



Selectmen's Meeting Summary November 5, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes October 15th, 2014 public and non-public meetings: **Selectman Schmidl moved to accept summaries as written, Selectman Ballou seconded. All voted in favor.**

Review Accounts Payable & Payroll registers: **Select board moved and accepted**

Departments:

- Road Agent MacDuffie – Monthly Update
 - Changed culvert on Mill Rd – down stream beaver plugged – when cleaned out found it needed to be replaced. Warner Rd culvert will still be replaced.
 - Have had some wash out because of the wet autumn – graded as necessary.
 - Salt is available in Claremont – pay and pick up. TA Warren noted invoices can be processed quickly to reimburse – we do checks every Thursday.
 - Selectmen asked if there is still time to have a slab poured under container at Transfer Station. MacDuffie noted it would need to happen quickly- within next couple of weeks.
- Police log – months of September & October: Reports are on file in Selectmen Office.
 - September – 17 calls: 1 – abandoned vehicle; 3 – ambulance needed; 1 – assist motorist; 2 – burglar alarm; 1 – drunk; 1 – hazardous operator; 1 – hit & run; 1 – MV accident; 2 – request for services; 1 – shots fired; 1 – suspicious MV/person; 1 – traffic stop; 1 – VIN verification.
 - October – 16 calls: 1- 911-hang-up; 1 – ambulance needed; 1 – assist motorist; 1 – burglar alarm; 2 – domestic in progress; 3 – hazardous operator; 3 – MV accident; 3 – request for service; 1 – welfare check.

Town of Salisbury 2015 budget schedule

Line Item – Department	
4520 – Recreation	Kathleen Doyle noted had a good year – starting with winter events on ice rink; and this year the field was used more for the summer programs. Also used for OHD for ball game and fireworks and SVFRD uses it for their annual Haunted Hayride. John Harrington has trimmed trees on side which will hopefully alleviate too many leaves in ice rink. Discussion re: lighting and cost of electricity. TA Warren to follow up with Unitil on the lights and timer on sensor. 2015 budget is increased by \$100 - \$2775.

	General discussion regarding Proposed schedule of Capital Improvements Projects. This will be reviewed when Selectmen are preparing for warrant articles for the Capital Reserve Funds.
4600 – Conservation Commission	Chair Kathleen Doyle noted they are keeping budget same as last year - \$500. Also discussed purchasing from 2014 kit re: butterflies for use at Salisbury Elementary School in the spring. Doyle will look into getting invoice to allow for encumbering money. Doyle indicated the CC would like to increase to 50% from 25% - Land Use Change Tax allocation. After much discussion of the pro and cons of this - Selectmen have no problem putting this as a warrant article for town citizens to decide.

Old Business:

- Meeting Updates
 - Shared Services –Joint Towns – 10/30/14 hosted by Salisbury: Discussion of putting a resolution on town warrant asking State to increase funding for education to reduce towns share. [Comments from BOS meeting audience: Karen Sheldon noted she does not agree with increasing funding but to look at how funding is used by school districts]. CNHRPC Mike Tardiff and WI-Valley staff in to discuss with towns possible options for areas of towns that cannot get high speed internet. Also brief discussion re: assessing contract – Andover going out for bids. Next meeting is scheduled for January 23, 2015.
 - Planning Board – 11/3/14 – Group signed the amended “Rules of Procedure”; waiting for response from town counsel re: Minor/Major Home Occupation changes warrant article; Discussion re: general statement from fire chief re: water supply – cisterns vs sprinklers. Waiting to get more feedback from building inspector; Received driveway permit for Chase subdivision – Quimby Road and general discussion re: PB town report end of year submission.
- Meetings – Reminders
 - November 8th – Greet Your Troopers – 9 AM – Noon - Safety Complex
 - November 10th – Budget Committee – 7 PM – Academy Hall
- Telephones at town office: Selectman Schmidl spoke with TDS who noted contract was signed and costs are accurate. Could delete two telephones that are not used that much – but would be very minimal savings. TA Warren to check length of contract
- Perambulations – Selectman Schmidl noted he has had some contact with some of the towns – but nothing has been completed to date.
- Town Buildings – Projects Update: Footings are in for outside stairs at Fire Station; Selectman Ross-Raymond will inspect library basement/insulation to see if okay to have alarm reinstalled.
- Selectmen noted that Judah Jones has indicated an interest in winter shoveling maintenance position. He is supposed to stop by town office to put in official letter of interest.
- Selectmen agree that it would behoove the town to put in a concrete pad for the container at Transfer Station. RA MacDuffie said he has a quote from Kearsarge Concrete of \$3,200. TA Warren noted there is money left from Center Road project that could be used for this and still

have some for winter maintenance if it is needed this year. Selectman Schmidl moved to use \$3,200 from that appropriation; seconded by Selectmen Ballou. All voted in favor.

New Business:

- Town Offices closed November 11th – Veterans Day
- Town Offices closed November 27th – Thanksgiving
- Selectmen set 2015 tax rate – which is \$1 less than 2014 – rate is \$23.30. Selectman Ross-Raymond noted he is looking into how our obligation to school is less than last year – but believes it is because school district had additional revenue.
- Renewal of Primex – Insurance contract is due: Selectmen to review proposal and will vote at the next BOS meeting.

Public Comments:

- **Karen Sheldon:** Asked if a PA system will be in place soon. Selectmen noted we do have a sound system that will be used this year.

Other: All business that shall legally come before the Board

- Non-Public Session – if warranted:

Selectman Schmidl moved to adjourn at 7:40-PM, Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the November 19th, 2014 Meeting.

Selectmen, Town of Salisbury