



Selectmen's Meeting Summary August 20, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

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 - August 6, 2014 meeting summaries: **Selectman Ballou moved to accept both the public and non-public summaries as written, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

Department Updates/Issues:

- Fire Chief MacDuffie – monthly update:
 - Monthly Stats: 9 EMS; 2 MV accidents; 2 mutual aid fire; and 4 wires down
 - Salisbury hosting the Warden Dinner – September 16th. Selectmen invited program this year is about wood boiler rules and regulations.
 - Second annual Haunted Hayride is scheduled for October 25th
 - Generator – repair 50 hr. service: TM Warren got estimates from both Huckleberry and Barn Store – both came in at \$150 - \$200. After discussion it was agreed to contact Huckleberry to do the servicing on both generators – Safety Bldg and Academy Hall. TA Warren will schedule.
 - OHD Gun raffle was a huge success - Frank Cummings of Franklin Road was the winner. Fire Department did have a pig roast at the ball field after the game – but it was not advertised and was free. Looking at other options for next year – perhaps having it on Sunday.
 - TA Warren and Chief working together on email re: insurance issue.
 - Stairs project will be started soon.
 - TA Warren noted when she took some office supplies up for State Police she brought the extra radio back – Chief MacDuffie will take for fire department.

Visitor: Andrew Hosmer: unable to attend tonight – to be rescheduled for Sept 17th.

Old Business:

- OHD – recap meeting will be September 18th
 - Three thank you letters signed tonight

- Two donation forms submitted – Saymore for in-kind services of \$1,386. and Abigail Martin for \$120 worth of prizes for kids games. **Selectman Schmidl motioned to accept these donations; Selectman Ballou seconded. All voted in favor.**
- Invoice for \$2,500 for fire works for 2015 has been received – there appears to be \$447.50 left in 2014 budget – Board will review at end of year to see if they will encumber \$447.50 only or look for entire \$2,500 amount.
- Meeting Reminders:
 - 9/4/13 – Education Committee – Chair Sandy Miller indicated she believes the group has disbanded – but she will make contact with committee members to verify and let AA Downes know if there will be need for meeting room for remainder of 2014. There will be no meeting in September.
 - 9/8/14 – Planning Board will meet 2nd Monday due to Labor Day holiday.
- State Primary Election – 9/9/14 – 8 AM – 7 PM. Two selectmen must present at all times.
- Library – moisture/mold: Selectman Ross-Raymond has spoken with Contractor Bickford re: dehumidifier and will purchase one. Also will check re: wet insulation and mold problem. Need to get this wrapped up so can get wiring redone for alarm system.
- Town Hall – hot water and bathroom door problems. Selectman Ross-Raymond will also speak with Scott Bickford re: no hot water at town hall and bathroom door not closing.
- Selectman Ross-Raymond had inquiry re: now that dispatch has changed to State Police – where do 911 calls go? TA Warren to clarify – but all should be going to State Police.
- Primex check - Safety issues: Selectman Ross-Raymond checked with Phil St. Cyr re: transfer station – containers: if they are 30 inches or higher no fence needed; heavy duty snow fencing can be used in the other areas discussed. Regarding the safety lighting issues – TA Warren has put a call into Scott Swett still waiting for response
- Selectman Schmidl reported that Selectmen attended the DOT meeting last Monday to hear plans for repaving 127 from intersection at Old Coach Road to North Road. Project will begin August 25th - and he has info he will be forwarding to Dee Blake and office staff. Rep. Ratski was a big advocator in this endeavor
- Letter from Unitil re: two meters at– AH. Upon review of usage the meter being billed on a special rate indicates it is no longer providing electricity for reason grandfathered. Therefore the billing will be changed beginning October. TA Warren to clarify usage of meter(s) with Electrician Scott Sweat.
- Review of Legal Expenses shows \$10,000 has been spent from the \$12,000 budgeted. \$8600 on that abatement case. This will be reviewed as we get closer to the end of the year.
- Flood Control money from State for 2014 received full amount of \$62407. Rep. Ratski working on this endeavor with legislature to get back year's money.
- TA Warren reported the CFC has been done at the transfer station and metal pile will be done shortly. Selectmen report that Bill Coughlin has been doing a lot of clean up (cutting of brush, etc.) when he has been working at the transfer station.

New Business:

- Deputy Town Clerk – Town received Gayle Landry's resignation as deputy town clerk. Town Clerk Campbell is recommending April Rollins to be appointed to this position. She will be paid hourly wage (from remainder of 2014 stipend budgeted and training) during training and then go to yearly stipend for 2015 budget. **Selectman Schmidl moved to approve the appointment of April Rollins, Selectman Ballou seconded. All voted in favor.**

- Draft Proposed CIP Chart to be reviewed by Selectmen and to be prepared to discuss at the September 3rd meeting to ensure timely response to Planning Board for their September 8th meeting.
- Selectman Ballou will be unavailable for the September 3rd BOS meeting.
- State Police stopped by to confirm for Crimeline that both Ken and Pete were approved to be members from Salisbury. Meeting will be next week August 27th at 8 AM at Concord PD.
- Town has received Solid Waste money (\$22,000). Also need to sign new contract. Only signed for one year with Casello. Proposals to be reviewed at budget time.
- Selectman Ballou has asked that we look into getting a sound system for the meeting room in Academy Hall as it is hard for visitors to hear what is being said during a meeting.
- Selectman Schmidl noted he had inquiry re: town web site home page not including town office hours. AA Downes will work with Gale Greiner who manages the website.

Public Comments:

- **Sandy Miller:** Had trouble hearing with air conditioner running – asked for clarification re: Legal budget. *Town has a lawsuit over an abatement – and has spent \$8,600 to date from the total of \$12,000 legal line items for Selectmen and Planning Board.*

Sandy also inquired as to why OHD Committee does not utilize Andover Beacon for information re: Salisbury OHD. Also it was mentioned putting out a donation box at Ice Cream social to help defray costs of ice cream, fireworks, etc.

Selectman Schmidl made a motion to adjourn at 7:20 PM; Selectman Ballou seconded. All voted in favor.

Respectfully submitted:
Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the August 20th, 2014 Meeting.

Selectmen, Town of Salisbury