



Selectmen's Meeting Summary July 19th, 2017

Chairman Ken Ross-Raymond	Absent
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Administrative Assistant Kathie Downes	Present

Visitors: Paul Hynes, Chuck Motta, Steve Wheeler, John Herbert, Maurice Binette, Marcia Murphy, Rick Chandler, Anne Bickford, Gail Henry, Joya & Will Clark, Sandy Miller,

In the absence of Chairman Ross-Raymond, Selectman Ballou called meeting to order at 5:30 PM.

- Review and Approve Minutes June 21 2017 meeting: **Selectman Schmidl moved to accept, Selectman Ballou seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Gail Henry & Joya Clark – 2018 Salisbury's 250th Anniversary: Gail Henry introduced Joya Clark a graphic designer. General discussion regarding celebrating Salisbury Sestercentennial in 2018. Ms. Clark gave an overview of the Town of Bath's celebration which she helped to organize. Talked about having commemorative license plates to sell to help defray costs for the celebration programs. Other things that can be done are posters, tee shirts, hats, vests, magnetic signs, and banners. We would have to start preparing for this in September. Have for sale items available by Holiday Craft Fair in December 2017. Ms. Clark gave a tentative quote of \$1,500 for her services of helping prepare and working with town committee. Selectmen will check to see if OHD Chair would be willing to head up this committee with Gail Henry who has offered to co-chair for 2018 only. Selectmen thanked Joya and Will Clark for the presentation and will get back in touch with them in the near future to let them know of the Town's decision.

Department Updates/Issues:

Trustees of Trust Middle of Year Update: Steve Wheeler, Paul Hynes, Maurice Binette

- Handout – MS 9 1/1/17 – 6/30/17: Reviewed with Selectman and on file in Selectmen's office.

Cemetery Trustees Chandler and Bickford – 6 month update & Maplewood Stonewall bid.

- Still have a vacant position – has been posted and on website.
- Sexton Melvin Bowne had knee surgery Tuesday.
- Bid for Maplewood Stonewall – Brico Air Quality Services, Andover NH - \$26,420. for stonewall repair. Will pay from Cemetery Maintenance and Operations trust fund. Trustee Chandler to finalize project start and end dates and payment schedule so contract can be signed by Brico and Town. Insurance certificate is also required. Selectman Ballou noted for the record that payment is from trust fund and does not come from taxes. TA Warren will work with Chandler and Trustee of Trust Fund Wheeler to get paperwork completed and money for project.

Police - June 2017 – Total Calls – 36: 1 – ambulance needed; 9 – burglar alarm; 2 – burglary – past tense; 1 – criminal threatening; 3 – hazardous operator; 1 – repossess vehicle; 2 – MV accidents; 6 – request for service; 1 – road obstruction; 3 – sex offender registration; 2 – subpoena service; 1 – suspicious vehicle; 4 – welfare check. Report on file in selectmen office.

Road Agent MacDuffie: Have put up some road signs and more to be installed. Also, has been doing some ditching. Working with Pelletier re: Oak Hill Road / Raccoon Hill Road tree work and fire pond due to subdivision. Sandy Miller asked when North Rd project will begin. Road agent still working on getting quotes.

Fire Chief MacDuffie:

- Larry Dingee – Dingee Machine Company in Cornish – provided a contract for BOS to review and sign for the completion of new fire vehicle (tanker). TA Warren to review contract with town counsel before Selectmen sign and return to Mr. Dingee. Dingee noted he can accommodate the vehicle in his shop after Labor Day. General questions were asked about timeframe and costs from visitors at this meeting.
- Stats: 1 – farm accident, 7 EMS calls, 4 service calls, 3 mutual aid fire, and 1 motor vehicle. High volume this year already at 96 where this time last year was around 75.
- Picked up trailer and tracks – will be getting reimbursement from grant.
- Inspections for fire vehicles due in September and will have these done at Lakes Region Fire Apparatus, Inc.

3rd Quarter - Safety Committee Update:

- Lift at AH has the certificate for yearly inspection
- Antique seat in foyer has been stabilized.
- Security: TA Warren noted we are all set with panic buttons
- Library had Mango do a presentation for new staff.
- Selectman Ballou will have the fence around Baptist Church repaired by OHD.

Meeting Updates:

- Cemetery Trustees met 7/6/17
- OHD met 7/12 – moving right along - flyer with schedule of events is on town website.
- PB met 7/17 – Public Hearing for second half of Master Plan and will have Public Hearing on August 21st for last section.

Upcoming Meetings:

- CC meet 7/26 at 7 PM – Academy Hall
- Recreation meet – 7/20 at 6 PM – Academy Hall

Selectman Ballou urges citizens to attend our PB and CC meetings – a lot going on and public input is important.

Old Business:

- Second Aflac Ins Presentation – TA Warren will set up for August 15th at Safety Bldg

New Business:

- **Crimeline Donation:** Last year the town donated \$200 to Crimeline. **Selectman Schmidl moved to donate \$200 this year, Selectman Ballou seconded. All voted in favor.** TA Warren will facilitate this donation.
- **Primex:** Resolution to enter Primex Workers' Compensation Contribution Assurance Program (CAP). Resolved: to hereby accept the offer of the NH Public Risk Management Exchange (Primex3) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex3. Attested to and signed by Selectman Ballou for the Board of Selectmen. **Selectman Schmidl moved to adopt this resolution (7/19/17), Selectman Ballou seconded. All voted in favor.**
- Selectman Schmidl attended an open meeting in Webster put on by Granite State Power Link concerning new utility in same space as already being used. This could bring in more tax dollars.

Public Comments:

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Correspondence:

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Other: All business that shall legally come before the Board

- Non-Public Session: (as necessary)

Selectman Schmidl moved to adjourn at 6:50 PM; Selectman Ballou seconded. All voted affirmative.

Respectfully submitted:

Kathie Downes
Administrative Assistant

Meeting Summary reviewed and accepted at the August 2nd Meeting.

Selectmen, Town of Salisbury