



# Salisbury Board of Selectmen

## Meeting Minutes

September 21, 2022

**Approved**

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Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Kimberley Edelmann	Present

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**Attendees:** Several citizens attended the meeting in person at Academy Hall. No one dialed in via Zoom.

### 1) Open Meeting

Chairman Walker opened the meeting at 7:00 pm.

### 2) Meeting Minutes

Selectman Herbert made a **motion** to approve the minutes of September 7, 2022. Selectman Hoyt **seconded**. The **motion passed**.

### 3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed:

- ◆ Accounts Payable & Payroll Registers
- ◆ MS-1, Summary Inventory of Valuation

The documents are available for public inspection.

### 4) Department / Board / Committee Reports

#### a. **Fire Chief / Road Agent**

Road Agent Bill MacDuffie Jr noted that all was good. It was noted that a resident had expressed concern about culvert issues on Brookside Drive. He would be looking into it.

Pricing for salt had been received from Morton Salt. Bulk "Blizzard Wizard" salt was increasing from \$88.85 per ton to \$103 per ton. Bulk "Safe-T-Salt" was increasing from \$73.85 per ton to \$88.00 per ton.

## b. Transfer Station

TS Manager Bert LaFlamme reported that the Transfer Station had experienced and addressed a problem with a second hydraulic hose.

It was noted that NRRA failed for a second time to pickup paper as scheduled. In the past, Manager LaFlamme had spoken with them about it. Chairman Walker recommended reaching out to the representative. Town Administrator April Rollins said she would call them. Manager LaFlamme said he used to receive email notifications that they would be coming to pick up, but hadn't lately.

Chairman Walker noted that they had eliminated NRRA from handling household trash. The recycling had additional steps involved. He acknowledged that it put more administrative burden on Manager LaFlamme. Selectman Hoyt said he would rather give the Manager a bit extra instead of paying NRRA as a middle man.

TA Rollins said she would call NRRA soon and would let Manager LaFlamme know what was said.

## c. Planning Board

Selectman Herbert reported that the Planning Board received a subdivision proposal from the Jarvis's on New Road. No decision had been made yet. It would be discussed at the next meeting.

## 5) New Business

### a. NH State Police Stats - August 2022

Chairman Walker read the most recent statistics.

**NH State Police Statistics - August 2022**

Type of Call	#	Type of Call	#
Alarm	4	Property Check School Facilities	1
Animal Bites	1	Public Relations Request	1
Assist Citizen	1	Restraining Order Information & Services	1
Civil Matter	2	Selective Enforcement Traffic	2
Directed Enforcement Patrol	1	Sex Offender Address Verification	1
Emotionally Disturbed Person	2	Suspicious Person	1
Hazardous Operator	1	Threats	1
Medical Assistance	1	Traffic Enforcement / Motor Vehicle Stop	30
Motor Vehicle Crash, No Injuries	1	VIN Verification / Investigation	1
Other Public Service / Welfare Check	2	Violation of FRO / TRO (Final / Temporary Restraining Order)	1
		<b>Total Calls</b>	<b>56</b>

Selectman Herbert said the Public Relations Request was because State Troopers were at Old Home Day.

## **b. Webster Police Department**

April reported that an invoice for \$316 had been received from the Town of Webster for four hours of work performed by their Police Department who had responded to an animal complaint at the four corners. No additional information was provided in the invoice.

Chairman Walker wondered if the State Police had requested their assistance. He suggested getting additional information.

## **c. New Road - Signage Request**

Chairman Walker noted that requests for road signs for New Road were received. They included requests to reduce the road speed limit to 20 mph. Road Agent Bill MacDuffie Jr noted that the signs were not legal signs. TA Rollins noted that the signs did not meet DOT specifications, including reflectivity. Selectman Hoyt added that speed limits could not be changed without Town approval.

Chairman Walker noted that the request was specific to the Jarvis property. He also noted that a left turn lane sign would be placed on a neighbor's property and that they would need to speak with their neighbors about that. Selectman Herbert believed it was against zoning regulations to put a sign on someone else's property.

A resident of New Road said she understood that the Town could not change the speed limit on one road without changing the speed limit uniformly to other roads. She felt if Hensmith Road had a speed limit of 25 mph, that speed limit should also apply to New Road.

The Selectboard noted that a resident can't change road speed limits. Processes needed to be followed. Speed limit signs on their own driveway could be put up, but not on the road.

Selectman Hoyt asked Road Agent MacDuffie Jr if the road was posted for 30 mph. RA MacDuffie Jr said he didn't believe it was posted at all. Selectman Hoyt said he felt the speed limit was therefore 25 mph. RA MacDuffie Jr said he was under the impression all roads were 35 mph unless posted. TA Rollins thought rural roads were 30 mph if not posted and noted that 35 mph was difficult when the road got washboarded. Selectman Hoyt said to set it to 20 mph, they would have to vote on at Town Meeting. Chairman Walker said he wasn't opposed to the idea, but they would need to figure out the process. Otherwise, there was no action to take on the signs. He added that Selectman Herbert had showed him that in the zoning regulations, off premises signs were prohibited.

## **6) Old Business**

### **a. Speed Limit Signs**

TA Rollins reported that Road Agent MacDuffie Jr had taken down the signs. Presently, they were sitting in the lobby. Payment had been received. The signs would be picked up soon.

## **7) Selectmen's Reports**

### **a. State Primary - Change in Polling Hours**

Chairman Walker noted that at the elections, there was a lot of discussion about the polling hours. The State allows for polls to open as late as 11 am.

Town Clerk Jim Zink-Mailloux described the process to change polling hours. He said that the Town would have to vote at Town Meeting in 2023 whether to have the State place a question on the 2024 State Election ballot to change polling hours. If approved, the NH Secretary of State's office would then need to be informed of the Town's decision. The 2024 State Election ballot would include a question about changing the polling hours. If voted in favor, the new polling hours would apply to the 2026 State Election.

TA Rollins noted that the initial vote could be done at Town Meeting 2024, as long as the Secretary of State's office was notified of the decision by June of 2024.

Chairman Walker said that in the room, he could see a majority of the people who had been working the polls at the recent election. He asked for a show of hands of how many wanted to change the poll opening to 11 am. No one raised their hand.

David Rapalyea said that back in the 1980's, it was noted that State Elections had to be opened at 8 am and could not close before 7 pm. He said that back then, there were 800 people in the Town. Now, there were over 1,000 registered voters. He didn't see how going backwards would benefit the Town. The only benefit would be for a few people who complained about a long day; it was what everyone had signed up for.

Town Clerk Zink-Mailloux pointed out that the Moderator could designate another person to backup the Selectmen. TA Rollins noted that only two Selectmen needed to be present at a time. They could work out a schedule.

Selectman Herbert asked if someone could be appointed to fill in for the Supervisor of the Checklists. TC Zink-Mailloux believed the Moderator could make that appointment.

Chairman Walker said that it was apparent the topic did not need to be further explored.

#### **b. Tables at Town Hall**

Selectman Hoyt said the Town needed more tables. The old tables were too heavy and in poor condition. He felt ten folding tables were needed. After discussion, it was agreed that six were needed. Two for the Fire Station, four for the Town Hall.

Selectman Hoyt made a **motion** to purchase six eight foot long folding tables to keep at the Town Hall. Chairman Walker **seconded**. The **motion passed** with all in favor.

Selectman Hoyt said they needed to get rid of the old tables that were falling apart. Chairman Walker said they should be taken to the dump. Gayle Landry believed there were three heavy tables in poor shape. They were also very difficult to move.

#### **c. Perambulation**

Chairman Walker stated that per RSA 51:2, the Selectboard was required to perambulate the Town border once in every seven years. They had a scheduled meeting with the Boscawen Selectboard for Wednesday September 28, 2022 at 5 pm to walk the border between Salisbury and Boscawen.

Chairman Walker stated that they needed to look into the process and the rest of the border.

#### **d. Appreciation**

Selectman Hoyt thanked everyone who worked throughout the recent elections. He thanked Gayle Landry for the meals, as well. Chairman Walker concurred and said he appreciated everyone's help.

**e. Trailer**

TS Manager LaFlamme said he had received an offer of \$50 for the trailer. He asked the Selectboard what action they advised.

Chairman Walker made a **motion** to accept the offer. Selectman Hoyt **seconded**. The **motion passed** with all in favor.

TA Rollins recommended having the check sent to the Town Office. Also, she said registration would need to be investigated. She and TC Zink-Mailloux would assist.

**8) Public Comments**

Sharon MacDuffie said the Town Hall looked very nice for the elections.

Dora Rapalyea noted that work had been done on the lawn at the intersection of Old Coach Road and Rt 127. She said it looked good.

Dora Rapalyea said the cemetery sign work was done.

**9) Town Administrator's Report**

**a. Personnel Evaluations**

TA Rollins said that personnel evaluations were due at the end of the month. She would send a form to all three Selectmen for them to fill out, then she'd compile the final. The same would be done for TS Manager LaFlamme. She said they could plan to do the department head in nonpublic session on October 19.

**10) Next Meeting**

Chairman Walker noted that the next meeting was on Wednesday September 28 with the Selectboard of Boscawen. The public was welcome to join.

Chairman Walker made a **motion** to adjourn the meeting at 7:33 pm. Selectman Hoyt **seconded**. The **motion passed**. The next scheduled meeting at Academy Hall was scheduled for Wednesday, October 5, at 7 pm.

Respectfully Submitted,

Kimberley Brown Edelmann

Recording Secretary

*These minutes were approved at the Board of  
Selectmen's meeting of October 5, 2022.*