



Selectmen's Meeting Summary March 18th, 2015

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| Selectman Ken Ross-Raymond, Chair | Present |
| Selectman Joe Schmidl | Present |
| Selectman Pete Ballou | Present |
| Town Administrator Margaret Warren | Present |
| Administrative Assistant Kathie Downes | Present |

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting - March 4th, 2015: **Selectman Ballou moved to accept the summary as written, Selectman Ross-Raymond seconded. Vote in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Nomination for chairman of the Board. Chairman Ross-Raymond asked senior selectman Joe Schmidl, if he is interested in being chair. Selectman Schmidl noted that at this time with all that is going on with him he declines but he instead nominates Ken Ross-Raymond. Selectman Ballou noted that he too has some busy months coming up so agrees with nominating Ken Ross-Raymond. All voted in favor.

Department Heads:

Fire Chief MacDuffie – monthly update:

- Stats: 1 EMS; 1 chimney fire, 1 MV accident, 1 smoke investigation
- Selectman Ross-Raymond reported that the lock boxes are up on Academy Hall and Town Hall.
- Safety Building - Outside and Inside Stairs: Chief noted that the pull down stairs inside are unsafe and need to be replaced. Selectman Ross-Raymond will speak with Jim Mason re: sturdier stairs. The outside stairway will be started this spring. Selectman Ballou asked about the inside door lock being fixed. Still waiting on locksmith – Ross-Raymond to see Carlson. Also the outside door upstairs needs to be scraped and painted when the stairs are completed.
- Chief indicated he will be ordering the new tablet & server line for “Tempsis” reporting. He also will be ordering turnout gear early due to some of the gear is outdated. New forestry gear ordered that will be covered by grant – 50% covered by grant.
- April Rollins is on board as secretary and working out great – getting things organized and then will be working less hours. Chief requested selectmen to speak with him on questions such as the one re: light on engine instead of speaking directly to fire volunteers. Makes for a better working atmosphere for all concerned. Selectmen agree this is the protocol they should follow for all departments – going to department head first. Chief asked TA Warren about registration for Tahoe - he didn't get one – TA Warren to check with town clerk. TA Warren reminded Chief she is still looking for information on snow machine – VIN # and Plate #. Margaret to check with town clerk.

- Chief reports that this year they will do all service and inspections with Valleys. Ballou asked if he had looked at other providers to see if they are in same price range. Chief feels he is getting the best and cost is comparable. Selectmen asked if State Police are coming to calls as needed and Chief indicated all is going well and there have been no problems.

Cemetery Trustees: Rick Chandler, Melvin Bowne and newly elected Jim Minard in to discuss spring/summer maintenance of cemeteries. After discussion it was decided to go with bid process for Cemeteries and post town grounds keeper position for town grounds. Once bids are in BOS and Cemetery Trustees will meet with interested bidders for discussion of what is required and bids will be asked to be submitted before April 15th BOS meeting.

Chairman Chandler noted that the sexton has some issues that may require him not to be available for some of the duties this year. Selectmen would expect Trustees to review anything that comes up and make appropriate decisions to get work accomplished. Trustees can certainly meet with Selectmen for guidance should it be necessary.

Police – February Stats: total of 15 calls: 1 – ambulance needed; 1 – assist motorist; 2 – burglar alarm; 2 – MV accident; 4 – request for service; 1 – shots fired; 2 – suspicious activity; 1 – traffic stop; 1 – wanted person. Report is kept on file in Selectmen’s office.

Old Business:

- Meeting Reminders:
 - 3/19 – OHD meets at 6:30 PM – AH
 - 3/25 – CC meets at 7 PM – AH
- Roy Boyer – Waste Management inquired re: contract to manage the hauling service. TA Warren informed him town has no new contract but are currently using Casella. She referred him to Ed Sawyer if he had additional questions.
- Projects - Update:
 - Academy Hall repairs – TA Warren will contact Ralf Platte who was only bidder for Academy Hall project – repairs and painting – to get work started. AA Downes noted the front door now is used for posting town office hours and it would be great to come up with a better way to mount these postings without using tacks and making a lot of small holes in the door after it is painted. Selectmen will work with Kathie to get something more appropriate.
 - Town Hall: Selectmen will be looking at what needs to be done in the future for projects; handicapped ramp needs to be looked at – had problems with wheelchair access on town meeting day; floor needs work; walls need painting; windows need to be looked at curtain/stage door needs repair or replacement and front door is not shutting well. TA Warren will contact Ralf Platte to look at door as he has repaired it in the past. Selectmen will have to do a physical walk about to come up with what is needed for future budget purposes. Selectmen Ballou noted that at the
 - Library – path to fuel tank . Selectman Ballou noted there really is no actual path – there is a downhill pitch so maybe look to create an actual path for the purposes of clearing snow to tank in winter.
- TA Warren will work on having a Right to Know – lecture for town officials and committees be presented in town – and perhaps open it up to other towns.
- HB646 – the NHMA policy bill which would allow public bodies and agencies to recover a small portion of the labor costs for responding to right-to-know law requests – has been

tabled. Selectmen plan on writing our representatives urging them to not pass such legislation should it be reintroduced in the future.

- AA Downes will prepare a letter to governor re: town meeting vote on Article 13 – resolution.
- TA Warren will work up schedule for Hazard Mitigation group to meet during regular selectmen meetings.

New Business:

- TA Warren noted that Road Agent had reported road side dumping in different areas of town and she emailed state police.
- Office received copy of the Bartlett Tree Estimate to SHS – TA Warren to clarify with Linda Denoncourt re: what is being proposed as there are events at the Town Hall different times this summer. Monaghan/4-H group (7 PM): Salisbury 4-H group. Clover buds requested the BOS to allow them to put in raised vegetable beds on the grounds behind the Library. Selectmen thanked them for their proposal – and suggested they mark out where they want to place these and then Selectmen will come out to review placement. Abutters will also be notified as a courtesy.
- TA – annual leave 3/25 – 4/1 – AA Downes will be available for open hours.
- Ballou noted for next meeting – he would like to discuss policy re: purchasing – vendors – etc.

Public Comments:

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Correspondence:

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Other: All business that shall legally come before the Board

Selectman Ballou moved to adjourn at 7:45 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:

Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the April 1st, 2015 Meeting.

Selectmen, Town of Salisbury