



## Selectmen Meeting Summary

### December 18, 2019

Chairman Ken Ross-Raymond	Present
Selectman John W. Herbert	Present
Selectman Jim Hoyt	Present
Town Administrator April Rollins	Present
Municipal Assistant Jill Colardeau	Present

**Visitors:** Anne Ross-Raymond, Marica Young, Jim Mailloux, Joseph and Gayle Landry, Jennifer Hoyt, Lou and Carol Freeman, Nancy Hayden, Sandy Miller, Donna Nickerson, Cindy Owen, Joe Schmidl and Karen Donaldson.

Chair Ross-Raymond opened the meeting at 5:40 PM.

Chair Ross-Raymond introduced and welcomed Donna Nickerson as the new Treasurer and Karen Donaldson as the new Deputy Treasurer.

#### Review & Approval of Draft Minutes:

- December 4, 2019 - **Chair Ross-Raymond made a motion to accept the December 4, 2019 meeting summary. Seconded by Selectman Hoyt. All voted in favor.**
- December 12, 2019 - **Chair Ross-Raymond made a motion to accept the December 12, 2019 meeting summary. Seconded by Selectman Hoyt. All voted in favor.**

#### Signatures:

- Review Accounts Payable & Payroll Registers - The Select Board moved and accepted the amount of \$712,563.10 for December 11<sup>th</sup>, December 18<sup>th</sup> and December 19<sup>th</sup>. All voted in favor.**
- Yield Taxes** - TA Rollins noted the Selectmen were signing two Yield Taxes;
  - Tax Map 230, Lot 14.
  - Tax Map 236, Lots 6.6 and 6.7.
- Intent to Excavate** - TA Rollins noted the Selectmen were signing an Intent to Excavate for Tax Map 219, Lot 43.
- Thank You Letter** - TA Rollins noted the Selectmen were signing a Thank You letter to Unitil for the use of their bucket truck and their employees in putting up our holiday decorations through the efforts of Joseph Landry from the Town of Salisbury.
- Abatement** - TA Rollins noted the Selectmen would need to make a motion for an abatement of \$1,463 dollars for the unknown parcels in Town. **Chair Ross-Raymond made a motion to accept the abatement of \$1,463. Selectman Hoyt seconded. All voted in favor.**

#### Department Updates:

- Penacook Rescue Squad Statistics for November 2019: Total Calls = 64**
  - Boscawen - 39
  - Canterbury - 15
  - Concord - 5
  - Salisbury - 5

Total emergency incident volume for 2019 - 869 incidents

The numbers below represent total patient contacts within the responses - 943

Boscawen - 603 - (Includes 187 calls at the County Complexes.)

- Canterbury - 204
- Concord - 53

- Salisbury - 72
- Webster - 8
- Franklin - 2
- Keene - 1 (Ambulance Task Force for the excavation of Cheshire Medical Center.)

**New Business:** None at this time.

**Old Business:**

- **Street Lighting** - TA Rollins noted Unitils' annual cost from 2018 & 2019 had an error twice in 2018 in which the amounts were applied to different lines. TA Rollins noted the rate increases for 2019 has increased slightly but has decreased by \$219 dollars for 2019.
- **Personnel Policy** - The Personnel Policy will need some items added in regarding geography. Selectman Hoyt stated he has made some changes and submitted them to TA Rollins for consideration. Chair Ross-Raymond asked that the policy be looked over again after changes are made and have TA Rollins include the updates in the Selectmen's packets to approve at the next Board of Selectmen's meeting on January 15, 2020.

**Selectmen's Report:** Nothing to report at this time.

**Town Administrator's Report:**

- TA Rollins noted there is a Joint Meeting with CNHRPC & DOT on Monday, January 6th at 8 AM. at the Safety Complex.
- TA Rollins noted the auditors, Plodzik & Sanderson are scheduled for the week of February 3<sup>rd</sup>.

**Public Comments:**

- Sandy Miller asked if the Selectmen will be meeting with residents that do not have broadband services at the next BOS meeting. Chair Ross-Raymond noted TDS and CCI are talking and promise to contact us when they have some options. Once they do so we will schedule a meeting.
- Jennifer Hoyt asked the Select Board if they have a time frame on that, if it would be months? Chair Ross-Raymond noted it is a very slow process with a lot of people involved.
- Selectman Hoyt noted he had contacted someone else by the name of Doug Ploof from TDS. He felt this person might be able to help move the process along.
- Sandy Miller asked if Comcast would be able to do something since Comcast is the provider on part of Flagpole Road.
- Chair Ross-Raymond noted Comcast had done a survey here and was not interested when TDS was installing fiber optics. It would be more expensive than TDS because TDS already provides service here.
- Selectman Herbert noted the boundaries are set by the state. In order for a territory change, it would have to be approved by the State. Chair Ross-Raymond noted it does need state approval but when companies are in agreement to let one company come into their territory it is a much easier process.

**Chair Ross-Raymond made a motion to adjourn the meeting at 5:48 PM. Selectman Herbert seconded. All voted in favor.**

**NEXT MEETING:** January 15, 2020 at 6 PM.

Respectfully submitted:

Jill Colardeau, Municipal Assistant

Meeting Summary reviewed and accepted at the January 15, 2020 meeting.

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Selectmen, Town of Salisbury

Rec. - Folder B - 802 0059

## ANNUAL VOLUNTEER APPRECIATION NIGHT:

Chair Ross-Raymond noted as we end another year, he wanted to take time to pause, reflect and mention how fortunate we are to have so many dedicated Salisbury residents who volunteer their time and services. He noted the Fire & Rescue Department headed by Chief MacDuffie, Jr., Deputy Chief Nixon, The Fire Explorers, the Auxiliary and all of the volunteer Fire and Rescue members who give of themselves to help residents in our community. He noted Road Agent MacDuffie, Jr. and his entire road crew who work year-round in all kinds of weather. He mentioned the Town employees who go above and beyond in their daily duties. He noted the hard workers at the Transfer Station who are committed to their jobs. He also noted the local businesses' who step up and help when asked and sometimes offer to help first. He noted how volunteers have served in elected and appointed positions in town. Our volunteers have stepped up and helped with town decorations, cleaned up the grounds at the cemeteries, the Transfer Station, the recreation and ballfield.

Chair Ross-Raymond noted three volunteers this year are receiving a Certificate of Appreciation during the Annual Volunteer Appreciation Night for their volunteerism. For all their extra time and service to our community which enhances our town and benefits our fellow citizens, they do so unselfishly.

Chair Ross-Raymond officially recognized the following Salisbury residents;

**Jennifer Hoyt** has lived in Salisbury for 17 years. She creates the Sunday column in the Concord Monitor with updates for news & events in town. She is involved with the Official Town of Salisbury Face Book page. She volunteers at Salisbury Woods, coordinates the American Red Cross blood drives, and she also volunteers at the Salisbury Elementary School with the PTG, Egg Hunt and decorates wreaths for the Christmas wreath fundraiser. Thank you, Jennifer!

**Joseph Landry** has lived in Salisbury for the 41 years. He has been the Chief of Police for 5 years, a member of the Budget Committee for 6 years and a Selectman for 3 years. He volunteers with town decorations and is always there to lend a helping hand. Thank you, Joe!

**Gayle Landry** has lived in Salisbury for 41 years. She has helped establish the Official Town of Salisbury Face Book page and has been our web master for the Town of Salisbury website for the last three years. She has volunteered for 33 years with Friends of the Library, volunteers at Salisbury Woods, and helps coordinate the American Red Cross blood drives. She has been our Town Tax Collector for 35 years and counting. She is always looking for ways to improve town operations and services. She is always the first to volunteer. Thank you, Gayle!