



Selectmen's Meeting Summary November 19th, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Chairman Ross-Raymond recognized Representative Mario Ratski and on behalf of the board congratulated him on his reelection. Rep. Ratski brought in a draft HB he plans to introduce re: the 2013 flood control monies which have not been received from Massachusetts. Town did get the reimbursement for 2012 and 2014. Board noted the bill looks great and thanked him for all he does for his constituents.

REGULAR BUSINESS:

- Review and Approve Minutes of last meeting
 - November 5th meeting summary: **Selectman Schmidl moved to accept summary as written, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

7:00 PM – Public Hearings – Unanticipated Revenue per RSA31:95-b

Chairman Ross-Raymond opened the public hearing at approximately 7 PM. This hearing is to discuss the receipt of unanticipated revenues from the State for Flood Control funds in the amount of \$59,898 and from the Solid Waste Coop for member reimbursements in the amount of \$22,078; and the disposition of those funds. These funds will go into the general fund balance and at a later date Board will be discussing proposing warrant articles to go before the town meeting to request putting the \$59,898 into the Town Building and Grounds CRF for work needed on town buildings and the \$22,078 into the Transfer Station CRF for anticipated use in that area.

General discussion with the public in attendance re: pros and cons of leaving in the general fund or putting into specific capital reserve funds.

Selectman Schmidl moved to accept the unanticipated revenue; Selectman Ballou seconded. All voted in favor.

Selectmen also recognized State Representative David Karrick who is in the audience tonight and congratulated him on his reelection and thanked him for all his support to the citizens of Salisbury and his entire district.

Department Updates and Budget Proposals:

- Fire Chief MacDuffie - Monthly Update:
 - Stats for September: 7 EMS calls; 1 fire alarm; 1 outside fire and 1 mutual fire.
 - Stats for October: 5 EMS calls, 2 fire alarms; and 1 wire down.
 - Chief gave TA Warren book keeping corrections of where some appropriations needed to be put moved to appropriate line item.
 - Lock Boxes status: still working on getting this on board
 - Stairs Project: Materials will be purchased this year and stored until project can be finished in the spring.
 - Forestry grant received for protective clothing (\$1975) / matching funds budgeted.
 - Incentive Pay for Forest Fire Wardens – Chief asked Board about using the \$1000 from FF Control for this. All the area towns have agreed not to bill for forest fires unless they are major fires. Since Wardens do not get compensated for permit writing, etc. he would like to issue incentive checks to the 6 wardens. Two selectmen have no problem with his request.
- **2014 Budget Schedule:**

Town of Salisbury – 2014 budget schedule

Line Item – Department	
4220 / 4215 / 4290– Fire/Rescue/Forestry	<p>Fire Chief MacDuffie shared with the Board a quote from Fire Equipment – Division of Valley Transportation for new tanker. He will be getting other quotes as replacement is slated for 2016. Selectmen also noted they are talking with other towns at the Shared Services meetings about combining efforts to keep costs down.</p> <p>Ambulance: 2015 \$24,550. Increase in outside ambulance; rescue supplies, dispatch; and new line – tablet and server and a decrease in rescue training. Total increase of \$1,400 over 2014.</p> <p>Fire: 2015 \$46,000. – increase in telephone; dispatch; fuel; protective clothing; and new line – secretary. Total increase of \$4000 over 2014.</p> <p>Forest Fire: 2015 \$7,750. increase in dispatch. Total increase of \$150 over 2014.</p>

4312 – Highway	<p>RA MacDuffie indicated he has increased summer maintenance by \$12,000 in areas of gravel and tree removal.</p> <p>Summer: 2015 proposed figure is \$141,825.</p> <p>Winter: remains same \$122,600;</p> <p>Driveway permits; signs and posts, highway equipment and payment to Warner: remains same \$4,300.</p> <p>Total Highway 2015 budget proposal: \$268,925. Increase of \$14,000 over 2014.</p> <p>2015 Project – \$140,000 - top coat on Center Rd and shoulders</p>
4323 – Recycling	<p>2015 Proposed - \$8050. Steve Wheeler reminded BOS that some of this is offset by revenue.</p>
4324 – Transfer Station	<p>Ed Sawyer – TS Operator discussed line items noting that he has added the second TS Asst for at least 2 Saturdays (1/2 day) per month and a couple of line items decreased making his total 2015 proposed figure - \$82,780 increased by \$125. His proposal does not include any salary increase – waiting to see what BOS proposing for other town staff.</p>
4210 – Police – BOS	<p>Same as 2014 - \$12,000.</p>

Old Business:

- Meeting Updates:
 - 11/10/14 – Budget Committee – several department presented 2015 proposed figures – all accepted for discussion purposes.
 - 11/17/14 – Planning Board – not held.
- Meeting Reminders
 - DARE – ceremonies for Salisbury and Webster students – being held at SES.
 - 12/1/14 - Planning Board
- CIP – BOS reviewed final version. **Selectman Schmidl made motion to accept; Selectman Ballou seconded. All voted in favor.**
- Library doors / alarm: Selectman Ballou reported that Scott Bickford did work on doors – building had settled – no charge. Selectman Ross-Raymond noted there is no moisture in the basement – should get alarm reset. TA Warren to clarify with Building Inspector re: removal of old fiberglass installation – does new need to be put in.
- Response from DOT noting 127 towards Webster is on list for next year.

- Snow Shoveling Position: Walter Scott has sent letter of interest and Bill Coughlin has offered to be his backup. Selectmen agreed to hire Scott for position using Coughlin as needed. Selectman Ross-Raymond will meet with Walter Scott to go over what is required to be cleared of snow.
- Selectmen signed the Primex resolution for Workers' Compensation Contribution Assurance Program (CAP). *Resolved: to hereby accept the offer of the NH Public Risk Management Exchange (Primex®) to enter into its Worker's Compensation Contribution Assurance Program (CAP) as of the date of adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex® risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex® in each year of membership shall be as then set forth in the Coverage Documents of Primex®. Adopted on 11/19/14.*
- Selectman Schmidl reported he has been emailing neighboring towns re perambulations – to date no responses.
- Selectmen clarified with RA MacDuffie re: work at transfer station for cement slab. He reported Kearsarge Concrete is on board but weather is a factor this time of year. It was also noted that closing in around the paper container still needs to be accomplished.
- Reminder from TA Warren that town needs new contract this year for hauling. Bill MacDuffie suggested checking with Dumpster Depot as well as Casella who has present contract.

Public Comments:

Sandy Miller: Asked about the need to budget for three people at transfer station is only two will be working at same time. It was noted that there has been some obvious improvements in the area of keeping the area cleaned up while he was in training and all working same time.

Other: All business that shall legally come before the Board

Selectman Schmidl made a motion to adjourn at 8:15 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the December 3rd, 2014 Meeting.

Selectmen, Town of Salisbury