



## Selectmen's Meeting Summary December 3<sup>rd</sup>, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes November 19<sup>th</sup>, 2014 meeting: **Selectman Schmidl moved to accept summaries as written, Selectman Ballou seconded. All voted in favor.**

Review Accounts Payable & Payroll registers: **Select board moved and accepted.**

### Departments:

- Road Agent MacDuffie – Monthly Update:
  - Busy with recent snow storms.
  - Followed up on Selectmen inquiry re: cost of taking care of ledge at Little Hill and Couchtown – estimate of \$6000 to blast and discard.
  - 2014 Culvert Project – budgeted \$18,000 – had to use portion for replacement of culverts in other areas but still have enough left for original area. Question is whether we need to encumber this money for project to be completed next year. Will clarify with TA Warren.
- Police log – month of November – 26 calls: 2 – abandoned vehicle; 1 – ambulance needed; 4 – burglar alarm; 1 – domestic in progress; 2 – MV accident; 1 – noise complaint; 6 – request for services; 1 – shots fired; 1 – medical; 3 – suspicious MV/person; 1 – theft; 1 – vehicle off road; 1 – VIN verification; and 1 wrecker needed. Report is on file in Selectmen Office.

### Old Business:

- Meeting Updates:
  - PB – met 12/1/14 – Talked about proposed revisions to the major and minor home occupations info – ready to process that along again.
- Meetings/Events – Reminders
  - December 6<sup>th</sup> Holiday Craft Fair – 9AM – 2 PM – Town Hall
  - December 8<sup>th</sup> Budget Committee – 7:00 PM – Academy Hall
  - December 13<sup>th</sup> Visit with Santa – hosted by SHS – 1 PM – Town Hall
  - December 17<sup>th</sup> Selectmen's Meeting – 6:30 PM – Academy Hall  
This meeting is the holiday greetings and volunteer recognition night.
  - December 25<sup>th</sup> TOWN OFFICES CLOSED – CHRISTMAS
- Assessing Contract Renewal – waiting to see what Andover is doing and to review contract from Cross Country. Issue will be revisited at next meeting.

## Town of Salisbury 2015 budget schedule

<b>Line Item – Department Selectmen (consult w/ TA Warren, etc.)</b>	TA Warren unavailable tonight – so BOS reviewed figures she submitted and will hold off on accepting to recommend - waiting to see bottom line budget figures and discuss with TA Warren.
4130 – Executive - TA Warren	Proposed \$97,451 an increase of \$2011 (due to 3% salary increase)
4140 – Elections, reg & vital records - TA Warren	Proposed \$1,300 – decrease from 2014 (due to only one election in 2015.)
4150 – Financial Adm –TA Warren	Proposed \$59,100 – increase of \$3634. – (new telephone system, postage & 3% salary increase)
4153 – Legal – TA Warren	Proposed \$12,000 – same as 2014
4155 – Personnel Adm – TA Warren	Proposed \$28,000 – decrease of \$3,567. (FICA down)
4194 – General Gov’t Bldg – TA Warren	Proposed \$66,250 – increase of \$27,700 (maintenance repairs and AH project)
4196 – Insurance – TA Warren	Proposed \$16,200 – increase of \$300 (workman’s comp)
4197 – Advert & Asso Dues – TA Warren	Proposed \$4,200 – increase of \$100 (Asso. Dues)
4199 – Other Gen Gov’t – TA Warren	Proposed \$400 – same as 2014
4316 – Utilities & Street Lights – TA Warren	Proposed \$2,000 – same as 2014
4325 – Solid Waste Clean-up – TA Warren	Still working on getting figures
4414 – Animal Control – TA Warren	No appropriate – same as last year
4415 – Health Agencies – TA Warren	Proposed \$2,500 – decrease of \$300 (health officer supplies)
4442 – Direct Assistance – TA Warren	Proposed \$26,712 – decrease of \$5000 (general assistance)
4583 – Patriotic Observations – TA Warren	Proposed \$3,450 – same as 2014
4711 – Debt Services – Principal – TA Warren	Proposed \$60,483 – same as 2014
4721 – Debt Services – Interest – TA Warren	Proposed \$11,039 - decrease of \$1,989
4723 – Interest – TANS – TA Warren	Proposed \$500 – same as 2014
5500 -06 – Cemetery Trust Funds – Lots Sold	\$2,800

### New Business:

- Email from Bruce Johnson, Webster Selectman asking board to entertain a warrant article (resolution) for the 2015 town meeting. “Resolved that the State of NH provide a comprehensive meaningful system of funding for State Education needs. To see if the Town will vote to ask governor and our state legislators to reform state funding for education with that reform to be directed to significant reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select Board to the governor and state legislators informing them of the instructions from their constituents within 30 days of the vote.” The board unanimously agreed to put this on 2015 town warrant.
- Selectman Schmidl inquired re: deadline for petition warrant articles as he is looking into having one re: tax exemptions for energy saving – such as solar panels.
- Question re: Selectmen salary and when last increase occurred. Selectman Ballou to check what is budgeted in surrounding towns.
- Selectman Ross-Raymond noted that town of Webster had State Emergency Services do a telephone message to town residents re: emergency warming station. Salisbury Fire Department had also set up Safety Building for those who needed a place to stay. Selectmen agreed to follow up with Chief MacDuffie and Webster Selectman Fanjoy re: adding Salisbury to such message as needed. Selectmen also discussed the need to have portable water at the Safety Building and Selectman Schmidl to follow up on this issue. Sandy Miller from North Road noted that the SVFRD came out to check on her and other town citizens who were without electricity for extended periods.

- Walter Scott – In to speak with Selectmen re: front entrance at Academy Hall – putting up sign to use ramp entrance during winter to avoid falling ice. Also noted he spoke with town custodian re: use of ice melt instead of sand to avoid dirt being tracked into buildings. Selectmen noted bottom line is safety – and to use judgment re: use of sand/salt and ice melt.

**Public Comments:**

**Sandy Miller:** Asked why on budget report it does not reflect recommended by BOS as it has in the past. *Not sure will look follow up with TA Warren and Bookkeeper.*

**Other:** All business that shall legally come before the Board - Non-Public Session – if warranted:

**Selectman Schmidl moved to adjourn at 7:25 PM, Selectman Ballou seconded. All voted in favor.**

Respectfully submitted:  
Kathie Downes  
Administrative Assistant

Meeting Summary reviewed and accepted at the December 17<sup>th</sup>, 2014 Meeting.

---

Selectmen, Town of Salisbury