



**Salisbury Board of Selectmen
Meeting Minutes
December 19, 2022
DRAFT**

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Recording Secretary Kimberley Edelmann	Absent

Attendees: Several citizens attended the meeting in person at Academy Hall; a few people attended on Zoom.

1. Open the Meeting

Chairman Brett Walker opened the meeting at 6:00 p.m.

2. Review and Approval of Draft Minutes

Selectman Herbert made a **motion** approve the draft meeting minutes of December 6, 2022 as written. Selectman Hoyt **seconded** the motion and the motion passed unanimously.

3. Signatures

Chair Walker noted that the Selectboard had reviewed and signed Accounts Payable and Payroll Registers. They also reviewed the following, signing as required:

- Review Accounts Payable & Payroll Registers – Available for Public Inspection
- General Assessing & Revaluation Contract – CNP LLC
- Abatement – Hicks Bond \$2,713.68
- Report of Cut – Amended Tax Map 227, Lot 8 and Tax Map 228, Lot 9
- Notice of Lien(s) - \$8,254.52 and \$988.51

4. New Business

School District's Revised Total Assessment = \$240,790.51 monthly through May – Chair Walker asked how much of an increase that is over last year. TA Rollins replied it was at \$237, 303.91 dollars.

Resignation of Municipal Assistant – Selectman Herbert made a **motion** to accept the resignation of Kimberley Edelman as Salisbury’s Municipal Assistant with regret. Chair Walker seconded the motion and the motion passed unanimously.

6. **Old Business**

Highway Department – Town Warrant Recommendations – Chair Walker presented the spreadsheet below.

Highway Department Capital Reserve Funding						
	2023	2024	2025	2026	2027	Total
2022 Funding						
Land Acquisition Fund/ Highway Equipment	\$28,700	\$28,700	\$28,700	\$28,700	\$28,700	\$143,500
Reallocate						
Pingree Bridge	\$23,817	\$23,817	\$23,817	\$23,817	\$23,817	\$119,085
Tanker	\$0	\$26,429	\$26,429	\$26,429	\$26,429	\$105,716
Sub Total	\$52,517	\$78,946	\$78,946	\$78,946	\$78,946	\$368,301
New Funding	\$100,000	\$82,925	\$82,925	\$82,925	\$82,925	\$431,700
(Estimated Tax Impact)						
TOTAL	\$152,517	\$161,871	\$161,871	\$161,871	\$161,871	\$800,001
Estimated tax impact of new funding						
2022 tax rate \$3.33 / Net funding						
(\$810,809)x\$#	\$0.41	\$0.34	\$0.34	\$0.34	\$0.34	\$0.34
Impact \$400,000						
valuation	\$164	\$136	\$136	\$136	\$136	\$136
Current Reserve Fund Balance 11/30/2022						
Highway Equipment \$75,421						
Land Acquisition \$54,932						

Chair Walker stated they have reviewed the recommendations from the Highway Department Advisory Committee and their proposal for funding was a little more front loaded than he personally would like to see, so he took the total number of \$800K and broke it out even further. The committee’s recommendation is to fund the land acquisition capital reserve fund first by finding a small piece of property and potentially subdividing it, the committee had targeted the price of \$250K but with the current balance of the fund (\$75,421) and this year’s proposed warrant articles plus the reallocation of the bridge debt, it will get the Town a little over the \$200K mark which he feels is more palatable for the taxpayers. Chair Walker stated the Board should

recommend to the Budget Committee a total of \$152,517 dollars in capital reserve funding, which has \$100K in new funding and reallocates the bridge debt this year and the tanker debt next year.

Selectman Herbert stated his only objection to that is basically the board is taking those expenses which are mortgage payments (bridge & tanker) that have been paid off and then the funds are being used as income to offset some of the expense for the equipment, it is creative accounting. The funds will still have to be raised by taxes and he doesn't like the presentation, it's deceptive. The building is also not included on this sheet and those funds will have to be borrowed but he is okay with the total line.

Chair Walker noted if the land acquisition funds are approved this March they wouldn't be available until October, if additional funds are needed it can be addressed next year. Chair Walker made a motion to recommend to the Budget Committee the amount of \$152,517 dollars to the Land Acquisition Fund Selectman Hoyt seconded the motion and the motion passed unanimously. and \$0 dollars to the Highway Equipment Fund. Selectman Hoyt seconded the motion and the motion passed unanimously. TA Rollins was asked to see if the warrant article to adopt RSA 41:14-a could be voted on before all of the other monetary articles.

7. **Selectmen Report** – None at this time.

8. **Public Comment** – None at this time.

9. **Town Administrator's Report**

Twin Rivers Food Pantry – TA Rollins reported that she attended the food pantry's open house last week and it is a very well-organized facility but the number of clients has doubled over the past year, so they are asking for the communities help by donating food, toiletries or volunteering time. TA Rollins noted they do apply for grants and recently were awarded funding to hire one person full-time which has been helpful.

Special One Time Bridge Payment – TA Rollins reported that the special one-time payment (\$82,769.18 dollars) for bridges has been received from NH Department of Transportation but can only be used for the maintenance, construction or reconstruction of municipal bridges. Road Agent MacDuffie stated he would look into a future project. Chair Walker made a **motion to accept** and encumber the funds. Selectman Herbert seconded the motion, the motion passed unanimously.

10. **Adjournment** – Selectman Herbert made a motion to adjourn the meeting at 7:24 p.m. Selectman Hoyt seconded the motion, the motion passed unanimously.

The next scheduled meeting is on Wednesday, December 21, 2022 at 7 p.m. then Wednesday, January 4, 2023 at 7:00 p.m. at Academy Hall.

Respectfully Submitted,

April Rollins,

Recording Secretary Pro-tem