Joseph D. Vaughan Award which memorializes the Honorable Joseph D. Vaughan, a NH legislator. The Vaughan Award is presented each year to individuals or couples, over the age of 60, who have shown outstanding leadership or demonstrated meritorious achievement as volunteers, on behalf of the older citizens of NH. One award is made for each of NH's ten counties. Congratulations to Salisbury Citizen – Grace Anderson of Center Road who received the award for Merrimack County.
- Selectman Ballou noted that there was discussion previously re: changing the meeting time of Selectmen meetings to accommodate the office staff who will be making some changes in hours worked. Selectmen will ask Town Administrator Warren to work with office staff and come to the board with recommendation.

7:00 PM – Public Hearing – Transfer Station Operation Plan: At 7:00 PM Chairman Ross-Raymond opened the public hearing explaining that Selectman Schmidl has worked on the draft plan and will speak to the issues. Schmidl explained we are required by the state regulations to have an operating plan for the transfer station. We do have a Standard Operating Plan in place but does not meet the requirements. New draft plan meets all the specifications of the state and does not change anything we are doing. One area of change is in the fees imposed by our town – and one recommendation from the transfer station operator is to up the fee for disposal of sofas from \$5 to \$10. It is not the town's intention to make money – but to cover the cost to process and dispose of items.

Public Hearing closed at 7:25 PM. **Select board moved and accepted the fee change for sofas.** Transfer Station Operation Plan will be finalized and accepted at the next BOS meeting.

Public Comments:

- Marcia Murphy asked if town grounds keeper and cemetery bid had been finalized. *Selectmen have hired Andrew Perkins as the grounds keeper and Tom Wilson got the cemetery bid.*

Selectman Schmidl moved to adjourn at 7:35 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the May 20th, 2015 Meeting.

Selectmen, Town of Salisbury