



Selectmen's Meeting Summary July 16th, 2014

Selectman Ken Ross-Raymond, Chair	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Absent
Administrative Assistant Kathie Downes	Present

Visitors: see sign in sheet attached with original summary on file.

Chairman Ross-Raymond called meeting to order at 6:30 PM.

Review and Approve Minutes of last meeting

- Review and Approve Minutes of last meeting
 - July 2nd, 2014 meeting summary: **Selectman Ballou moved to accept the summary as written, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted**

Department Updates/Issues:

- Fire Chief MacDuffie – monthly update:
 - Monthly Stats: 6 EMS, 1 MV accident, 1 mutual aid fire, 1 wires down
 - Chief reported that both he and Ralph Downes are now certified EMS and Ross Downes certified Fire Fighter I.
 - Lou Freeman has been doing some repair and painting of trim at the Safety Complex. Building will be in need of more substantial work in a couple of years.
 - Pagers – back all but one under warranty. Will be sending out next batch. Also will be purchasing two new ones at \$400 each.
 - Generator – at Safety Complex is ready for 50 hr. service. Fire volunteer who serviced it has left department. Office staff will get quotes from Huckleberry and Barnstore for both generators (Academy Hall and Safety Complex).
 - Fund raiser -Gun raffle tickets now available. Winner will be announced at OHD.
 - Chief will be ordering couple sets of new fire gear.
 - Stairs project will begin soon – area to be staked out. Selectman Ross-Raymond needs to clarify with Town Administrator how to pay for materials.
 - Chief reported they will purchase Lock Boxes – security for town buildings if Town can get them installed. Selectmen indicated this could be arranged and for him to work with Town Administrator Warren.
- Trustees of Trust Funds – 6 month update: Steve Wheeler went over the 6 month summary of unexpended balance. Trustees feel things are going well with investment advising services. New Trustee Paul Hines has finished training classes. HB297 – reference to electronic keeping passed on the Board for review and any necessary action as referenced to assure things are done according to law.

Visitor: Kathy Rago- Candidate for NH Senate: Introduction of self to Board and audience. Running for State Senate in District 7 which includes Salisbury. She has a CPA business background, is a former state representative and now is running for Senate. She noted she is looking to rein in taxes, spending and regulations, and fight for working families and our children. Board thanked her for stopping by to introduce herself.

Old Business:

- Meeting Updates
 - 7/7/14 – Planning Board – Resolved issues re: latest subdivision on Old Turnpike Road and tackled review of proposed changes of Home Occupations from ZBA. Made recommendations and will be sending back to ZBA before PB works on a warrant article for town meeting.
- Meeting Reminders
 - 7/17/14 – OHD Meet at 7 PM Thursday July 17th. Steve Wheeler noted he is unable to attend the meeting but suggests obtaining recycling boxes for OHD. He will take care of getting them.
- Unutil – Abatement – Recommendations from Jeff Earls of Cross Country He is suggesting agree to the abatement of \$1,300,000 in 2014 – don't have to abate any tax dollars and have peace for the next four years. Board all feel this is most logical course of action. **Selectman Schmidl moved to follow recommendation of Option 2; Selectman Ballou seconded. All voted in favor.** TA Warren will notify CCAG.
- Updates re: Old Business:
 - Library – moisture problem: Selectman Ross-Raymond noted the fan is still running and he is waiting to get information from contractor re dehumidifier.
 - Academy Hall – Contractors Recommendations re: Projects. Selectman Ross-Raymond indicated R. Platte is working on quote; still trying to check with S Bickford.
 - Primary 911Dispatch-Police – will change July 25th – Sheriff Hilliard has been sent a letter. Reason is to save response time and small if any costs. Fire and EMS does not change.
 - Selectman Ballou would like to see official procedure in place re: maintenance problems with town buildings – i.e. electric; heat; plumbing. He feels we should have listing of professionals for associated work. The time has come to use qualified professionals rather than trying to fix it ourselves. Selectman Ross-Raymond noted he has no problem with being asked to check a problem if it can be fixed without cost. All selectmen agree Selectmen's Office should be contacted first (if during regular business hours or if Selectman is available). However, in instances where no one is available to quickly assess the problem – a qualified professional should be called. AA Downes will work up a SOP for review at next meeting.

New Business:

- **Donations** – Monthly Review/Acceptance by BOS as necessary
 - TDS Donation towards OHD Fireworks. **Selectman Schmidl moved to accept; Selectmen Ballou seconded. All voted in favor.**
- Selectman Schmidl noted he has received CO for new house – new address is 57 Loverin Hill Rd.

Public Comments:

- **Sandy Miller:**
 - What prompted TDS to donate towards OHD Fire Works? (*good business*)
 - It is good to have back up plan for bldg. maintenance – but also appreciates Selectmen willingness to keep costs down by doing work themselves.
 - At recent school board meeting Hill presented RFP to MVSD re: children grades 7 – 12 to be part of this school district. Also sent RFP to Newfound and Winnesquam.

Correspondence:

- Answer from DOT – Passing Zone east of intersection Rte. 127. As the subject passing zone meets or exceeds established criteria, they must deny our request.
- Thank You letter to TDS for donation has been sent.
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Selectman Ballou made a motion to adjourn at 7:15 PM; Selectman Schmidl seconded. All voted in favor.

Respectfully submitted:
Kathie Downes, Administrative Assistant

Meeting Summary reviewed and accepted at the August 6th, 2014 Meeting.

Selectmen, Town of Salisbury