



Selectmen's Meeting Summary January 2, 2019

Chairman Ken Ross-Raymond	Present
Selectman Pete Ballou	Present
Selectman Joe Schmidl	Present
Town Administrator Margaret Warren	Present
Municipal Assistant Jill Colardeau	Present

Visitors: David Kelly, Jim Hoyt, Gayle Landry, Marcia Murphy, Bill MacDuffie, Steve Wheeler.

Chairman Ross-Raymond opened the meeting a 5:30 PM.

- Review and Approve Minutes of 12/19/18 Meeting. **Selectman Ballou moved to accept the December 19^h meeting summary, Selectman Schmidl seconded. All voted in favor.**
- Review Accounts Payable & Payroll registers. **Select board moved and accepted.**

Departments:

1st Quarter - Safety Committee Update:

- Reviewed and updated Projects List. See attached list.

Fire Chief MacDuffie – Monthly Update

- 10 - EMS calls, 5 - Fire calls, 5 - Service calls, 1 - Mutual Aid Fire call, 1- M/V accident.

Road Agent MacDuffie – Monthly Update

- Reported roads have not been in great shape due to the weather.

Police log – Month of December 2018 – Total calls 18: 1 - 911 Hang up; 2 – Burglar alarm; 1 - Criminal threatening; 1 - Domestic in progress; 2 - Hazardous operator; 3 - Theft; 1 - MV Accident; 1 - Animal compliant, 4 – Request for services; 1 – Traffic stop. 1 - Sex offender registration. Report on file in Selectmen's Office.

• Selectmen Remaining Proposed Budget Items:

Line Item – Department –		Meet w/Budget Committee
4323 – Recycling – BOS & TS Operator Wheeler – Operator Wheeler noted the sorting rate is determined monthly. Rates in plastics and electronics are increasing due to increase of plastics in electronics. He will turn in fees he receives to the Treasurer on Wednesdays. Motion made and accepted to approve budget of \$9,115.00 for 2019, less due to not recycling plastic.		January 14, 2019
4324 – Transfer Station – Steve Wheeler, Operator		January 14, 2019
General discussion of the difference between recycling plastic at \$104,603.00 and not recycling plastic at \$101,093.00. (\$3,510.00) Motion was made and seconded by all on the Select Board to accept the not recycling budget of \$101,093.00.		

Selectmen (consult w/ TA Warren, etc.)	
4325 – Solid Waste Clean-up - The \$7,360.00 from CDL for landfill cleanup and maintenance. Motion was made and seconded by the Select Board to accept. 5500 – CRF – Warrant Articles Articles approved are; Reassessment Capital Reserve Fund \$2,500.00 Buildings & Grounds Capital Reserve Fund \$2,500.00 Cemetery Maintenance & Operation Trust Fund \$1,200.00 Defibrillator & Maintenance Expendable Trust Fund \$ 2,500.00 Cistern & Dry Hydrant Maintenance & Repair Expendable Trust Fund \$2,500.00 Air Pack Equipment & Maintenance Expendable Trust Fund \$2,500.00 Recreation Revolving Fund creating new. Total: \$13,700.00	January 14, 2019

End of Year Issues:

- Any 2018 – Encumbrances
 - Highway Project – North Road not yet completed - \$162,000.00.
 - Water Filtration for Town Hall/Library – to be installed ASAP by Epping Well & Pump – \$3,925.00
 - Cemetery – roads - \$1,600.00

Old Business:

- General discussion with BOS and Chief re: outside ambulance appropriation. BOS are scheduled for a joint meeting on January 3rd with Canterbury, Boscawen, Franklin, and Penacook for discussing increased costs for long-term services. Selectman Ross-Raymond discussed wanting a guarantee for 24/7 coverage with Penacook Rescue prior to signing a contract with them - did not want to pay for full time service while we still maintaining a part time service. Selectman Schmidl noted we should be compensated if Penacook Rescue could not provide the contracted service. Fire Chief MacDuffie noted our call volume is small. Last year there were 46 calls. Salisbury does half of its own calls and contributes to mutual aid.
- Melvin Bowne, former Sexton, has turned in his keys.
- Select Board approved Holidays for calendar year 2019- see attached.

New Business:

- Selectman Ross-Raymond noted that outgoing AA Downes recommended a log for incoming mail to be logged in when picked up at the Post Office noting the date mail is received and to whom it went.
- Selectman Ross-Raymond would like the SOP Inclement Weather - Selectmen's Office Closing policy reviewed which currently coincides with Merrimack Valley School District policy.
- Federal mileage rate increase from 54 cents a mile to 58 cents a mile for 2019 was approved by Select Board.
- New propane heater in the lobby was installed by Huckleberry Propane & Oil this week. Old one was 26 years old.

Public Comments:

- Marcia Murphy asked if employees at the Selectmen's Office were paid for days when the Selectmen's Office was closed due to inclement weather.

Correspondence:

- Select Board to review draft SOP for use of the Time Clock.
- PSNH Abatement – legal agreement signed.

Other: All business that shall legally come before the Board

NEXT MEETING: January 16, 2019

Selectman Schmidl moved to adjourn at 7:20 PM, Selectman Ballou seconded.

All voted in favor.

Non-Public Session: (as necessary) At **7:25 PM motion to enter Nonpublic Session per RSA 91-A:3: II (a) personnel made by Selectman Ross-Raymond, Seconded by Selectman Schmidl.**

Roll Call Vote:

Ken Ross-Raymond - √ Pete Ballou - √ Joe Schmidl - √

Selectman Schmidl moved to adjourn at 8 PM, Selectman Ballou seconded.

All voted in favor.

Respectfully submitted:

Jill Colardeau
Municipal Assistant

Meeting Summary reviewed and accepted at the January 16, 2019 Meeting.

Selectmen, Town of Salisbury