



Salisbury Board of Selectmen

Meeting Minutes

June 1, 2022

Approved

Selectman Brett Walker, Chair	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Excused
Town Administrator April Rollins	Present
Municipal Assistant Kimberley Edelmann	Present

Attendees: Several citizens attended the meeting in person at Academy Hall; one person attended via Zoom.

1) Open Meeting

Chairman Brett Walker opened the meeting at 7:00 pm.

2) Meeting Minutes

Chairman Walker and Selectman Herbert suggested a few modifications to the minutes, including inclusion of a statement made by Attorney Miller regarding a possible conflict of interest for the Town Attorney. Reflecting on that, Chairman Walker said that just prior to the start of the May 18 meeting, the Town's Attorney Walter Mitchell had disclosed to the Selectboard that he had donated to Five Rivers Conservation Trust in the past. The Selectboard did not believe that to be an issue.

Chairman Walker **motion** to approve the minutes of May 18, 2022 with the corrections suggested. Selectman Herbert **seconded**. The **motion passed**.

Town Administrator April Rollins suggested that the letter from Five Rivers Conservation Trust be posted as an addendum to the meeting minutes. Chairman Walker **motion** to do that. Selectman Herbert **seconded**. The **motion passed**.

3) Signatures

Chairman Walker noted that the Selectboard had reviewed and signed Accounts Payable & Payroll Registers. They also reviewed the following, signing as required:

- ◆ Signature of the MS-535, Financial Report of the Budget
- ◆ Solar Exemption – Tax Map 244, Lot 58.1

All documents are available for public inspection.

4) Department / Board / Committee Reports

a. Fire Chief / Road Agent

No report.

b. Transfer Station

Chairman Walker reported that quotes for 5 year and 10 year extended warranties had been received from Generator Connection for the Transfer Station generator. After reading the fine print, he recommended passing on the warranties and made a **motion** to do so. Selectman Herbert **seconded**. The **motion passed**.

TA Rollins was asked to find a contractor to remove two walls from where the generator was going to be located.

c. Town Clerk

Town Clerk Jim Zink-Mailloux reported that there were 88 dogs, owned by 64 residents, that had not yet had their licenses renewed. He would be sending out overdue notices shortly. On July 5, certified letters would be sent out. At the end of July, the list of unlicensed dogs would be sent to the Sheriff for processing. Fees of \$7 for certified letters and \$25 for overdue licenses would be levied.

Town Administrator April Rollins said she knew that at least one of the residents had moved out of Salisbury. She committed to reviewing the list for the Town Clerk.

5) New Business

a. NH State Police Statistics, April 2022

Chairman Walker read the stats into the record, as follows:

Type of Call	#	Type of Call	#
Alarm 10-52A	1	Medical Assistance	1
Animal Complaints All	1	Missing Person	1
Assisting Other Police Agency	1	Motor Vehicle Crash, No Injuries	1
Assisting-Fire Dept (10-29)	1	Other Public Service / Welfare Check	4
Check Up	1	Restraining Order Information & Services	1
Emotionally Disturbed Person (EDP) 10-37	1	Serve Subpoena	2
Fraud All Others	1	Traffic Enforcement / Motor Vehicle Stop	19
Harassment	2	Total Calls	38

b. Cross Country Appraisal Group – Request funds from Revaluation CRF

Chairman Walker reported that the Town had received an invoice from CCAG, invoice #4501 in the amount of \$6,000 for "revaluation field review 75%".

Chairman Walker made a **motion** to approve payment and forward the invoice to the Trustees of the Trust Funds for payment. Selectman Herbert **seconded**. The **motion passed**.

c. Library – Shingles & Painting of Exterior

Chairman Walker said that Selectman Hoyt looked at the library building after a request came in from the library. He said Selectman Hoyt looked at the building and found that there was one shingle that seemed to have come loose on the front left side of the building and should be addressed. The others looked good. Selectman Hoyt had also reported that the front of the building could use a coat of paint, but did not recommend painting the whole building. Selectman Hoyt suggested possibly coordinating with the Historical Society as they were preparing to get their building painted. The TA was asked to find people to repair the shingle and paint the front of the library.

d. Farmer's Market

Chairman Walker noted that the Farmer's Market would be running from June 20th through August 29th on Mondays from 3 pm to 6 pm at the Town Hall.

Chairman Walker made a **motion** to waive the Town Hall rental fee. Selectman Herbert **seconded**. The **motion passed**.

6) Old Business

a. Donations 31:95-e – Wooden Chairs from Town Hall

Gayle Landry reported that \$24 had been accepted as donations in exchange for wooden chairs in the Town Hall. There were still some chairs available in "as is" condition.

The Board tabled acceptance of the donations while Mrs. Landry continued finding homes for the chairs.

7) Selectmen's Reports

a. TDS – 11 poles need to be replaced, Eversource has been contacted

Chairman Walker reported that Eversource had notified TDS that 11 utility poles needed to be replaced. TDS was giving the request priority.

8) Public Comment

No comments were offered.

9) Town Administrator's Report

a. Conservation Commission

TA Rollins noted that the Conservation Commission is going to recommend appointing two new members. She was waiting to hear more from the Chair.

b. Traffic Logix

TA Rollins reported that an emailed quote arrived after 4 pm from Traffic Logix noting that the contract for the two radar signs expires on August 1, 2022. Three multiyear prices were offered for consideration.

Chairman Walker made a **motion** to table discussion. Selectman Herbert **seconded**. The **motion passed**.

c. American Legion

TA Rollins reported that the Cemetery Trustees recommended sending \$160 to the American Legion, as done last year, in appreciation of the work done setting flags for Memorial Day.

Chairman Walker made a **motion** to send \$160 to the American Legion. Selectman Herbert **seconded**. The **motion passed**.

10) Next Meeting

Chairman Walker made a **motion** to adjourn the meeting 7:16 pm. Selectman Herbert **seconded**. The **motion passed**. The next scheduled meeting: Wednesday, June 15, at 7 pm at Academy Hall.

Respectfully Submitted,

Kimberley Brown Edelmann

Recording Secretary

*These minutes were approved at the Board
of Selectmen's meeting of June 15, 2022.*