



Selectmen's Meeting Summary July 15, 2020 – Parking Lot

Chairman Ken Ross-Raymond	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Jill Colardeau	Present

Visitors: Marcia Murphy, Joseph & Gayle Landry, Sandy Miller, Jerry Williams, Bill MacDuffie, Jr., Leanne

Wesoja, Velvet Sweeney, David & Dora Rapalyea, Anne Ross-Raymond, Jennifer Hoyt, William &

Sharon MacDuffie, Velma Emery, Eric Swendsen, Steven Casey, Cody Miller, Kathie Downes, Pete

Ballou and Mary Heath.

Chair Ross-Raymond opened the meeting at 6:00 PM.

Review & Approval of Draft Minutes:

- June 17, 2020 - **Selectman Herbert made a motion to approve the June 17, 2020 meeting summary. Chair Ross-Raymond seconded. All voted in favor.**

Signatures:

- Review Accounts Payable & Payroll Registers -
 - **Chair Ross-Raymond made a motion to approve Accounts Payable from June 24, 2020 of \$114,682.88, from July 1, 2020 of \$27,609.87, from July 6, 2020 of \$28,235.04 and from July 15, 2020 of \$29,946.74. Selectman Hoyt seconded. All voted in favor.**
 - **Chair Ross-Raymond made a motion to approve Payroll Registers from July 2, 2020 of \$117,107.00 and from July 15, 2020 of \$5,255.97. Selectman Herbert seconded. All voted in favor.**
- Abatement - PSNH - denied
- Warrant for Abatement - Regan - Error found from 2007 subdivision.

Department Updates:

- Road Agent - Road Agent MacDuffie, Jr. noted, presently there were no new road issues.

- Fire Chief - Fire Chief MacDuffie, Jr. noted the tanker truck has recently gone in for repairs.
- Transfer Station - Chair Ross-Raymond inquired about the numbers of automobile and larger tractor-trailer tires currently stored at the Transfer Station. TS Manager Williams noted there are almost 200 automobile tires and around 4 or 5 tractor-trailer tires. Chair Ross-Raymond noted a public hearing on the new tire disposal fees will be scheduled in August or early Fall before instituting the new fees. TS Williams did not raise any concerns when asked.
- Library - Fire Alarm/Attic Fan - TA Rollins noted a heat sensor set off the fire alarm at the library due to the attic temperature rising to 136 degrees F. Mango Alarms replaced the heat sensor on the fire alarm and suggested installing an attic fan. Selectman Hoyt inquired if there was electricity in the attic for installing a fan. TA Rollins to contact G. S. Sweatt Electrical.
- NH State Police - Total Calls for June 2020 = 19. 2 - Burglar Alarms; 3 - Road Obstructions 2 - Motor Vehicle Accidents; 1 - Drunk; 3 – Thefts; 2 - Animal Complaints; 2 - Requests for Services; 1 - Suicidal Subject; 3 - Hazardous Operators. Report on file at the Selectmen's Office.

New Business:

- U.S. Census Bureau - Waiver requested from the U.S. Census Bureau for use of the Town Hall for U.S. Census training on multiple dates yet to be determined. **Chair Ross-Raymond made a motion to waive the Town Hall rental fee for the U.S. Census Bureau for training sessions on multiple dates. Selectman Hoyt seconded. All voted in favor.**
- Town Hall Rental - Tent set up for Meet & Greet - Natalie Wells, candidate running for NH House of Representatives, is seeking approval from the Select Board to schedule a Meet & Greet under a 10 foot "EZ" up tents outside at the Town Hall on August 21, 2020 from 6 - 8 PM. **Chair Ross-Raymond made a motion to approve the 10 "EZ" tents to be set up for the Meet & Greet behind the Town Hall on August 21, 2020. Selectman Herbert seconded. All voted in favor.**
- American Red Cross Blood Drive - Waiver for Town Hall rental fee requested for the ARC Blood Drive scheduled on August 29, 2020 from 2 - 7 PM. **Chair Ross-Raymond made a motion to waive the Town Hall rental fee for the American Red Cross Blood Drive on August 29, 2020. Selectman Herbert seconded. All voted in favor.** Selectman Hoyt noted the ARC received 20 pints of blood during the last blood drive in June.
- Old Home Day- Fireworks display is scheduled for September 11, 2020 with a rain date of September 12, 2020.
- Wunderlich - Gravel Pit - A complaint was received regarding the constant and heavy truck traffic along Route 4 and West Salisbury Road. A resident inquired if there were any Town regulations prohibiting 18-wheeler truck traffic along these roads or any limits to the numbers of truckloads per day.
 - The Select Board noted that there are no regulations limiting the number of trucks traveling on these roads.
- Yard Sale Signs - A resident inquired if a permit or fee is required in order to post a yard sale sign. Currently, the Planning Board is waiving all yard sale sign permit fees of \$25. However, residents will still need to comply with the sign requirements of size, time the sign can be posted and fill out the application for enforcement. (Information on Yard Sale Signs listed under the Zoning Board of Adjustment at salisburynh.gov).

Old Business:

- Driver Feedback Signs - TA Rollins noted the Driver Feedback signs are now programed to display the speed limit of vehicles driving on Route 4 instead of the signs flashing “Slow Down”, “Too Fast”, etc...
- Chair Ross-Raymond noted the Board of Selectmen will be scheduling a public informational meeting in August regarding police coverage where citizens will have an opportunity to make comments or raise concerns. This meeting will take place behind the Town Hall outside, (weather permitting).
 - Velma Emery asked if a PA system could be set up outside the Town Hall for this public hearing since it is hard to hear soft-spoken voices over the road traffic.
- Broadband Services - Joseph Landry asked if Consolidated Communications is making any progress on broadband services on North Road.
 - TA Rollins noted she has been in contact with Scott Brook at TDS who is working on it.
 - Selectman Hoyt also noted Representative Harold French continues to contact the Governor’s office in moving the process along.

Selectmen Report:

- Chair Ross-Raymond noted the signed and typed written Order to Stay-Off Property dated June 29, 2020 claimed to come from the Selectmen’s Office, which it did not. The order was directed towards a resident in town to stay away from the Transfer Station. He noted the Order to Stay-Off Property came from one Selectman and one Selectman only. He also noted the Selectman involved handled this inappropriately, illegally and unfairly. Chair Ross-Raymond noted he was not aware of this until he heard it through the “grapevine”. Chair Ross-Raymond noted all three Selectmen should have had a meeting in order to discuss this. Chair Ross-Raymond noted he has spoken with Town Counsel and checked with the NHMA, (NH Municipal Association), and both parties noted that the Order to Stay-Off Property is an illegal and unlawful order, which never should have been done by one Selectman.
- TS Station Manager noted he was handling it and was (or felt) threatened by the resident.
 - Chair Ross-Raymond noted TS Manager Williams only responsibility was to report the incident, which he did. Chair Ross-Raymond noted TS Manager Williams had nothing to do with how it was handled. It was handled illegally, inappropriately and unfairly. The action one Selectman had taken should never have taken place because it was an unlawful order.
- Chair Ross-Raymond noted that is not the way we do business in Salisbury and we owe more to our citizens than that. He noted the need to apologize or rather “we” as a Select Board apologize for the manner in which this was handled. He noted Selectman Hoyt had no right to do so.
- Selectman Hoyt noted the TS employees cannot be threatened which Chair Ross-Raymond concurred with.
- Selectman Hoyt noted there may be money owed for the construction debris that was not properly disposed of in the construction dumpster.
- Chair Ross-Raymond noted we are not sure on who did it and what they did since the initial report named another person.

- TS Manager Williams noted he did find out who was responsible and he reported it. He noted the evidence is there and something should be done about this.
- Selectman Herbert inquired about rescinding the Order to Stay-off Property. Chair Ross-Raymond noted according to Town Counsel it was an unlawful order.
- Selectman Herbert asked who had written the order - Selectman Hoyt noted Deputy Sheriff Carlson signed and served it.
- TA Rollins noted any details regarding this should be discussed in a non-public session since it could involve reputations.
- Steven Casey noted Selectman Hoyt should step down from the Select Board and Salisbury residents should be defended by the Select Board not incriminated by them.
- Pete Ballou suggested all people involved should get together for a discussion so everyone understands what happened. He noted this an issue that should not be handled in a public forum.
- Selectman Herbert noted that unfortunately this incident has spiraled out of control.
- Pete Ballou noted all the Selectmen need to work together and that no one is in charge even though there is a Chair for the Board. He noted people can lose their tempers and how the Board needs to be open to listening to everyone and not just a few - that is how the Select Board should be serving the Town, even though not everyone may be happy with outcomes.
- Chair Ross-Raymond believes the Select Board has had a history of handling issues exactly the way Pete Ballou has described.
- Chair Ross-Raymond noted it is essential for everyone on the Select Board to communicate with one another. He also noted communication is stressed to all of our town employees.
- Chair Ross-Raymond noted TA Rollins will follow up with a written letter allowing the resident to go back to the Transfer Station.
- Chair Ross-Raymond asked TC Landry how the tax collections were going. TC Landry noted tax collections were going well and she has already collected \$80,000.00 in June over last year.

Town Administrator's Report:

- TA Rollins noted Municipal Assistant Jill Colardeau tendered her resignation letter effective as of July 29, 2020 in order to retire. **Selectman Herbert made a motion to accept Jill Colardeau's letter of resignation with an effective date of July 29, 2020 with regret. Selectman Hoyt seconded. All voted in favor.**

Public Comments:

- Gayle Landry noted Billy Partridge did a tremendous job in removing the dead tree along the parking lot at Academy Hall. He did the job right away and was very thorough cleaning up and hauling all the debris away.
- Gayle Landry also wanted to let everyone know what a great job Peter of Mason Alarms did installing the cameras at Academy Hall. She noted the TV monitors are working very well.
- Velma Emery inquired as to why the library is still closed to the public since there have not been any new cases or current cases documented in Salisbury.
 - Chair Ross-Raymond noted it is up to the Library Trustees to decide when to re-open the library.

- TA Rollins noted the Town only has control over the library building not on their daily operations.
- Jennifer Hoyt noted she is a Library Trustee and the Trustees have discussed following guidelines that the NH State Library are following, for re-opening the library in Salisbury.
- Sandy Miller asked for an update regarding the timeline for finishing the shoulders on North Road.
 - Road Agent MacDuffie, Jr. stated he is looking to schedule the project soon.
- Chair Ross-Raymond noted the Town Offices will continue business operations as we have been doing so for the last few months until it no longer continues to work or until something changes with the Governor's and CDC's guidelines.
- Gayle Landry noted the Tax Collector office will remain closed to the public but will continue doing business via email, mail and through phone calls.
- Anne Ross-Raymond noted the Election Committee has posted a message at the Salisbury Safety Complex bulletin board outside. The message reads "Worried About Covid-19, Vote Absentee, Tues. September 8th and November 3rd. Voters concerned about coming to the polls due to the Covid-19 pandemic are encouraged to vote by absentee ballot even if they are in town during the election. Anne Ross-Raymond noted the Safety Complex is larger and better suited to adhere to social distancing than the Town Hall.
 - The State Primary Election is on September 8, 2020 and the voting polls will be open from 8:00 AM until 7:00 PM.
 - The voting location will be announced later for the State General Election, (Presidential), which is scheduled on November 3, 2020 and voting polls are open from 8:00 AM until 7:00 PM.
 - TA Rollins noted people can file the application now for an absentee ballot through the Town Clerk's office. Once TC Zink-Mailloux receives the ballots he will mail them out to the absentee voters.
- Chair Ross-Raymond wants to thank Erin Harmon and Stephanie Wheeler for all their great help in removing the old library sign and bringing it to the Transfer Station.

Next Meeting: To be posted as needed, due to COVID-19.

Adjournment: Selectman Herbert made a motion to adjourn the meeting at 6:45 PM.

Chair Ross-Raymond seconded. All voted in favor.

Respectfully submitted:

Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted.

Selectmen, Town of Salisbury

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