



## Selectmen's Meeting Summary

July 17, 2019

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Jim Hoyt	Absent
Town Administrator Margaret Warren	Present
Municipal Assistant Jill Colardeau	Present

**Visitors:** Marcia Murphy, Sandy Miller, Bill MacDuffie.

Chairman Ross-Raymond opened the meeting at 6 PM.

### Regular Business:

- Review and Approve Minutes of the 6/19/19 meeting. **Selectman Ballou made a motion to accept the June 19, 2019 meeting summary. Chairman Ross-Raymond seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select Board moved and accepted.**

### Departments:

- **Road Agent MacDuffie** - Road Agent MacDuffie noted the base coat was completed by Pike Industry on North Road last year. GMI Asphalt is scheduled to do the top coat and shoulders of North Road in the middle of August. He noted a significantly lower price going with GMI Asphalt. He noted the encumbered money for the project might possibly be used to pay GMI Asphalt to finish the project. TA Warren to double-check with the auditors regarding using encumbered funds from one business contract to finish a project with another company.
- **Fire Chief MacDuffie - Stats for June 2019: Total = 13.**
  - 7 - EMS calls; 4 - Motor Vehicles Accidents; 2 - Wires Down Calls.
  - Fire Chief MacDuffie has moved into his new office space at the Safety Building.
  - He brought the new AED to be installed in the Town Hall over to the Police Department office in the Safety Building. Chairman Ross-Raymond noted he would contact him prior to picking up the AED since he does not have a key to the Police Department office.
  - General discussion regarding the keys at the Safety Building.
  - General discussion of what to do with items left over in the Evidence room. TA Warren has a list of firearms and other items left behind to be disposed of per the NH State Police and/or Sheriff's Department. It was noted the Barn Store might be able to sell and transfer ownership of these items. Fire Chief MacDuffie noted he could speak to someone at the Barn Store.
- **NH State Police Log: Stats for June 2019: Total Calls: 24**
  - 2 - Ambulance Needed; 2 - Assist Motorist; 3 - Burglar Alarms; 1 - BOLO; 2 - Department Assist; 1 - Hazardous Operator; 1 - Hit & Run; 1 - K-9 Request; 1 - MV Accident; 4 - Animal Complaints; 1 - Noise Complaint; 7 - Request for Services; 3 - Restraining Orders; 2 - Road Obstructions; 2 - Thefts; 1 - Welfare Check. Report on file in Selectmen's Office.

### Old Business:

- **Facebook Page Update** - TA Warren provided the Board of Selectmen a copy of the Social Media Policy and feedback from Town Counsel which included concerns about public comments. Chairman Ross-Raymond asked to table this discussion.
  - **Town Hall - Truly Clean** - Chairman Ross-Raymond noted a huge improvement in the Town Hall after *Truly Clean* cleaned it. He noted the overhead lights were really old and should be replaced since they did not look terrific even after the cleaning. He noted the overhead lights should probably be replaced with newer LED lighting. We will add this to the repair list and check the balusters. Selectman Ballou noted the overhead lights are probably not up to code and have no guards on them.
  - **AED** - Chairman Ross-Raymond noted he will install the new AED at the Town Hall.

- **Speed Limit Signs for Rte. 4 & 127** - Chairman Ross-Raymond noted a resident on Rte. 4 suggested the speed limit be painted on the road. TA Warren will check with the state and Mike Tardiff to see if a 4-way stop at Rte. 127 and Rte. 4 would be included in their road safety study.
- **CCI Internet Services** - A Consolidated Communications representative will discuss Salisbury's current broadband options and plans to improve broadband speeds at the Board of Selectmen's meeting scheduled for September 4<sup>th</sup> at 6 PM at Academy Hall. Public Notice flyers to be made and posted. A mailing will be sent to residents, currently without internet services, on North Road, Flaghole Road, and Humphrey Road informing them of this presentation.
- **Personnel Regulations** - TA Warren noted all changes have been made and awaiting final review and approval. Chairman Ross-Raymond asked to wait on this.
- **Academy Hall** - Chairman Ross-Raymond noted he would pick up and replace the holding tank at Academy Hall this weekend.

#### **Meeting Updates:**

- Hazard Mitigation Committee (6/24) - No meetings scheduled in July. Next meeting scheduled on August 12<sup>th</sup> and Work Session 4 on August 26<sup>th</sup>.
  - TA Warren noted she, Fire Chief MacDuffie, and Building Inspector Bodien are working on the Hazard Mitigation data tables.
  - Road Agent MacDuffie noted Mac MacDuffie has inventoried all the culverts in town for the Hazard Mitigation Committee. He will forward to TA Warren to be submitted.
- Conservation Commission (6/26) - Nothing noted.
- Yuka the Arctic Fox: Foxes in NH presentation by Maria Laycox (6/28) - A Thank You letter was sent out by the BOS to Maria Laycox for her informative, educational, and excellent presentation! Everyone enjoyed meeting Yuka! Chairman Ross-Raymond noted the Salisbury Elementary school has expressed interest in the Arctic Fox presentation.
- Old Home Day Committee (7/9) - TA Warren has filed a permit for the parade. She received confirmation of one Trooper to work Friday night and is waiting to hear about a second Trooper for Saturday.
- Recycling Committee (7/11) - was cancelled.
- Planning Board (7/15) - Barn apartment at 326 Raccoon Hill Road is being reviewed. TA noted the residence does not meet the front set-back requirements. Building Inspector Bodien and Fire Chief MacDuffie will work together on this.
  - Public Hearing on Laraia Subdivision/Boundary Line Adjustment application.
  - Reviewed Building Codes - removing the Flood Section and moving it into the Zoning Ordinance per the Hazard Mitigation update.
  - Approved Boundary Line Adjustment for Tesla Properties, LLC and Gregory and Lynda Clites
- Trustees of the Trust Fund (7/16) - None noted.

#### **Meeting Reminders:**

- 7/19 - Governor Sununu Informational Budget meeting 10 AM in Concord.
- 7/24 - Conservation Commission 7 PM at Academy Hall.
- 8/1 - Cemetery Trustees 4 PM at Academy Hall.
- 8/5 - Planning Board 7 PM at Academy Hall.
- 8/7 - Board of Selectmen 6 PM at Academy Hall
- 8/8 - Recycling Committee 7 PM at Academy Hall.
- 8/8 - Old Home Day pre-meeting 6:30 PM at Town Hall/Town Green.
- 8/9 - Old Home Day: Pet Parade 6:30 PM; Ice Cream Social 7:30 PM; Karaoke 7:30 PM; & Fireworks 9 PM at Maplewood Park on Rte. 4 next to the cemetery. (Rain date Sat. 8/10 @ 6:30 PM).
- 8/10 - Old Home Day: FARM DAYS - Parade 10AM at Town Green. (Parade line-up 10 - 10:30 AM on Center Road).

- 8/11 – Dudley Laufman - Old Time NH Barn Dance 3-5 PM at Town Hall.
- 8/12 - Hazard Mitigation Committee Meeting 4 from 5:30 -7:30 PM at the Safety Building.
- 8/26 - Hazard Mitigation Committee Work Session 4 from 5:30 - 7:30 PM at the Safety Building.

#### **New Business:**

- Penacook Rescue Billing – Received bill from Penacook Rescue although not the contract yet. Penacook's new Town Counsel should have the contract done for our review soon. The Town has been using their services since January 1<sup>st</sup> of this year. Selectman Ballou noted paying them half the amount of the bill since we have used their services for the last 6 months. **Chairman Ross-Raymond made a motion to pay \$36,000 or half of the bill for services rendered from January 1<sup>st</sup> through June 3<sup>rd</sup>, then pay Penacook Rescue quarterly. Seconded by Selectman Ballou. All voted in favor.** TA Warren will forward the contract to our Town Counsel and the Board of Selectmen once she receives it.

#### **Public Comments:**

- Sandy Miller asked why GMI Asphalt was selected instead of Pike Industry to finish North Road. Road Agent MacDuffie noted Pike Industry paved the bottom portion of the road last year and were due to pave the top portion and the shoulders this year. GMI Asphalt was chosen since they were significantly less money than Pike Industry. He noted Pike Industry could have done a better job with pricing the job.
- Sandy Miller noted she received prices from Robin at the Superintendent's office on oil and propane cost from Huckleberry Propane & Oil, LLC. Oil is \$2.25/gallon and propane is \$1.64/gallon.

#### **Other:**

- Walter Scott has been nominated for Salisbury 2019 Citizen of the Year! Marica Murphy noted Walter is a huge help to residents and co-workers at the Transfer Station. TA Warren noted he also volunteered putting up Christmas decorations every year and was Deputy Chief under Ed Bowne. Congratulations to Walter! Kathie Downes to assist Chair Hayden with write up.
- TA Warren will produce flyers for the part-time Transfer Station Attendant position and post on Town website and around town. Many kind comments towards Bill Coughlin being a huge help, doing a nice job, and devoting every Saturday throughout the year at the Transfer Station. Bill will definitely be missed!
- Selectman Ballou suggested TSM Wheeler be in on the interviewing process for the part-time Transfer Station Attendant position.
- TA Warren provided the Board of Selectmen data on a lock box to store minutes from non-public sessions.
- Chairman Ross-Raymond noted some time ago money was approved for a new sound system for the Old Home Day Committee. Chair Hayden has found a sound system for \$700 and wants to purchase it. The Board had approved it sometime ago.

#### **Other/Recap: Decisions Made at this Meeting:**

- TA Warren to check w/auditors about paving using encumbered funds.
- Chairman Ross-Raymond to install new AED at the Town Hall.
- Fire Chief MacDuffie to check w/The Barn Store regarding the firearms.
- Check on sound system approval for OHD.

NEXT MEETING: August 7, 2019 at 6 PM

ADJOURN 6:55 PM

Respectfully submitted:

Jill Colardeau, Municipal Assistant

**Meeting Summary reviewed and accepted at the August 7, 2019 meeting.**