



Salisbury Board of Selectmen

Meeting Minutes

October 19, 2022

Approved

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Kimberley Edelmann	Present

Attendees: Several citizens attended the meeting in person at Academy Hall. No one dialed in via Zoom.

1) Open Meeting

Chairman Walker opened the meeting at 7:00 pm.

2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of October 5, 2022 with one correction. Chairman Walker **seconded**. The **motion passed**.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed:

- ◆ Review Accounts Payable & Payroll Registers
- ◆ Warrant for General Election, November 8, 2022
- ◆ 2018 Unpaid Tax Lien

The documents are available for public inspection.

4) Department / Board / Committee Reports

a. **Fire Chief / Road Agent**

Road Agent Bill MacDuffie Jr reported that Raccoon Hill Road would be graveled in the following week, then paved on the 1st or 2nd of November.

The compressor was installed at the fire station. Wiring would be done in about 6 weeks time. Expect an invoice.

b. Transfer Station

TS Manager Bert LaFlamme reported that all was well.

Selectman Hoyt spoke about the attendants' hut which they planned to build. The materials cost from Home Depot, with his contractor discount, came to \$3,568.31. He suggested that for a heat source, they could use a forced hot air electric wall heater. It would only need 6.5 amps to run on 240 volts. There would be no need for a propane heater and propane tanks. That would be \$175.

Chairman Walker said the shed would be 8 x 8 feet in size, providing plenty of room for two people. It would have 3 windows, 2 of which would be 4 x 4 feet in size. The 3rd window would be a bit smaller.

Selectman Hoyt said the construction would include 2 x 6 boards so that R21 insulation could be used. Plywood would be used on the interior walls allowing for the employees to hang whatever they need on the wall.

Before purchasing lumber, Selectmen Hoyt & Walker would investigate what was available at the Transfer Station.

Chairman Walker made a **motion** to spend no more than \$4,000 on the construction project. Selectman Herbert **seconded**. The **motion passed** with all in favor.

Chairman Walker said they were aiming to do the build on the 1st or 2nd of November.

Town Administrator April Rollins reported that only 1 bid came in for the Ryobi generator. Selectman Herbert made a **motion** to accept the bid of \$350 for the generator.

Chairman Walker **seconded**. The **motion passed** with all in favor.

c. Zoning Board

TA Rollins stated that the Whyte rehearing was continued to November 10th. There was a lot of back and forth between the Zoning Board members. They wanted to hear answers to some more of their questions before making a decision.

TA Rollins noted that the Recording Secretary had submitted her resignation.

Chairman Walker made a **motion** to accept the resignation with regret. Selectman Herbert **seconded**. The **motion passed** with all in favor.

5) Budget Presentations

a. Town Clerk

Town Clerk Jim Zink-Mailloux stated that after learning about the proposed 9% salary increases for other staff in the Town Office as well as hearing that the CPI was just under 9%, he adjusted the salary lines for himself and the Deputy Town Clerk. He also learned that postage was going up 3 cents in January and then 3 cents more every 6 months thereafter, according to the Postmaster. Therefore, he increased the postage line by \$50.

Chairman Walker commented that at the Budget Committee earlier in the week, the Town Clerk budget was approved.

Selectman Herbert made a **motion** to recommend to the Budget Committee a revised figure of \$28,817 for the Town Clerk's budget. Chairman Walker **seconded**. The **motion passed** with all in favor.

b. Tax Collector

Tax Collector Gayle Landry stated that she was increasing her budget by \$200 for the same reasons stated by the Town Clerk. Postage was increasing, so she was increasing that line from \$1,650 to \$1,850. She was also requesting a raise amount of 9% for herself and her deputy.

Chairman Walker made a **motion** to recommend to the Budget Committee a revised figure of \$26,492 for the Tax Collector's budget, lines 4149-45 through 4149-90. Selectman Hoyt **seconded**. The **motion passed** with all in favor.

6) New Business

a. NH State Police Stats - September 2022

Chairman Walker read the most recent statistics.

NH State Police Statistics - September 2022

Type of Call	#	Type of Call	#
911 Hang Up / Check Up	1	Other Public Service / Welfare Check	1
Alarm 10-52A	2	Restraining Order Information & Services	2
Assist Citizen	1	Selective Enforcement Traffic	2
Check Up	3	Serve Subpoena	1
Directed Enforcement Patrol	4	Shots Fired - Reports (10-66)	1
Disturbance	1	Suspicious Auto (10-41)	3
Family Offenses - Domestic Violence	1	Threats	1
Found Articles	1	Traffic Enforcement / Motor Vehicle Stop	16
Motor Vehicle Crash, No Injuries	3	Traffic Hazard	1
Noise Complaint	1	Violation of FRO / TRO (Final / Temporary Restraining Order)	2
		Total Calls	48

b. Town Hall Rental

TA Rollins reported that the Friends of the Library would be holding their 19th Annual Craft Fair at the Town Hall on December 3, 2022 from 8 a.m. to 3 p.m. She suggested waiving the fee.

Chairman Walker made a motion to waive the fee. Selectman Herbert **seconded**. The **motion passed** with all in favor.

c. Trick or Treat

Chairman Walker noted that Trick or Treating recommended hours on Monday, October 31st were 5 p.m. to 7:30 p.m. He also shared that the Salisbury Fire Explorers would be handing out candy at the Safety Complex during that time.

d. Walk to School Day

Chairman Walker stated that "Walk to School Day" was set for October 21st at 8:30 a.m. TA Rollins said that the NH State Police would be involved.

7) Old Business

a. Portable Toilets

TA Rollins reported that she had contacted Byron's. They were \$80 less per year. Salisbury would be switching from Best to Byron's on November 8. There would be key switch, as well. She sent Byron's photographs to show where the porta johns were to be placed.

b. Chair Donations

Chairman Walker noted that another \$10 had been donated to the Town.

Selectman Herbert made a **motion** to accept the \$10. Chairman Walker **seconded**. The **motion passed** with all in favor.

8) Selectmen's Reports

a. Perambulation

Chairman Walker reported that he would be meeting with Olivia Zink from Franklin on October 27. There were a lot of points along the Salisbury / Franklin border. If the work could not be completed in one day, he planned for November 2nd to be the second day. He also scheduled with Andover for November 3rd to do the Salisbury / Andover border. He noted that the other Selectmen were welcome to join him, but then it would be a meeting and require notice and minutes.

Selectman Herbert said he received a lot of information from TA Rollins about Webster's perambulations going back to 1938. Reports made reference to 100 rods past someone's house. He had to do research to figure out where that was. A rod is 16.5 feet. He said 100 rods didn't sound like a lot, but it was a half a mile; quite a bit to go trotting off into the woods. He expected the perambulation would be fun.

Chairman Walker said Webster and Andover borders were pretty straight forward, but the Franklin border was a mess. It had about 25 points on it. He believed that when they carved off Franklin from Salisbury, they followed property lines. They weren't straight lines. Chairman Walker said he had coordinates for each point. The 2004 perambulation report showed the coordinates. He had a hunting app which would be useful, but he did expect the task to be harder than he first thought.

Selectman Herbert asked if all of the points needed to be located. Chairman Walker believed he that to be the case, noting which points could not be located. Some points could be under water.

b. TDS / Eversource

Selectman Hoyt reported that he had spoken with TDS contact Mark Laliberte, Broadband Project Manager from the New Hampshire Department of Business and Economic Affairs. Mr. Laliberte had communicated with someone from Eversource. An Eversource work order was assigned and pole replacement should be happening quite soon.

9) Public Comments

None.

10) Town Administrator's Report

a. Public Hearing to adopt RSA 41:14 (a)

TA Rollins reported that she had reviewed 41:14-a, "*Acquisition or Sale of Land, Buildings, or Both; Demolition or Disposal of Buildings*", earlier in the day. It gives Selectmen the authority to buy and sell land throughout the year without Town Meeting approval. She thought they needed a Public Hearing, but found out it was not, as long as it was duly noticed for Town Meeting and on the Warrant and talked about during the Budget Committee process.

11) Nonpublic Session - RSA 91-A:3, II (a) - Personnel Evaluations

Chairman Walker made a **motion** to go into nonpublic session in accordance with RSA 91-A:3 II (a). Selectman Hoyt **seconded** the motion. Roll Call vote: Walker, aye; Herbert, aye; Hoyt, aye. The **motion passed** unanimously.

The Board entered nonpublic session at 7:21 p.m. and reconvened the public session at 7:49 p.m.

Chairman Walker made a **motion** to seal the minutes of the nonpublic session. Selectman Herbert **seconded**. The **motion passed** unanimously.

12) Next Meeting

Chairman Walker made a **motion** to adjourn the meeting at 7:50 pm. Selectman Hoyt **seconded**. The **motion passed**. The next scheduled meeting at Academy Hall was scheduled for Wednesday, November 2, at 7 pm.

Respectfully Submitted,

Kimberley Brown Edelman

Recording Secretary

*These minutes were approved at the Board of
Selectmen's meeting of November 2, 2022.*